

**SURREY POLICE AND CRIME PANEL****SURREY POLICE AND CRIME PANEL ANNUAL
REPORT 2020-2021****30 JUNE 2021****SUMMARY**

In accordance with best practice for scrutiny and transparency as noted in Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, an annual report by Police and Crime Panels is an important Key Performance Indicator (KPI) to be monitored and reported on.

This report provides a summary of the activity of the Surrey Police and Crime Panel during June 2020 - May 2021 (up to the elections).

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DETAIL**1. CHAIRMAN AND VICE-CHAIRMAN'S FOREWORD**

Having completed our first year as Chairman and Vice-Chairman of the Surrey Police and Crime Panel, we are pleased to be able to introduce the Surrey Police and Crime Panel's Annual Report covering our activity during the 2020/21 municipal year.

Sadly, my opportunity to be elected Chairman arose following the sad sudden passing of Councillor Ken Harwood who had represented the residents of Surrey on the Panel since its inception in 2012. A true 'critical friend' of the Police and Crime Commissioner for Surrey (PCC).

Despite the challenges posed by the Covid-19 pandemic, the Panel, comprised of one nominated Member from each of the eleven Boroughs and Districts, one Member appointed by Surrey County Council and two residents selected as Independent Members, has fulfilled its duties with only the April Panel being cancelled due to the pandemic. All our other Panel meetings were webcast publicly as virtual meetings and we are grateful to all Members of the Panel, our Committee Manager and officers of the Office of the Police & Crime Commissioner for Surrey (OPCC) for all their hard work in researching, producing relevant documentation and attending the meetings.

During the year, we had to say farewell to Mr Bryan Cross, one of the two Independent Members who had been a stalwart for the last eight years, the maximum term allowed

under the regulations. We therefore selected two new Independent Members who must either live or work in Surrey, both since appointment providing valued experience and knowledge.

As a 'critical friend' to the Police and Crime Commissioner for Surrey (PCC), the Panel has provided effective support and challenge over the past year through its consideration of various business and standing items outlined in the report; in line with the Panel's regularly updated Forward Work Programme and Actions/Recommendations Tracker. The Panel has welcomed Public Questions and has led on regular challenge of the PCC through Commissioner's Question Time. Furthermore, the Panel's Complaints Sub-Committee has met to consider complaints against the PCC.

One of the major subjects for the Panel is to monitor the Surrey Police Budget which is under the control of the PCC. This is an agenda item at most Panel meetings for regular scrutiny by the Panel. Additionally, the PCC decides what the annual Budget for Surrey Police and the OPCC should be, having regard to the Home Office Grant, the monies which can be raised via the Precept on Surrey taxpayers and the requirements of the Police to achieve the PCC's four-year Police and Crime Plan which the Government requires him to publish.

This year, the PCC brought his proposed Budget which included an increase of £15 or 5.5% for a Band D property at our Finance Sub-Group prior to the February Panel Meeting. The PCC outlined his reasons for his proposed increase, including the results of his public consultation and asked the Panel to agree the Precept. After a lengthy questioning of the PCC and his Chief Finance Officer and Treasurer, and a debate amongst the Members held in private, the Panel resolved by 7 votes For and 3 Against accepting the Budget proposal - as this fell below the two-thirds of the total Membership required to Veto the Precept, the Precept was accepted but we wrote to the PCC on behalf of the Panel giving reasons (as shown under 5 February 2021 – Budget meeting: POLICE AND CRIME COMMISSIONER'S PROPOSED PRECEPT 2021/22) for the Panel's vote and we will follow up those issues during the coming year.

During the year, we were able to complete some training on identifying best practice in scrutinising the PCC and the Panel voted to join the National Association for Police, Fire and Crime Panels (NAPFCP) which gives access to further information and provides a collective voice to lobby the Government on key issues such as extending the remote meeting regulations. The Panel also sent representatives to the virtual PCP Ninth National Conference, which covered issues such as public health, modern slavery, and policing and public policy, as well as hearing from the Chair of the Association of Police and Crime Commissioners, and the Chair of the Home Affairs Select Committee.

By the time the attached report is published, the PCC Election on 6 May 2021 will have identified the Surrey PCC for the next three years and we look forward to working with the incumbent in our support of Surrey Police, ensuring our residents' concerns are raised and they get value for money.

Over the past year Panel Members have brought wide-ranging knowledge to their role in order to scrutinise the PCC's delivery of the Police and Crime Plan; and in the year ahead, Covid-19 recovery and the further development of the Panel's scrutiny approach will be key areas of focus.



A handwritten signature in blue ink that reads "David Reeve".

Councillor David Reeve - **Chairman**



A handwritten signature in blue ink that reads "Hazel Watson".

Councillor Hazel Watson - **Vice-Chairman**

2. BACKGROUND

Police and Crime Commissioners (PCCs) were introduced through the Police Reform and Social Responsibility Act 2011, which significantly changed the arrangements for police governance and accountability in England and Wales. Police and Crime Panels (PCPs) were established through this legislation in order to provide scrutiny and support to PCCs.

