

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
JANUARY 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/Actions	Update/Response	Responsible Officer/Member
21 September 2020	Questions and Petitions [Item 4]	i. For the proportion of looked-after children and care leavers living in independent accommodation, and the steps taken to safeguard such young people from criminal exploitation, to be shared with the Select Committee.	The Assistant Director has provided a response, and this has been shared with the Select Committee.	Jo Rabbitte, Assistant Director – Children’s Resources
14 December 2020	Update on the Implementation of the SEND Task Group [Item 5]	i. That the Director – Education, Learning and Culture share the re-designed outreach offer, once it is complete, with the Children, Families, Lifelong Learning and Culture Select Committee.	The outreach review was delayed by one year due to the pandemic – the existing arrangements were extended during this period. A consultation is underway to help inform the new outreach offer and the Select Committee will be updated again once the proposals have been agreed.	Liz Mills, Director – Education, Learning and Culture

11 March 2021	Corporate Parenting Board Annual Report [Item 5]	i.	The Director to provide data on adoption rates and the number of placement orders made in the 12-month period ending March 2021.	The Director has provided a response, and this has been shared with the Select Committee.	Tina Benjamin, Director – Corporate Parenting
	Surrey Adult Learning [Item 6]	i.	Work with partners, within and external to SCC and with the Surrey Economy and Growth Team to develop a coordinated plan for the future, to ensure that the Adult Learning Service remains responsive to changing health, social and economic needs.	A response has been provided and has been shared with the Select Committee.	Liz Mills, Director – Education and Lifelong Learning
		ii.	Continuously review the Service delivery model to ensure sustainability and that the Service meets the needs and aspirations of the local community.	The recommendation has been noted by the Assistant Director.	Jane Winterbone – Assistant Director for Education
	Libraries Transformation [Item 8]	i.	Assistant Director to share the intended services, facilities, built environments of new libraries with the Select Committee.	The Executive Director, Assistant Director and Cabinet Member provided a briefing for Members on this topic.	Susan Wills, Assistant Director – Culture, Libraries & Registration
		ii.	Assistant Director to share the Art Council’s Children’s Promise with the Select Committee.	The Assistant Director has provided this information and it has been shared with the Select Committee.	Susan Wills, Assistant Director – Culture, Libraries & Registration
15 July 2021	Children’s Improvement Update [Item 1]	i.	Executive Director to provide Members with the names of their respective Area Schools Officer		Rachael Wardell, Executive Director - CFL

		<p>I. That the Director of Corporate Parenting share the findings of the review of the Children with Disabilities Service with the Chairman of the Select Committee for circulation to Committee members.</p>	<p>It has been agreed that this information will be provided in the Children’s Improvement Update report to the Select Committee in January 2022.</p>	<p>Tina Benjamin, Director – Corporate Parenting</p>
		<p>II. That the Director of Family Resilience and Safeguarding share the findings of the review of the Family Safeguarding Model with the Chairman of the Select Committee for circulation to Committee members.</p>	<p>Report will be delivered to Council in February 2022 earliest and shared with the Select Committee subsequently.</p>	<p>Director – Family Resilience and Safeguarding</p>
		<p>III. That the Cabinet Member for Children and Families provide an update on the Children’s Improvement Programme at the Select Committee’s first meeting of 2022.</p>	<p>Added to Select Committee forward plan</p>	<p>Clare Curran, Cabinet Member for Children and Families</p>
18 October 2021	SEND Transformation Update [Item 5]	<p>i. Director – Education and Lifelong Learning to share average times for overdue EHC plan development and reviews by quadrant; and any actions taken to respond to increase demand for EHC plans in the 2021 Summer Term.</p>	<p>The Director has provided a response, and this has been circulated to the Select Committee.</p>	<p>Liz Mills, Director - Education and Lifelong Learning</p>

