

GBC/SCC JOINT COMMITTEE (GUILDFORD)

Infrastructure Delivery and Transportation Working Group Draft Terms of Reference 2018-19

General

1. The Infrastructure Delivery and Transportation Working Group is a Working Group of the Guildford Joint Committee. The Joint Committee will:
 - (i) determine the role, appointees and lifespan of the Infrastructure Delivery and Transportation Working Group
 - (ii) review the operation of the Infrastructure Delivery and Transportation Working Group over the previous year
 - (iii) confirm the remit for the Working Group and make this remit available to all Members of the Committee.

2. The Working Group has no formal decision-making powers as a body, but exists to advise and to make recommendations to Guildford Joint Committee. The areas of work that the Working Group may consider and provide advice to the Joint Committee within the remit of the Guildford Joint Committee Constitution, Section 2, B Delegated Powers will include:

Decisions in relation to Highways and Infrastructure delivery:

Executive Functions

- a. The allocation of the SCC highway capital budget and highway revenue budget which are devolved to the Joint Committee for minor highway improvements and highway maintenance within the Committee's area including the scope to use a proportion of either budget to facilitate local highways initiatives. (SCC) (Section 2, B, iii, a)

- b. To agree local speed limits on County Council roads within its area, and to approve the statutory advertisement of speed limit orders, taking into account the advice of the Surrey Police Road Safety and Traffic Management Team and with regard to the County Council Speed Limit Policy. (SCC) (Section 2, B, iii, c)

- c. To approve the statutory advertisement of all legal orders or appropriate notifications relating to highway schemes within the delegated powers of the Joint Committee (SCC). (Section 2, B, iii, d)

- d. Where, under delegated powers, the Parking Strategy and Implementation Team Manager or Area Highways Manager has chosen to refer the decision on whether a TRO should be made to the Joint Committee, the Committee will make that decision (SCC). (Section 2, B, iii, e)

- e. To consider applications for stopping up a highway under section 116 of the Highways Act 1980 when, following the consent of GBC and any relevant Parish Council, unresolved objections have been received

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during the period of statutory public advertisement, and to decide whether the application should proceed to the Magistrates' Court (SCC). (Section 2, B, iii, f)

- f. Jointly agreeing a statement of priority for the delivery of infrastructure described in the GBC Infrastructure Delivery Plan and informed by the GBC Regulation 123 list, to meet the need and mitigate the effect of development in the GBC local authority area and to discuss and propose strategies for securing any additional funding necessary for that delivery. (GBC) (Section 2, B, iv)

Advisory Functions

- g. Be informed in relation to the prioritisation of proposed and planned infrastructure schemes or developer funded highway improvements within Guildford. (SCC/GBC) (Section 2, B, Advisory Functions, iv)
 - h. Be informed of and receive appropriate reports on highway initiatives and/or improvements either wholly or partly in Guildford. (SCC) (Section 2, B, Advisory Functions, v)
3. Recommendations to the Joint Committee will be supported by a summary of the reasoning behind the Working Group's position and reflect any professional advice of the appropriate GBC and/or SCC officer(s).
 4. Officers supporting the Working Group will consult the Group on items within its remit where appropriate and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Joint Committee.

Operation

5. The Working Group will:
 - meet in private
 - develop an annual work programme
 - formally record its actions
 - if appropriate respond to an officer report
 - if appropriate submit its own report to the Joint Committee or, alternatively, report to the Joint Committee via the Area Highways Manager's update.

Membership & Governance

6. The Working Group will contain the Chairman and Vice-Chairman of Guildford Joint Committee and 3 borough and 3 county councillors.
7. The Working Group will be chaired by the Vice-Chairman/Chairman of Guildford Joint Committee.
8. Membership of the Working Group will be agreed by the full committee at the first meeting of the new municipal year. Other changes to the membership will either follow local elections or on the advice of the full committee.

9. All members sitting on the Working Group will be required to represent the interests of the borough as a whole rather than representing the interests of individual divisions or wards.
10. Members of the Working Group should broadly represent the Committee as a whole, both politically and in terms of balance between the urban and rural areas of the borough where possible.
11. Meetings held in private will base an assumption that any Working Group documentation will be similarly confidential unless officers and members are instructed otherwise.

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