The Panel is a Committee of the Council under sections 101 and 102 of the Local Government Act 1972. The county and each of the eleven borough and district authorities across Surrey shall appoint one member as its representative on the Panel, and two independent persons will also be co-opted to the Panel. All fourteen members of the Police & Crime Panel may vote in proceedings of the Panel.

The twelve local authorities making up the Surrey Police and Crime Panel and adopting these constitutional arrangements are:

| | |
|------------------------------------|---|
| Elmbridge Borough Council | Spelthorne Borough Council |
| Epsom & Ewell Borough Council | Surrey County Council (host authority) |
| Guildford Borough Council | Runnymede Borough Council |
| Surrey Heath Borough Council | Tandridge District Council |
| Mole Valley District Council | Waverley Borough Council |
| Reigate & Banstead Borough Council | Woking Borough Council |

Surrey County Council is the host authority responsible for the Panel's governance and administration. All Home Office funding for the Panel will be received and administered by the host authority.

In accordance with Surrey Police and Crime Panel's Constitution, the Panel will hold the elected Police and Crime Commissioner to account and will seek to work in a constructive manner with the post-holder with a view to supporting the effective exercise of his/her functions.

The Panel's Terms of Reference (ToR) is summarised below:

- 1.1 To review the draft police and crime plan, or draft variation, given to the Panel by the Police & Crime Commissioner (PCC) and make a report and recommendations to the PCC, who must have regard to them.
- 1.2 To review the PCC's annual report and ask questions, make reports and recommendations at a public meeting, which the PCC must attend.
- 1.3 To review or scrutinise decisions made, or other action taken, by the PCC in connection with the discharge of the PCC's functions.
- 1.4 To publish any reports or recommendations made to the PCC.
- 1.5 To require the PCC and members of their staff to attend the Police & Crime Panel to answer questions.
- 1.6 To hold a confirmation hearing to review, make a report and put forward a recommendation in respect of senior appointments made by the PCC. The Police Reform and Social Responsibility Act 2011 identifies senior appointments as the Commissioner's Chief Executive, the Commissioner's Chief Finance Officer and a Deputy Police and Crime Commissioner.
- 1.7 To hold a confirmation hearing to review and make a report on the proposed appointment of the Chief Constable, with the power to veto the appointment by a two-thirds majority.
- 1.8 To hold a scrutiny hearing to review and report on the PCC's proposals to remove a Chief Constable.
- 1.9 To review the PCC's level of precept, with the power to veto the precept by a two-thirds majority.
- 1.10 To suspend the PCC on their being charged in the United Kingdom, the Channel Islands or the Isle of Man with a criminal offence that carries a maximum term of imprisonment exceeding two years.
- 1.11 To appoint an acting PCC where the elected PCC is incapacitated, resigns or is disqualified.
- 1.12 To handle complaints about the conduct of the PCC and/or Deputy PCC and engage in informal resolution of such complaints, passing serious complaints to the Independent Police Complaints Commission (IPCC) as appropriate.
- 1.13 The Police and Crime Panel may not exercise any functions other than those conferred by the Police Reform and Social Responsibility Act 2011 (as outlined in paragraphs 1.1 – 1.12 above).

3. MEMBERSHIP

| | |
|------------------------------------|---|
| Elmbridge Borough Council | Councillor Christine Elmer |
| Epsom & Ewell Borough Council | Councillor David Reeve (Chairman) |
| Guildford Borough Council | Councillor Fiona White |
| Surrey Heath Borough Council | Councillor Josephine Hawkins |
| Mole Valley District Council | Councillor Hazel Watson (Vice-Chairman) |
| Reigate & Banstead Borough Council | Councillor Victor Lewanski |
| Spelthorne Borough Council | Councillor Bernie Spoor |
| Surrey County Council | Councillor Andrew Povey |
| Runnymede Borough Council | Councillor John Furey |
| Tandridge District Council | Councillor Bob Milton (left office 15 March 2021) |
| Waverley Borough Council | Councillor John Robini |
| Woking Borough Council | Councillor Will Forster |
| Independent Member | Mr Philip Walker (appointed 15 September 2020) |
| Independent Member | Mr Martin Stilwell (appointed 15 September 2020) |

The Panel will be made up of twelve appointed members, one from each local authority in Surrey, and two independent members. All fourteen members of the Police and Crime Panel may vote in proceedings of the Panel.

All county, district and borough councillors are eligible to be members of the Police and Crime Panel. Appointments will be made at the relevant council's annual meeting, with the term of office agreed by that council.

Panel Members, both appointed and co-opted, may be re-appointed and may serve a maximum of eight years on the Panel.

A Chairman and a Vice-Chairman will be elected annually, at the annual meeting in June.

