

## SURREY POLICE AND CRIME PANEL 24 NOVEMBER 2021

### OFFICE OF THE POLICE AND CRIME COMMISSIONER FINANCIAL UPDATE FOR MONTH SIX FINANCIAL YEAR 2021/22 AND ESTIMATE FOR YEAR END OUTTURN

#### 1. SUMMARY

The purpose of this report is to inform the Police & Crime Panel of the OPCC's financial performance at Month 6 for the 2021/22 financial year together with an estimate of the year end outturn against budget.

The PCC is pleased to be able to report that the OPCC is predicted to end the year just slightly under budget.

#### 2. RECOMMENDATIONS

It is recommended that the Police and Crime Panel note and comment on the report as appropriate.

#### 3. INTRODUCTION

The budget for the OPCC of £2.8m was agreed in February 2021. As at 30 September 2021 is estimated that the OPCC will be underspent by £6,183.

#### 4. FURTHER DETAILS

A more detailed breakdown is attached as Appendix A. There are several variances due to timing and assumptions which are reflected in the report. The report includes a transfer of £150,000 from reserves made in the period.

#### 5. CONCLUSION AND CHALLENGES

Based on the assumptions made the OPCC should finish the year on budget. This assumes that grant payments and commissioned services are implemented by the end of the year. If this does not happen then any unspent amounts will be carried forward into the following year.

## 6. BACKGROUND INFORMATION/PAPERS/ANNEXES

Appendix A – Detailed OPCC Financial report as at 30 September 2021.

## 7. CONTACT INFORMATION

**Lead Officer:** Kelvin Menon, Chief Finance Officer and Treasurer  
(OPCC)

**Telephone Number:** 07870 378553

**E-mail:** [kelvin.menon@surrey.pnn.police.uk](mailto:kelvin.menon@surrey.pnn.police.uk)

APPENDIX A – Budget and Costs to 30 September 2021

Team	Subjective	Year to Date			Full Year		
		Actual	Budget	Variance	Forecast	Budget	Variance
PCC Costs	Police Staff Pay	45,807	45,890	(83)	91,713	91,825	(112)
	Training Costs		746	(746)	1,500	1,500	-
	Travel and Subsistance	112	1,997	(1,885)	3,300	4,000	(700)
	Supplies & Services	12	272	(260)	450	550	(100)
	<b>Total Net Costs</b>	<b>45,931</b>	<b>48,905</b>	<b>(2,974)</b>	<b>96,963</b>	<b>97,875</b>	<b>(912)</b>
Deputy PCC Costs	Police Staff Pay	24,113		24,113	58,391	70,000	(11,609)
	Training Costs			-	1,300		1,300
	Travel and Subsistance			-	800		800
	Supplies & Services			-	350		350
	<b>Total Net Costs</b>	<b>24,113</b>	<b>-</b>	<b>24,113</b>	<b>60,841</b>	<b>70,000</b>	<b>(9,159)</b>
OPCC Staff, Office and Advisory Costs	Police Staff Pay	394,936	396,657	(1,721)	788,681	818,669	(29,988)
	Other Employee Expenses		1,747	(1,747)	3,500	3,500	-
	Training Costs	1,577	3,314	(1,737)	7,274	6,650	624
	Office Costs	24,263	25,710	(1,447)	50,955	51,440	(485)
	Travel and Subsistance	5,001	7,495	(2,494)	15,303	15,020	283
	Subscriptions	30,818	38,720	(7,902)	38,720	38,720	-
	Federation subs				23,000	23,000	-
	Supplies & Services	17,829	35,670	(17,841)	75,141	82,600	(7,459)
	Other income	(5,880)		(5,880)			-
	<b>Total Net Costs</b>	<b>468,544</b>	<b>509,313</b>	<b>(40,769)</b>	<b>1,002,575</b>	<b>1,039,599</b>	<b>(37,024)</b>
Communications, Consultauion and Publicity	Restructure, Training & Conference Costs		504	(504)	1,010	1,010	-
	Room Hire		1,499	(1,499)	3,000	3,000	-
	Supplies & Services	16,674	10,485	6,189	50,770	50,990	(220)
	<b>Total Net Costs</b>	<b>16,674</b>	<b>12,488</b>	<b>4,186</b>	<b>54,780</b>	<b>55,000</b>	<b>(220)</b>
Audit Costs	Member Allow ances	11,846	15,319	(3,473)	30,443	30,644	(201)
	Training Costs	350	514	(164)	1,030	1,030	-
	Travel and Subsistance		248	(248)	500	500	-
	Supplies & Services		398	(398)	800	800	-
	Internal audit	40,138	40,400	(262)	80,800	80,800	-
	External Audit	14,020	20,200	(6,180)	40,400	40,400	-
<b>650010 - Office of PCC Surrey - Audit Commit</b>	<b>Total Net Costs</b>	<b>66,354</b>	<b>77,079</b>	<b>(10,725)</b>	<b>153,973</b>	<b>154,174</b>	<b>(201)</b>
Victim Services	Police Staff Pay	53,219	53,095	124	129,371	106,242	23,129
	Restructure, Training & Conference Costs	100	912	(812)	1,700	1,830	(130)
	Transport Related Expenditure	1,307	2,013	(706)	3,622	4,030	(408)
	Grants and Comissioned Services	2,033,589	1,381,322	652,267	3,273,951	1,946,697	1,327,254
	Government Grant and Precept Funding	(1,111,163)	(695,483)	(415,680)	(2,740,811)	(1,390,966)	(1,349,845)
	<b>Total Net Costs</b>	<b>977,052</b>	<b>741,859</b>	<b>235,193</b>	<b>667,833</b>	<b>667,833</b>	<b>(0)</b>
Community Safety Fund	Grants and Support	560,209	530,000	30,209	808,000	808,000	-
	<b>Total Net Costs</b>	<b>560,209</b>	<b>530,000</b>	<b>30,209</b>	<b>808,000</b>	<b>808,000</b>	<b>-</b>
Independent Custody Visitors	Training Costs		1,049	(1,049)	2,100	2,100	-
	Room Hire	41	496	(455)	1,000	1,000	-
	Supplies & Services	275	2,544	(2,269)	4,434	5,100	(666)
	<b>Total Net Costs</b>	<b>316</b>	<b>4,089</b>	<b>(3,773)</b>	<b>7,534</b>	<b>8,200</b>	<b>(666)</b>
Other Grants		40,000	26,639	13,361	95,300	53,300	42,000
	<b>Total Net Costs</b>	<b>40,000</b>	<b>26,639</b>	<b>13,361</b>	<b>95,300</b>	<b>53,300</b>	<b>42,000</b>
<b>Funding from Reserves in year</b>		<b>(150,000)</b>	<b>-</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>-</b>
<b>Overall Total PCC</b>		<b>2,049,193</b>	<b>1,950,372</b>	<b>98,821</b>	<b>2,797,798</b>	<b>2,803,981</b>	<b>(6,183)</b>

This page is intentionally left blank