

Annex 1B

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS:

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011, that the Governing Body of St Peter and St Paul CE Infant School, in co-operation with Surrey County Council and the Diocese of Southwark Board of Education intends to make a significant change to **St Peter and St Paul CE Infant School**, 93 Rook Lane, Chaldon, Caterham CR3 5BN from 1 September 2022.

School and local education authority details

1. The name, address and category of the school.

St Peter and St Paul CE Infant School
93 Rook Lane, Chaldon, Caterham CR3 5BN

Voluntary Aided School

Surrey County Council, Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The Governing Body of St Peter and St Paul CE Infant School, in co-operation with Surrey County Council and the Diocese of Southwark Board of Education, are proposing to make a significant change to the age range of the school from an infant school for pupils aged 4 to 7 years (Reception to national curriculum Year 2) to become a primary school for pupils aged 4 to 11 years (Reception to national curriculum Year 6).

The proposed change of age range would come into effect from September 2022.

This proposal forms part of a linked proposal where Surrey County Council, in co-operation with the Governing Body of St Peter and St Paul CE Infant School and the Diocese of Southwark Board of Education, are proposing to expand St Peter and St Paul CE Infant School from a one form entry (1FE) infant school to a one form entry (1FE) primary school.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

This is a four-week consultation (term time), which begins on 15th July 2021 and concludes on 24th September 2021. Any person may agree, object to or make comments on the proposals by sending representations to Surrey County Council.

The consultation and online response form can be accessed through SCC's Surrey Says website:

www.surreysays.co.uk

Alternatively, written representations can be sent via email or post, as below:

Email to schoolorg@surreycc.gov.uk

Post to Lisa Way, Surrey County Council, Quadrant Court, Guildford Road, Woking GU22 7QQ.

Alteration description

4. A description of the proposed alteration and, in the case of special school proposals, a description of the current special needs provision.

The proposed alteration will allow St Peter and St Paul CE Infant School to become a one form entry (1FE) primary school, for pupils aged 4 to 11 years, from September 2022. This proposal forms part of a linked proposal where Surrey County Council are proposing to expand St Peter and St Paul CE Infant School from a one form entry (1FE) infant school to a one form entry (1FE) primary school.

School capacity

5. (1)
- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The proposed alteration to the age range is from the Governing Body of St Peter and St Paul CE Infant School, in co-operation with Surrey County Council and the Diocese of Southwark. As part of a linked proposal Surrey County Council, in co-operation with the Governing Body of St Peter and St Paul CE Infant School and the Diocese of Southwark, are proposing to increase the capacity of the school

from a 90 place Infant School, offering 30 places per year from Year R to Year 2, to a 210 place Primary School, offering 30 places per year from Year R to Year 6.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The table below shows the anticipated numbers for September 2021 and the proposed number of pupils to be admitted in the first school year in which the proposals will have been implemented:

Academic Year	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Capacity
2021/22	30	60*	30					120
2022/23	30	30	60*	30				150

*additional pupils taken as bulge class to accommodate primary place demand for 2020/21

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

- (2) a statement of the number of pupils at the school at the time of the publication of the proposals.

As of 5 July 2021, there were 100 pupils on roll at St Peter and St Paul CE Infant School:

Year R	Year 1	Year 2	Total
55	23	22	100

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

Additional Site

7.— (1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site is required to facilitate the proposal.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

Changes in boarding arrangements

—(1) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(a) the arrangements for safeguarding the welfare of children at the school;

N/A

(b) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(c) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2)

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

8. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The school will remain on its existing site.

- (b) the distance between the proposed and current site;

N/A

- (c) the reason for the choice of proposed site;

N/A

- (d) the accessibility of the proposed site or sites;

N/A

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

9. The objectives of the proposals.

The proposal provides Surrey County Council with the opportunity to re-organise primary places in an area of Caterham by providing an all-through primary school which will benefit the local community and provide opportunities for siblings in a family to attend the same school.

The proposal would ease the transition made by children when transferring from Key Stage 1 to Key Stage 2, as pupils could remain at St Peter and St Paul's instead of transferring to St Johns CE Primary School or another school for their junior education.

The proposed change of age range allows St Peter and St Paul CE Infant School to offer junior places and in turn this supports St John's CE Primary School to consult to remove their Year 3 PAN. The proposal to remove the Year 3 PAN at St John's CE Primary School would provide some additional classroom space and creates headroom for placing additional pupils should the demand for places increase in the future.

Consultation

10. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

An explanatory consultation document has been made available to the public via the Council's website: www.surreysays.co.uk

All appropriate parties have been made aware of this proposal, inclusive of the Governing Body of the school. A public meeting was held on 25 May 2021 and on 1 July 2021.

The following people have been made aware of the proposals: parents/carers of children attending the school; employees and Governors of the school; relevant unions; local residents; other users of the school building; other local schools; local borough and county councillors; and the School Admissions Forum.

The consultation received 230 responses, with 89.13% agreeing with the proposal, 8.7% disagreeing and 2.17% stating that they don't know. The full analysis is available at: www.surreysays.co.uk

The Governing Body of St Peter and St Paul CE Infant School have complied with all applicable statutory requirements to consult in connection with this proposal. At the conclusion of the Notice period, if permission is granted by the Surrey Cabinet Member for Education and Learning, the Governing Body of St Peter and St Paul CE Infant School, in partnership with Surrey Council and the Diocese of Southwark, will implement the proposal.

Project costs

11. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The estimated capital cost of the proposed project has been allocated from Surrey County Council's Schools Basic Need Capital Programme and funding for this scheme is included in the Medium-Term Financial Plan.

12. A copy of confirmation from the Secretary of State and/or local education authority that funds will be made available (including costs to cover any necessary site purchase).

The School Basic Need capital budget, from which these costs will be funded, was approved by the County Council as part of the budget setting and Medium-Term Financial Strategy 2021/22-2025/26, approved in February 2021.

Age range

13. Where the proposals relate to a change in age range, the current age range for the school.

The current age range at St Peter and St Paul CE Infant School is 4 to 7 years.

Early years provision

14. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

- (c) evidence of parental demand for additional provision of early years provision;

N/A

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

15. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

- (d) The proposed number of sixth form places to be provided.

N/A

16. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

17. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

N/A.

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

- (d) details of how the provision will be funded;

N/A

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

18. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

(c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

(d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A
N/A

19. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

Sex of pupils

20. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

(c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

21. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

(b) evidence of local demand for single-sex education.

N/A

Extended services

22. If the proposed alterations affect the provision of the school’s extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The proposal will not have a negative impact on the provision of the school’s extended services.

Need or demand for additional places

23. If the proposals involve adding places—

(a) a statement and supporting evidence of the need or demand for the particular places in the area;

N/A

(b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

N/A

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

24. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

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