4. MEETINGS

The Panel holds five public meetings a year in which the Police and Crime Commissioner for Surrey, is invited to answer questions that the public and Panel Members may have. The Panel holds one informal meeting with the Chief Constable a year. The Panel also has Finance Sub-Group which meets annually and the Complaints Sub-Committee which meets as and when complaints against the PCC arise.

The Panel met on the following occasions for the reporting year 2020-2021:

- [30 Jun 2020 10.30 am](#) - Annual Meeting
- [15 Sep 2020 10.30 am](#)
- [27 Oct 2020 10.30 am](#) - Informal Meeting
- [24 Nov 2020 10.30 am](#)
- [5 Feb 2021 10.30 am](#) - Budget Meeting
- [22 Mar 2021 10.30 am](#)

A summary of the agenda items is provided below. Any **RESOLVED** recommendations that fall within the Panel's statutory remit in line with the Police Reform and Social Responsibility Act 2011 are included; as the Panel 'notes' non-statutory items:

- 30 June 2020 - Annual Meeting
 - ❖ **ELECTION OF CHAIRMAN**
Councillor David Reeve was elected for the year 2020/21.
 - ❖ **ELECTION OF VICE-CHAIRMAN**
Councillor Hazel Watson was elected for the year 2020/21.
 - ❖ **PUBLIC QUESTIONS**
There were none.
 - ❖ **POLICE AND CRIME COMMISSIONER FOR SURREY ANNUAL REPORT 2019-20**
The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Topics raised by Panel Members included:
 - Unauthorised Encampments (UEs) and transit sites.
 - A Volunteer Police Cadet (VPC) unit in Mole Valley.
 - Key Performance Measures (KPMs) in 2018/2019 and 2019/2020, as well as the 'Positive Outcome Rate for crimes against vulnerable people'.
 - '% of Force budget spent on front-line policing' and lack of improvements in the KPMs.
 - Effectiveness of the Joint Enforcement Teams (JETs).
 - 'Recorded Burglary Offences'.
 - Covid and virtual engagement with residents.
- RESOLVED:**
Members of the Police and Crime Panel commented on the Annual Report prior to its formal publication.
- Action:**
The Panel formally wrote to the PCC with the comments and feedback raised in the discussion.

❖ **SURREY POLICE GROUP UNAUDITED FINANCIAL REPORT FOR 2019/20**

The purpose of the report was to inform the Police & Crime Panel of the Surrey Police Group (i.e. OPCC and Chief Constable combined) unaudited financial position as at the year-end 31st March 2020. The report compared the Group financial results with the budgets approved by the Chief Finance Officer in January 2019 for the financial year 2019/20.

❖ **OFFICE OF THE POLICE AND CRIME COMMISSIONER 2019/20 END OF YEAR FINANCIAL REPORT**

The purpose of the report was to inform the Police & Crime Panel of the OPCC's year-end financial out-turn for the 2019/20 financial year. The report compared the net expenditure incurred against the OPCC financial budget approved by the Chief Finance Officer in January 2019.

❖ **POLICE AND CRIME PLAN 2020-21**

The PCC published a refreshed Police and Crime Plan in May 2018 for the period 2018 to 2020. This built on the previous plan issued in 2016. It would remain valid after the May 2021 PCC elections.

The six objectives set out in the plan continued:

- Tackling crime and keeping people safe
- Building confident communities
- Supporting victims
- Preventing harm
- Making every pound count
- A Force fit for the future

The PCC asked the Chief Constable to focus on three areas over the next year in order to achieve the plan:

- More Police Officers and Frontline Staff
- Better Crime Prevention
- More crimes solved

Topics raised by Panel members included:

- Eleven additional Youth Intervention Officers - whether they were warranted police officers or police staff.
- The effect on the progress of the Plan until 2021 from a potential second Covid-19 peak and if there were any contingencies if resources were diminished.

RESOLVED:

The Panel provided comments on the PCC's extension of the current Police and Crime Plan.

❖ **POLICE AND CRIME PLAN 2018-2020 - PROGRESS**

The PCC published a refreshed Police and Crime Plan in May 2018 for the period 2018 to 2020. This built on the previous plan issued in 2016 and focuses on six objectives.

The report provided an update on how the Plan had been met to date. The current plan had been extended to May 2021.

❖ **VICTIM AND WITNESS CARE UNIT UPDATE**

The purpose of the report was to provide the Police and Crime Panel with an overview of the governance arrangements that sit around the Victim and Witness Care Unit which opened on 1 April 2019 and to share with the Panel the outcomes of recent formal reviews commissioned to ascertain Unit performance.

❖ **TACKLING RURAL CRIME STRATEGY UPDATE**

The Panel received a report on the rural crime strategy in September 2019 and requested an update for the meeting. The report presented the panel with an update on the progress against the force rural crime strategy.

