

## Audit &amp; Governance Committee Action Tracking

## ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action update
A2/21	20 Sept 2021	Complaints	<ul style="list-style-type: none"> <li>a) Annex to be revised showing 'per pop' and circulated to cttee</li> <li>b) To escalate work with supplier to capture borough/district of complainants</li> <li>c) To circulate quarterly snapshot to cttee</li> <li>d) That the A&amp;G Chairman be informed along with the Cabinet Member when redress payment goes beyond £1K</li> </ul>	Sarah	a) Revised annex emailed to Members on 5 November 2021.
A3/21	20 Sept 2021	Complaints	That the committee receive quarterly complaints reports and add to committee workplan.	Committee Manager	workplan updated to include complaints update every other meeting <b>Completed</b>
A4/21	20 Sept 2021	Internal Audit – Pension Admin	To invite Neil Mason/Anna D'Allessandro to next meeting for update on Pensions Administration Turnaround Programme	Committee manager	Neil Mason to attend November Committee
A5/21	20 Sept 2021	Risk Management	That an informal meeting be set up for committee members to discuss and decide which risks they wish to deep dive first.	Committee Manager	Meeting held on 20 October <b>Completed</b>

## Audit & Governance Committee Action Tracking

### COMPLETED RECOMMENDATIONS/REFERRALS/ACTIONS – TO BE DELETED

A1/21	18 June 2021	Draft Statement of Account 2020/21	The Audit and Governance Committee to provide feedback on the narrative statement which will then be reviewed by the Executive Director for Finance. Officers to make a decision outside the meeting on whether the consultation meeting should be held in public or private.	Committee Manager	Narrative statement emailed to Members and comments received back.
-------	--------------	------------------------------------	---	-------------------	--