

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
March 2021**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/ Actions	Update/ Response	Responsible Officer/ Member
24 MARCH 2020	Update on Council Climate Emergency Response [Item 4]	i. The Climate Change Project Manager to share with members the relevant governance document for the council's climate change strategy.	Information requested.	Nicole Clucas, Climate Change Project Manager
		ii. That the Committee investigates avenues for joint scrutiny with district and borough councils to review the impact of the climate strategy and continue its development.	Scrutiny Manager to take up with district and borough council colleagues	Ross Pike, Scrutiny Business Manager
	Countryside Estate [Item 5]	i. The Cabinet Member for Communities to circulate to members information and examples of successful established contribution schemes in other organisations.	Information requested. The Cabinet Member is preparing a response.	Natalie Bramhall, Cabinet Member for Environment & Climate Change

18 JUNE 2020	Environment, Transport and Infrastructure Directorate Response to Coronavirus [Item 5]	i. The Cabinet Member for Transport to provide the Committee with information on what percentage of buses are operating at a business as usual timetable.	The Cabinet Member provided information on the number of bus services running to a 'pre-Covid timetable'.	Matt Furniss, Cabinet Member for Transport.
16 SEPTEMBER 2020	Cabinet Member Updates [Item 5]	i. For the results of the assessment of Surrey's built environment to be brought to a future meeting of the Select Committee.	The Chief Fire Officer has been notified. A date will be scheduled in due course.	Steve Owen-Hughes, Chief Fire Officer
15 DECEMBER 2020	Scrutiny of 2021/22 Draft Budget and Medium-Term Financial Strategy to 2025/26 [Item 5]	i. In order to understand the long-term benefits of its capital investments the final 2021/22 - 2025/26 MTFS presented to Council in February should include clarity on the expected outcomes, benefits or measures of success of the capital programme.	Submitted to Cabinet for response at 27 January 2021 meeting	Mel Few, Cabinet Member for Resources
		i. Where possible, provide data on the capital spend for this year against the projects listed on page 35 of the agenda so that the Select Committee might discern how investment is changing.		Rachel Wigley, Director – Financial Insight Mark Hak-Sanders, Strategic Finance Business Partner – Corporate Finance Tony Orzieri, Strategic Finance

				Business Partner - ETI
		ii. Provide more specific information on the schemes under development in the ETI Capital Pipeline.		Katie Stewart, Executive Director – ETI
		iii. Briefing for Members on the benefits realised from highways capital investment to cover impact on revenue budget and resident satisfaction.	The Director provided a presentation detailing the benefits of highways capital maintenance investment.	Lucy Monie, Director – Highways and Transport Matt Furniss, Cabinet Member for Transport
		iv. Provide a breakdown of the Coroner’s Service accounts.	The Director shared the Coroners Full Year Forecast (November 2020) with the Select Committee.	Steve Owen-Hughes, Director - CPG
		v. Provide detail of fire and rescue vehicles and equipment obtained by SFRS over previous years.	The Director’s response was shared with the Select Committee.	Steve Owen-Hughes, Director - CPG
		vi. Provide more detailed information on what outcomes and improvements the capital money invested into the Making Surrey Safer Programme was intended for.	The Director’s response was shared with the Select Committee.	Steve Owen-Hughes, Director - CPG
	Recommendations Tracker and Forward Work Programme [Item 8]	i. The Executive Director and Scrutiny Business Manager to discuss the timeliness of bringing the Land Use Strategy and the Local Transport Plan to the Select Committee.	The Land Use Strategy and Local Transport Plan have been added to the Forward Work Plan.	Katie Stewart, Executive Director – ETI Ross Pike, Scrutiny Business Manager

18 JANUARY 2021	Environment, Transport and Infrastructure Directorate Performance Report [Item 5]	i.	Select Committee to receive an update on the tree planting programme.	Future tree planting projections are to be covered in the Climate Change report to Select Committee in March 2021. An update will at the end of March and will include a map showing the locations of where trees have been planted since the scheme began.	Katie Sargent, Environment Commissioning Group Manager
		I.	That a six-monthly review of the Environment Transport & Infrastructure Directorate's performance is added to the Select Committee's forward work programme for 2021/22.	ETI Directorate's performance will be reviewed sixth-monthly by the Select Committee.	Select Committee
		II.	That benchmarking data is included where possible along with quantitative and qualitative information across each of the performance themes.	The Select Committee requested benchmarking data and qualitative and quantitative information to be included where possible in the next performance update.	Katie Stewart, Executive Director – ETI
	Surrey Infrastructure Plan [Item 6]	I.	The Select Committee ensures democratic oversight of the Surrey infrastructure plan by scrutinising the delivery of the plan at a future meeting in the 2021/22 council year, assessing the success of the 15 objectives.	Delivery of the Surrey Infrastructure Plan has been added to the Committee's Forward Work Plan and will be scheduled for scrutiny in due course.	Select Committee
		II.	The Select Committee seeks evidence of the council working with partner agencies to secure	The Committee will have opportunity for further scrutiny of the Surrey Infrastructure Plan.	Select Committee

		<p>funds and deliver projects and how the surrey infrastructure plan and directorate's capital programme helps to realise the aims of the council's main strategies (e.g. Climate change strategy, local transport plan, digital strategy).</p>		
		<p>III. The Select Committee recommends that the report to Cabinet in February 2021 includes a timeline for delivery of the plan.</p>		<p>Katie Stewart, Executive Director – ETI</p>

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