Standing items – these appear on every agenda:

❖ **BUILDING THE FUTURE UPDATE**

The purpose of the report was to update the Panel on key aspects of delivery for the strategic change programme 'Building the Future' (BTF). The BTF Programme sets a strategic vision for the future of Surrey Police's estate.

❖ **FEEDBACK ON MANAGEMENT MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the meetings that had been held: 10 February 2020 and 21 May 2020 (webcast meetings) and 26 March 2020 (private meeting) and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny were in place.

❖ **COMMISSIONER'S QUESTION TIME**

The Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following key points were raised in the supplementaries:

- 'Perfect storm' - easing of lockdown restrictions, a growing sense of social and economic injustice, continued tensions over Brexit and a spotlight on racial discrimination under the Black Lives Matter banner.
- Incidents in organised car racing events on Surrey highways e.g. on the A24 near Dorking.
- Greater use of dispersal orders issued by Surrey Police in recent weeks under Section 35 of the of the Anti-social Behaviour, Crime and Policing Act 2014.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

The Complaints Sub-Committee received no complaints since the last Panel meeting.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

❖ **RE-ESTABLISHMENT OF THE COMPLAINTS SUB-COMMITTEE 2020/21**

The Panel reconstituted the Complaints Sub-Committee for 2020/21.

❖ **RE-ESTABLISHMENT OF THE FINANCE SUB-GROUP 2020/21**

The Panel reconstituted the Finance Sub-Group for 2020/21.

• 15 September 2020

❖ **PUBLIC QUESTIONS**

One question was received and a supplementary question was asked on: The rise in overt drug dealing in a sheltered older persons housing area - covered by CCTV.

❖ **APPOINTMENT OF CO-OPTED INDEPENDENT MEMBERS**

At the 7 February 2020 Police and Crime Panel meeting, it was agreed that an open recruitment exercise would continue to be undertaken for the Panel to appoint two new co-opted independent members onto the Surrey Police and Crime Panel for a four year term.

RESOLVED:

1. That Mr Philip Walker was appointed to the vacant role of co-opted independent member on the Surrey Police and Crime Panel for a four year term.
2. That Mr Martin Stilwell was appointed to the vacant role of co-opted independent member on the Surrey Police and Crime Panel for a four year term.

❖ **MEDIUM TERM FINANCIAL PLAN (MTFP) UPDATE 2020/21 TO 2024/25**

The paper provided a first look at the projections on the expected financial position of the Surrey Police Group for the period 2020/21 to 2024/25.

❖ **CORONAVIRUS**

The paper provided an update on Coronavirus including implications on: finance, oversight and scrutiny arrangements, commissioning and service funding as well as partnership arrangements.

❖ **SURREY POLICE RECRUITMENT AND WORKFORCE PLANNING**

The paper provided an update on recruitment and workforce planning including: updated tables from November 2019, retention rates and unplanned leavers, plans to attract more officers including BAME and the use of PCSOs and how they complemented the work of officers.

❖ **POLICE COMPLAINTS REFORM**

The report reminds the panel of the main changes to the police complaints review system and details how they had been implemented in the Surrey OPCC.

❖ **NATIONAL ASSOCIATION OF POLICE, FIRE AND CRIME PANELS (NAPFCP)**

The report sets out to provide information to the Panel to consider joining the National Association of Police, Fire and Crime Panels (NAPFCP).

RESOLVED:

The Police and Crime Panel considered the proposal and agreed to become a member of the National Association of Police, Fire and Crime Panels.

❖ **SURREY PCP BUDGET 2019-20**

The Surrey Police and Crime Panel had accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. The paper reported on the use of the grant in 2019/20 (April 2019 - March 2020).

Standing items – these appear on every agenda:

❖ **BUILDING THE FUTURE – UPDATE**

The purpose of the report was to update the Panel on key aspects of delivery for the strategic change programme 'Building the Future' (BTF) since the Panel's last meeting in June 2020.

❖ **FEEDBACK ON PERFORMANCE MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the meetings that had been held: 2 July 2020 (private meeting) and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny were in place.

❖ **COMMISSIONER'S QUESTION TIME**

The Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following key points were raised in the supplementaries:

- EQUIP computer system - highlighted the news article - BBC - the day before which reported that the computer system for the Surrey, Sussex and Thames Valley police forces could be scrapped.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

The Complaints Sub-Committee received one complaint since the last Panel meeting.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

• 27 October 2020 – Informal meeting (private)

❖ **CHIEF CONSTABLE GENERAL UPDATE**

- Surrey Police's one-page: Our Commitments 2020/25 - 'Be Safe, Feel Safe'. Digital 101 service.
- Recorded crime by category.
- Surrey remained the sixth safest county overall in England and Wales, it was the safest county for serious sexual offences.
- Daily average of mental health incidents, ASB incidents, recording crimes and non-emergency crimes.
- The 12-month picture including the number of incidents and of those how many were officially classed as crimes.