		ii. At an appropriate time, the Select Committee visit educational settings supporting children with special educational needs and disabilities.	On hold, until the situation with regards to the pandemic improves.	
		iii. The Director – Education and Lifelong Learning share the findings of the SEND Self-Evaluation and any actions to be taken in response to it with the Chairman of the Select Committee for circulation to the Committee once available.	The Summary Self Evaluation will be available in April 2022 and will be shared with the Select Committee along with actions planned in response.	Liz Mills, Director - Education and Lifelong Learning
		iv. The Cabinet Member for Education and Learning provide an update on the SEND Transformation Programme and other work relating to the support for children and young people with additional needs, including support at transitions, at the April 2022 meeting of the Select Committee.	Added to the Forward Work Plan.	Denise Turner-Stewart, Cabinet Member for Education and Learning
	Children's Homes Transformation [Item 7]	i. Director – Corporate Parenting to provide the Committee with the numbers of children placed in in-house and external residential provision.	The Assistant Director has provided a response, and this has been shared with the Select Committee.	Tina Benjamin, Director – Corporate Parenting

		ii. Director – Corporate Parenting to submit to the Committee the most recent report on children’s residential provision submitted to the Corporate Parenting Board.	The Director has provided the report and this has been shared with the Select Committee Members.	Tina Benjamin, Director – Corporate Parenting
	EWMH [Item 9]	i. Chief Executive Officer of Healthwatch Surrey to suggest to the Select Committee priorities for future scrutiny of children and young people’s Emotional Wellbeing and Mental Health services.	A response has been provided and shared with the Select Committee.	Kate Scribbins, Chief Executive Officer – Healthwatch Surrey
		ii. The Select Committee agree an approach to future scrutiny of Emotional Wellbeing and Mental Health services with the Adults and Health Select Committee.	A meeting has been set up between the respective Scrutiny Officers and the Scrutiny Business Manager to discuss the approach.	Benjamin Awkal, Scrutiny Officer – CFLLC Ben Cullimore, Scrutiny Officer – Adults and Health
		iii. That the Director – Commissioning arrange the development of a dashboard of key performance information and make it available to the Children, Families, Lifelong Learning and Culture and Adults and Health Select Committees.	The Director has arranged for some slides to be created to share with the Select Committee.	Hayley Connor, Director – Commissioning

		iv. That the Director – Commissioning provide the Select Committee with a report containing a clear overview of the Alliance Partnership’s governance including further detail on the specific role of each organisation within the Partnership Alliance, the associated performance measures and targets and the resources allocated to them by April 2022.	The Director has arranged a conversation in the new year to review.	Hayley Connor, Director – Commissioning
13 December 2021	Questions and Petitions [Item 4]	i. The Director of Corporate Parenting to provide data, including commentary on caseload, on the number of full-time social workers by the next public meeting, in January 2022.	The Director has requested updated caseload data and should be able to provide it by Wednesday, 12 January 2021.	Tina Benjamin, Director – Corporate Parenting
	Scrutiny of 2022/23 draft Budget and MTFS to 2026/27 [Item 5]	i. After the meeting, the Committee shall agree wording for inclusion in a joint report from the council’s Select Committees to the Cabinet in respect of the draft Budget 2022/23 and Medium-term Financial Strategy to 2026/27. That wording shall be drafted under the oversight of the Chairman and Vice-Chairmen and then shared with the Committee for agreement.	The wording for the report is being prepared.	Select Committee

		<p>i. Strategic Finance Business Partner – Children, Families and Lifelong Learning to share the number of children with SEND placed in non-maintained independent settings with the Select Committee.</p>	<p>A response has been provided and shared with the Select Committee.</p>	<p>Daniel Peattie, Strategic Finance Business Partner – Children, Families and Lifelong Learning</p>
		<p>ii. The Executive Director for Children, Families and Lifelong Learning to provide the number of 18-25 year olds with no prior Surrey County Council contact that would be affected by the planned efficiency.</p>	<p>A response should be provided by the Select Committee meeting in January 2022.</p>	<p>Rachael Wardell, Executive Director – Children, Families and Lifelong Learning  Hayley Connor, Director - Commissioning</p>

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