

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
SEPTEMBER 2020**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/ Actions	Update/ Response	Responsible Officer/ Member
24 MARCH 2020	Update on Council Climate Emergency Response [Item 4]	i. The Climate Change Project Manager to share with members the relevant governance document for the council's climate change strategy.	Information requested.	Esme Stallard, Climate Change Project Manager
		ii. That the Committee investigates avenues for joint scrutiny with district and borough councils to review the impact of the climate strategy and continue its development.		
	Countryside Estate [Item 5]	i. The Cabinet Member for Communities to circulate to members information and examples of successful established contributions schemes in other organisations.	Information requested. The Cabinet Member is preparing a response.	Denise Turner-Stewart, Cabinet Member for Communities
		ii. The Select Committee to review the implementation of the Cabinet decision mid-21.	This has been added to the Select Committee's Forward Work Programme.	The Select Committee

	Recommendations Tracker and Forward Work Programme [Item 6]	i. The Committees Business Manager to look at the timescale of the scrutiny of the fire service pension fund led by the Local Firefighters Pension Board.	This action has been noted by the Scrutiny Business Manager.	Ross Pike, Scrutiny Business Manager
18 JUNE 2020	Environment, Transport and Infrastructure Directorate Response to Coronavirus [Item 5]	i. The Cabinet Member for Transport to provide the Committee with information on what percentage of buses are operating at a business as usual timetable.	Information requested. The Cabinet Member is preparing a response.	Matt Furniss, Cabinet Member for Transport.
16 SEPTEMBER 2020	Cabinet Member Updates [Item 5]	i. For additional information regarding the Council's local plans with Metro Bus to be shared with the Select Committee.	A presentation was sent to all Councillors.	Matt Furniss, Cabinet Member for Transport
		ii. For the Highways Member Reference Group to convene prior to the September Cabinet meeting	The Highways Member Reference Group met with The Executive Director – ETI, Director – Highways and Transport, and the Cabinet Member for Transport on Monday 28 th September 2020.	Highways Member Reference Group
		iii. For the Cabinet Member to feedback to the Select Committee projects that had been funded by Surrey County Council's contributions to the community foundation.	The Cabinet Member provided information on the VCFS Hardship Fund approved projects and grants awarded to VCFS by Community Foundation Surrey.	Denise Turner-Stewart, Cabinet Member for Communities.

		iv. For the results of the assessment of Surrey's built environment to be brought to a future meeting of the Select Committee.	The Chief Fire Officer has been notified. A date will be scheduled in due course.	Steve Owen-Hughes, Chief Fire Officer
		v. For the outcome of the countryside rebranding programme to be shared with the select committee.	The Cabinet Member provided the Select Committee with a presentation setting out the rebranding programme for the countryside estate.	Natalie Bramhall, Cabinet Member for Environment and Climate Change
		vi. For a written update on progress of the Ecopark to be shared with the Select Committee.	Information requested. The Executive Director is preparing a response.	Katie Stewart, Executive Director – ETI
		vii. For additional information on the status of bridge repairs and replacements and funding required to be provided to the Select Committee.	The Cabinet Member provided the Select Committee with a response regarding the Countryside Access Bridge Programme.	Natalie Bramhall, Cabinet Member for Environment and Climate Change.
	Surrey Fire and Rescue Service Improvement [Item 6]	i. Committee to convene a reference group for the duration of the Making Surrey Safer Plan to meet frequently with the Cabinet Member and Chief Fire Officer to review progress against the key metrics of improvement for Phase 2 as outlined in the plan. Saj Hussain (Chairman), Fiona White, Mike Goodman, Jonathan Essex, John O'Reilly (ex-officio).	The Member Reference Group met on the 12 October, 25 November, 9 December 2020.	The Select Committee
		ii. The Reference Group to report back to this Committee with its		SFRS Member Reference Group

		findings on a regular basis (e.g. every other public meeting).		
		III. The Select Committee to schedule public scrutiny of the SFRS improvement work prior to inspection in 2021 to its forward work programme.	This has been added to the Select Committee's forward work programme.	Ross Pike, Scrutiny Business Manager
		i. For the Chief Fire Officer to provide figures of the number of firefighters that had either retired or left the service.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		ii. For the Chief Fire Officer to share details of the dynamic coverage tool with the Select Committee.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		iii. For the Chief Fire Officer to provide assurance that any changes to the Service were not having an adverse impact (average figures for all fires to ascertain whether average response times had changed).	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		iv. For the Chief Fire Officer to provide numbers of serving firefighters and support staff.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
	Climate Change [Item 7]	I. Chairman to discuss the future of climate change scrutiny with the Select Committee Chairmen and	To be discussed at the next Chairmen and Vice-Chairmen Group meeting.	John O'Reilly, Chairman of the Communities, Environment and

		Vice-Chairmen's Group at its next meeting.		Highways Select Committee
		i. For the Rethinking Transport and Active Travel Programmes to be brought to a future meeting of the Select Committee.	This has been added to the Committee's forward work programme.	Ross Pike, Scrutiny Business Manager

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