❖ **COVID-19 ENFORCEMENT**

❖ **RURAL CRIME**

❖ **UNAUTHORISED ENCAMPMENTS**

❖ **JOINT ENFORCEMENT TEAMS (JETS)**

❖ **TACKLING ANTI-SOCIAL BEHAVIOUR**

❖ **DRUGS**

❖ **ROADS POLICING**

❖ **CALL HANDLING AND RESPONSE**

❖ **CRIME RECORDING**

❖ **EQUIP UPDATE**

• 24 November 2020

❖ **PUBLIC QUESTIONS**

One question was received and a supplementary question was asked on: If it was the PCC's policy during the pandemic to deter or at least discourage people from using the 101 service.

❖ **SURREY POLICE GROUP FINANCIAL REPORT FOR MONTH SIX FINANCIAL YEAR 2020/21**

The purpose of the report was to inform the Police and Crime Panel of the Surrey Police Group (i.e. OPCC and Chief Constable combined) of the financial position as at the 30 September 2020 as well as a prediction for the situation at the end of the year.

❖ **OFFICE OF THE POLICE AND CRIME COMMISSIONER MONTH SIX FINANCIAL UPDATE 2020/21 AND ESTIMATE FOR YEAR END OUTTURN**

The purpose of the report was to inform the Police and Crime Panel of the OPCC's financial performance at Month 6 for the 2020/21 financial year together with an estimate of the year end outturn against budget.

❖ **POLICE AND CRIME PLAN 2018-2021 – PROGRESS**

The PCC published a refreshed Police and Crime Plan in May 2018 for the period 2018 to 2020. This built on the previous plan issued in 2016 and focused on six objectives.

The report provided an update on how the plan had been met to date, noting that the current plan had been extended to May 2021.

❖ **HMICFRS INSPECTION REPORTS**

The report provided a summary of the findings regarding Surrey Police, from the latest inspection reports by Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) which is the independent inspection body for policing. The Police and Crime Panel's role is to ensure that the Police and Crime Commissioner for Surrey (PCC) is taking into account inspection reports and the recommendations therein when holding the Chief Constable of Surrey Police to account.

❖ **HOME OFFICE REVIEW OF POLICE & CRIME COMMISSIONERS - PART ONE**

In July 2020, the Home Office announced that it would be undertaking a review of the role of Police and Crime Commissioners (PCCs), the first such exercise since their inception in 2012. The intention is to 'sharpen accountability, scrutiny and transparency' and ensure that PCCs put the 'law-abiding silent majority' at the centre of decision-making. The review is in two parts. The first took place over the summer and has been reported to Ministers.

The Home Office's Terms of Reference for the first part of the review were included in the paper, as was the PCC's full response; as well as the Surrey Police and Crime Panel's response on the Home Office's PCC Review: Part-one – Response to Local Government Association's (LGA) Key Research Questions, the LGA's response – 17 September 2020, and the National Association of Police, Fire and Crime Panels' – NAPFCP response.

❖ **SURREY POLICE AND CRIME PANEL ANNUAL REPORT 2019-2020**

In accordance with best practice for scrutiny and transparency as noted in Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, an annual report by Police and Crime Panels is an important Key Performance Indicator (KPI) to be monitored and reported on.

It was a newly introduced report which provided a summary of the activity of the Surrey Police and Crime Panel during July 2019 - May 2020 and the next annual report of the Panel will be aligned to its annual meeting in June 2021.

❖ **SURREY PCP BUDGET MID-YEAR CLAIM 2020**

The Surrey Police and Crime Panel had accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. The paper reported on the use of the grant in 2020 (April 2020 - September 2020), as noted in the Panel's mid-year claim submission to the Home Office submitted by the 31 October 2020 deadline. Mid-year claim = **£18,243**.

Standing items – these appear on every agenda:

❖ **BUILDING THE FUTURE – UPDATE**

The purpose of the report was to update the Panel on key aspects of delivery for the strategic change programme 'Building the Future' (BTF) since the Panel's last meeting in September 2020.

❖ **FEEDBACK ON PERFORMANCE MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the meetings that had been held: 8 September 2020 (webcast meeting); and what has been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

❖ **COMMISSIONER'S QUESTION TIME**

For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following key points were raised in the supplementaries:

- Reopening of Woking Magistrates' Court or using the Coroner's Court for magistrate cases and lobbying the government to address the backlogs in the Crown Court and delays in the Criminal Justice System (CJS).
- Asked for reassurance on whether the new recruits as a result of the precept rise and national uplift were included in the 177 current vetting cases.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

The Complaints Sub-Committee received one complaint since the last Panel meeting.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

• 5 February 2021 – Budget meeting

❖ **PUBLIC QUESTIONS**

One question was received and a supplementary question was asked on:

Why the PCC was asking for another large council tax increase from Surrey residents:

- When so many residents were suffering financially;
- When local councils who really were "under the cosh" had restricted their increases to less than 3%;
- When his overall funding position was comparatively healthy, thanks to the already high level of the police precept; and
- When the investments he offered in return, which were welcomed but after five years as Commissioner residents should be getting already?

