



SCC LOCAL COMMITTEE (SURREY HEATH) TASK GROUPS AND MEMBERSHIP OF EXTERNAL BODIES

Major Schemes (Surrey Heath) Task Group – Terms of Reference

1. The Task Group will advise the Local Committee on the progress of the Major Schemes within Surrey Heath during the next year and subject to obtaining funding, specifically but not exclusively on

- A311/A30 Corridor Improvements (Meadows Gyratory) EM3 LEP Prioritised Scheme

2. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.

3. The Task Group is suggested to include three county councillors and three borough councillors from the Local Committee. In addition the Task Group can invite up to two Officers from Surrey Heath Borough Council to attend, all with equal status. The Task Group may also consult with other relevant members of the Committee.

4. The role of the Task Group is primarily strategic. The Task Group members will act in the interests of the borough as a whole, rather than representing the interests of their divisions or wards.

5. The Task Group will take into account the results of previous and new consultations in determining future programmes.

6. Any recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.

7. The Task Group will meet in private, at appropriate times during the year (at a suitable time before a Local Committee) and actions from the meetings will be recorded.

MEMBERS FOR 2020/21 (Appointed 23 July 20)

- Edward Hawkins – SCC - CHAIR
- Bill Chapman – SCC
- Charlotte Morley – SCC
- Valerie White - SHBC
- Vivienne Chapman – SHBC
- Graham Alleway - SHBC
- SCC Officer Kevin Ratnasingam
- SHBC Officer Jenny Rickard / Jane Reeves

Parking Task Group - Terms of Reference

The Parking Task Group is a Task Group of the Surrey Heath Local Committee. The Terms of Reference and membership of the Task Group, which exists to advise Surrey Heath Local Committee, are agreed at the first meeting of each new municipal year.

Role:

The Task Group will work with officers to advise Surrey Heath Local Committee on any issues with regard to parking controls and civil parking enforcement, and discuss any proposals that require a decision through the Local Committee.

Functions:

To consider:

- The operation of on and off street parking controls and all aspects of Civil Parking Enforcement across the Borough
- The effectiveness of any new restrictions introduced
- Requests for additional or amended parking restrictions.
- Use of any surplus income for decision at the Local Committee.
- Consideration of parking capacity on and off street within the borough.
- To consider the parking impacts at schools

Membership:

The Task Group may include two or three county councillors and two or three borough councillors. The Chair of the Local Committee may also attend.

MEMBERS FOR 2020/21 (Appointed 23 July 20)

- Cllr Graham Alleway, SCC (Chair)
- Cllr Edward Hawkins, SCC
- Cllr Paul Deach, SCC
- Cllr Rebecca Jennings-Evans, SHBC
- Cllr Valerie White, SHBC
- Cllr Victoria Wheeler, SHBC

Operation of the Task Group:

- The Task Group will advise and make recommendations as appropriate to the Local Committee and borough council - it has no formal decision-making powers.
- The Task Group will meet in private and keep a record of its actions.
- Officers supporting the Task Group will give due consideration to the Task Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.
- The Task Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.
- The Task Group will remain aware of the work streams of the other Task Groups to ensure appropriate linkages and manage overlap.

Membership to Outside Bodies

The Committee is asked to agree the following appointments:

- Surrey Heath Partnership – **Charlotte Morley**
- Farnborough Aerodrome Consultative Committee – **Charlotte Morley**
- Fairoaks Airport Consultative Committee – **Mike Goodman**