❖ **POLICE AND CRIME COMMISSIONER'S PROPOSED PRECEPT 2021/22**

The Police and Crime Panel was required to consider and formally respond to the Police and Crime Commissioner's Proposed Precept for 2021/22. The purpose of the item was to allow the Commissioner to outline his proposals in more detail and to answer any questions that Panel Members might have.

Following consideration of the Commissioner's proposed precept, the Panel must either:

- a) agree the precept without qualification or comment;
- b) support the precept and make comments or recommendations concerning the application of the revenues generated;
- c) or veto the proposed precept.

RESOLVED:

The Police and Crime Panel reviewed the precept proposal.

In accordance with paragraph 3.7 of the Surrey Police and Crime Panel's Constitution, a **recorded vote** was requested by three Panel members, proposed by Councillor Lewanski and seconded by Councillor White and Councillor Hawkins.

The following Members voted for the precept proposal:

Mr Stilwell, Councillor Watson, Councillor Reeve.

The following Members voted against the precept proposal:

Councillor Lewanski, Councillor Elmer, Councillor White, Councillor Robini, Councillor Hawkins, Councillor Forster, Councillor Milton.

There were no abstentions.

In accordance with the Police Reform and Social Responsibility Act 2011 a veto must be agreed by two-thirds of Panel members, which equates to ten Panel members (the full membership rather than those present at the meeting) and as that requirement had not been met, the Panel:

- (i) Accepted that the PCC's proposal to increase the Band D Surrey Police and Crime Commissioner Precept by £15 for 2021/22 from £270.57 to £285.57 would come into effect; and
- (ii) Would formally report to the Commissioner (by 8 February 2021), noting its concerns and reasons for Panel members not supporting the proposed precept (see Annexes B and C).

Action:

On behalf of the Panel, the Chairman wrote to the Commissioner to confirm that his 2021/22 precept proposal would come into effect, noting the Panel's concerns and reasons for Panel members not supporting the proposed precept, including its requests going forward.

❖ **OFFICE OF THE POLICE & CRIME COMMISSIONER'S BUDGET FOR 2021/22**

The paper was provided to the Police & Crime Panel for information only to give Panel Members oversight of the intended budget, to fund the Office of the Police & Crime Commissioner (OPCC) for the financial year 2021/22.

❖ **SURREY POLICE GROUP FINANCIAL REPORT FOR MONTH 8 FINANCIAL YEAR 2020/21**

The purpose of the report was to inform the Police & Crime Panel of the Surrey Police Group (i.e. OPCC and Chief Constable combined) of the financial position as at the 30 November 2020 as well as a prediction for the situation at the end of the year.

❖ **OFFICE OF THE POLICE AND CRIME COMMISSIONER FINANCIAL REPORT FOR MONTH 8 FINANCIAL YEAR 2020/21**

The purpose of the report was to inform the Police & Crime Panel of the OPCC's financial performance against budget up to the 30 November 2020. The report compares the budget for the year, as approved by the PCC in February 2020, against actual expenditure incurred.

❖ **PCC PUBLIC ENGAGEMENT**

The report detailed how the Police and Crime Commissioner had sought to engage with the Surrey public through face-to-face meetings and events, communications and consultation during the last year.

❖ **MAKING EVERY ADULT MATTER (MEAM)**

The report provided information on the projects funded to support those with multiple needs, as Surrey has become a "Making Every Adult Matter" (MEAM) area. MEAM in Surrey has become known as "Surrey Adults Matter" at the request of the MEAM coalition who wanted the Surrey scheme to have its own identity.

Standing items – these appear on every agenda:

❖ **BUILDING THE FUTURE - UPDATE**

The purpose of this report is to update the Panel on key aspects of the strategic change programme 'Building the Future' (BTF) since the Panel's last meeting in November 2020.

❖ **PCC DECISIONS AND FORWARD PLAN**

The report provided information on the formal decisions taken by the PCC between January and December 2020 and details of the Office's ongoing Forward Plan for 2021.

❖ **FEEDBACK ON MANAGEMENT MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the meetings that had been held: 16 November 2020 (private meeting) and 21 December 2020 (webcast meeting); and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

❖ **COMMISSIONER'S QUESTION TIME**

For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following key points were raised in the supplementaries:

- The Surrey Local Resilience Forum (SLRF) was taking action on the issue of large numbers of visitors to Surrey's beauty spots and asked what Surrey Police's involvement was.
- There was no full list of topics where national police force positions were shown in the response, regarding the references made at the PCC's performance meetings with the Chief Constable on Surrey Police's positions on various areas compared nationally.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

The Complaints Sub-Committee had received no complaints since the last Panel meeting.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

EXCLUSION OF THE PUBLIC – PART 2

❖ **EQUIP - UPDATE**

• 22 March 2021

❖ **PUBLIC QUESTIONS**

One question was received and a supplementary question was asked on: Whether the scope for establishing more county-wide default speed limits in certain situations could be explored, as opposed to the existing expensive speed-testing, feasibility studies and requirements for serious injuries.

❖ **POLICE AND CRIME PLAN 2018-2021 – PROGRESS**

The PCC published a refreshed Police and Crime Plan in May 2018 for the period 2018 to 2020. This built on the previous plan issued in 2016 and focused on six objectives.

The report provided an update on how the plan had been met to date. The current plan had been extended to May 2021, with a renewed emphasis from the PCC on three areas in 2020/21.

❖ **TACKLING RURAL CRIME STRATEGY UPDATE**

The Panel received a report on the rural crime strategy in June 2020 and requested an update for this meeting. The report presented the panel with an update on the progress against the force's rural crime strategy.

❖ **OPCC COMPLAINTS HANDLING UPDATE**

The Panel received a report on the main changes to the police complaints review system and details of how they have been implemented in the Surrey OPCC in September 2020. The report presented the Panel with an update on subsequent progress.

❖ **SURREY POLICE RECRUITMENT AND WORKFORCE UPDATE**

The Panel had asked for an update report detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were 'on patrol'.

❖ **VICTIM AND WITNESS CARE UNIT UPDATE**

The Police and Crime Panel previously received an update on the VAWCU at its June 2020 meeting, which provided an overview of governance arrangements and the outcomes of recent formal reviews commissioned to ascertain Unit performance. The purpose of the paper was therefore to look at further developments that had taken place since the last update, and to highlight current demand pressures created by the pandemic.

❖ **HATE CRIME**

The purpose of the paper was to answer the Police and Crime Panel's question with regard to: what work has been done by the PCC to tackle Hate Crime and ensure none of Surrey's communities are subjected to discrimination.

Standing items – these appear on every agenda:

- ❖ **PCC DECISIONS AND FORWARD PLAN**
The report provided information on the formal decisions taken by the PCC from January 2021 to the present and details of the Office's ongoing Forward Plan for 2021.
- ❖ **FEEDBACK ON PERFORMANCE MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE**
The report provided an update on the meetings that had been held: 1 February 2021 (private meeting); and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny were in place.
- ❖ **BUILDING THE FUTURE UPDATE**
A verbal update was provided to the Panel on the key aspects of strategic change concerning the Building the Future (BTF) programme since the Panel's last meeting in February 2021.
- ❖ **COMMISSIONER'S QUESTION TIME**
The Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following key points were raised in the supplementaries:
 - Surrey Police to review its position on Surrey County Council's part-night lighting policy and welcomed the OPCC's application for further Safer Streets funding; and asked whether he had a timescale for the review and application.
- ❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**
The Complaints Sub-Committee received one complaint since the last Panel meeting.
- ❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**
The Panel reviewed the Recommendations Tracker and Forward Work Programme.

Sub-Committees:

The Panel is empowered to establish sub-committees to fulfil any of its functions except those that by law may not be delegated. Sub-committees may not co-opt members (3.29 ToR). The Panel currently has a Complaints Sub-Committee and a Finance Sub-Group which are re-established at the Panel's annual meeting – usually in June.

Complaints Sub-Committee:

Purpose:

To informally resolve non-criminal complaints about the Surrey Police and Crime Commissioner (PCC) or Deputy PCC, as well as criminal complaints or conduct matters that are referred back to it by the Independent Office for Police Conduct (IOPC) on behalf of the Surrey Police and Crime Panel.

Membership:

Seven appointed members of the Surrey Police and Crime Panel (quorum - three members), including at least one Independent Member of the Surrey Police and Crime Panel.

Frequency:

The Complaints Sub-Committee meets as and when a complaint that falls under its remit arises, in line with the agreed Complaints Protocol and the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012.

The Complaints Sub-Committee received three complaints reported at the following Panel meetings: 15 September 2020, 24 November 2020 and 22 March 2021; and were informally resolved with the complainant and PCC notified of the outcome.

The Complaints Sub-Committee has a non-investigatory role and the complainant if unsatisfied with the Sub-Committee's outcomes, may make a complaint to the Local Government and Social Care Ombudsman (LGSCO).

Finance Sub-Group:

Purpose:

To monitor and review the Surrey Police and Crime Commissioner's budget proposals (including the proposed precept) and make recommendations to the Panel as appropriate.

Membership:

Three-Six members of the Surrey Police and Crime Panel, including at least one Independent Member of the Surrey Police and Crime Panel.

The Chairman and Vice-Chairman of the Panel will be ex-officio members of the Sub-Group.

Frequency:

The Sub-Group meets annually in advance of the Panel's annual budget meeting, in order to review the PCC's proposed precept by scrutinising the financial information provided in support of the precept and to identify any further information which might be required.

The Sub-Group met on 2 February 2021 to consider the Police and Crime Commissioner's Proposed Precept 2021/22, receiving a summary of the intention of the PCC's proposed precept increase 5.5% across all bands - representing a £15 flat increase on last year's Band D property figure to £285.57. £6.4m savings had been identified including a reduction in the level of revenue used to fund capital, estate rationalisation and departmental savings. Government grants increased by £5.4m due to the Operation Uplift, and there was no new additional funding.

The Sub-Group raised the following topics:

- PCC's Council Tax Survey 2021/22 - funding for the commissioned services for victims.
- Additional officers and staff from the Precept increase.
- The effect of a lower Precept i.e. £14 increase rather than £15.
- FTE staff/officers - whether there was an option to employ part-time staff/officers.
- Chief Constable's proposals for increasing staff for solving crime - whether that would result in an improved target for the number of crimes that would be solved.
- Fatal 5 No Collisions team - would the costs be split with Sussex Police.

- Savings required for 2021/22 - focused on reducing revenue contributions to capital, were there were legal limits on the amount that could be reduced.
- Fleet Replacement and Equipment - was a large entry in the capital budget, noted stationary police vehicles and asked when fleets were reviewed last.
- Budget - whether there was an allowance for 'hidden crime'.
- Covid-19 - hardships faced by residents due to the pandemic, whether the increase could be reduced through the use of reserves or bringing forward planned savings.

5. PANEL'S BUDGET

In establishing Police and Crime Panels, the Home Office agreed that a limited grant would be provided to each local authority acting as the host authority in providing the administrative support and management and maintaining the Police and Crime Panel. The host authority for the Surrey PCP is Surrey County Council.

The Panel's arrangements, agreed with the Home Office in 2013, stated that:

The annual costs associated with the operation, organisation and administration for the Panel shall be offset by the Home Office grant to be managed by the host authority. All of the relevant costs incurred by the host authority in connection with the work of the Panel shall be met from the funding allocated by the Home Office unless the authorities agree otherwise. The host authority shall monitor all expenditure incurred and make provision for an annual report.

In January 2013 the Panel agreed that Members (host authority) would not use the Home Office grant to draw allowances for members of the Panel.

HOME OFFICE GRANT 2020 MID-YEAR CLAIM: 1 April 2020 - 30 September 2020

In accordance with Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, a mid-year claim was produced.

To be returned to the Home Office by 31 October 2020 to remain eligible for the payment covering the second half of the financial year.

The Home Office grant available for the 2020 mid-year claim was **£33,090** (total grant = **£66,180**).

The actual expenditure was: **£18,243**.

Any underspend must be returned to the Authority (Home Office) and any overpayment of grant will be recovered.

OUTTURN FORECAST: 1 October 2020 – 31 March 2021

In accordance with Schedule 4 – Outturn Forecast of the Home Office Grant Agreement, an outturn forecast was produced.

To be returned to the Home Office by 5 March 2021 to remain eligible for the payment covering the second half of the financial year.

The Home Office grant available for the outturn forecast was **£33,090** (total grant = **£66,180**).

The expenditure forecast was: **£19,233.30**

HOME OFFICE GRANT 2020-2021 END-YEAR CLAIM: 1 April 2020 – 31 March 2021

The Home Office grant available for 2020-2021 was **£66,180**.

The actual expenditure was: **£39,415**

(**£18,243** - Mid-Year Claim plus **£21,172** - finalised 1 October 2020 – 31 March 2021 expenditure)

To be returned to the Home Office by 31 July 2021 to remain eligible for the payment covering the second half of the financial year - sent 15 April 2021.

Any underspend must be returned to the Authority (Home Office) and any overpayment of grant will be recovered.

6. VISITS, EVENTS AND TRAINING

Visits:

The Covid-19 pandemic has meant that there were no Panel visits over the past year, when restrictions ease potential visits will include:

- **Mount Browne, Guildford** - tour of headquarters and the Contact Centre
- **Surrey and Sussex Cyber Crime Unit** - Haywards Heath
- **Burpham Firearms Department**

Events:

The Chairman and Committee Manager attended the virtual PCP Ninth National Conference - November 2020.

Following the Panel meeting on 24 November 2020, Panel members received a virtual presentation on the Surrey and Sussex Cyber Crime Unit.

Training:

Full Panel training was provided by Frontline Consulting in January 2021 providing an introduction to the Panel's responsibilities and scrutiny work going forward.

7. FURTHER INFORMATION

For further details about the Panel including meeting agendas and minutes please visit the Surrey County Council website: <https://www.surreycc.gov.uk/people-and-community/emergency-planning-and-community-safety/surrey-police-and-crime-panel>

The website of the Office of the Police and Crime Commissioner for Surrey (PCC) can be accessed through the following link: <https://www.surrey-pcc.gov.uk/>

RECOMMENDATIONS

That Panel members note the Surrey Police and Crime Panel's Annual Report 2020-2021.

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