

## Resources and Performance Select Committee Forward Work Programme 2021 – 2022

**Resources and Performance Select Committee | Chairman: Cllr Nick Darby | Scrutiny Officer: Kunwar Khan  
Democratic Services Assistant: Laila Laird**

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
Wednesday 13 July 2022	Scrutiny	<b>Agile Office Estate Strategy Update Report (Options for North West Surrey)</b>	For the Select Committee to review a service update and discuss the options for north-west Surrey, ahead of a report being presented to Cabinet in September 2022.	For the Select Committee to have the opportunity to provide feedback and input.	Growing a sustainable economy so everyone can benefit  Empowering communities	Natalie Bramhall, Cabinet Member for Property and Waste  Simon Crowther, Director of Land and Property
	Scrutiny	<b>Equality, Diversity and Inclusion (EDI) Review</b>	For the Select Committee to review the work undertaken since previous scrutiny of the draft plan by the Select Committee in January 2021, and then the Cabinet decision to approve the plan, made in February 2021.	To receive an update and monitor progress since this was last reported to the committee.	Tackling health inequality  Empowering communities	Tim Oliver, Leader of the Council  Michael Coughlin, Executive Director, Partnerships, Prosperity & Growth

	Scrutiny	<b>Customer Services Update (NOT ON THURSDAY)</b>	To receive an update report following the Customer Experience Task Group's recommendations to receive such an update report, plus any relevant new information.	To seek reassurance.	Empowering communities	Mark Nuti, Cabinet Member for Communities  Marie Snelling, Executive Director of Customer and Communities
<b>Friday 7 October 2022</b>	Scrutiny	<b>Digital Exclusion Report</b>	To receive a report about digital exclusion as discussed on 17 September 2021 Select Committee meeting.	To enable the Select Committee to monitor and seek reassurance that all residents feel supported by the Council. Nobody, particularly elderly and vulnerable are not left behind due to emphasis on digital/technology and the use of chatbots.	Growing a sustainable economy so everyone can benefit  Empowering communities	Mark Nuti, Cabinet Member for Communities;  Marie Snelling, Executive Director of Customer and Communities
	Scrutiny	<b>Commercial Investment Portfolio</b>	To receive information on the Commercial Property Investment Portfolio, as requested by the Chairman, including information on external professional advice received by the Council with regards to acquisition of commercial properties.	Oversight and exercise critical friend function, to ensure transparency and good value for money within the investment portfolio.	Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property and Waste  Simon Crowther, Director of Land and Property

	Pre-decision scrutiny	<b>Strategic Vision for Digital Infrastructure</b>	For the service to present the development of a strategic vision for digital infrastructure, including any other relevant updates and possibly information on the outcome of the Government consultation.	For the Select Committee to have the opportunity to provide feedback and input.	Empowering communities	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Amanda Richards, Network and Asset Management Group Manager</p> <p>Michael Coughlin, Executive Director, Partnerships, Prosperity &amp; Growth</p> <p>Rhiannon Mort, Head of Economic Infrastructure</p>
<b>Friday 9 December 2022</b>	Scrutiny	<b>Data Insights Transformation Programme</b>	To receive an update about Data Insights Transformation Programme.	To assure the Select Committee of informed decision-making; assurance that there is a robust business intelligence function in place that is underpinned with up to date and relevant information.	Empowering communities	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Rachel Crossley, Joint Executive Director for Public Service Reform</p> <p>Angela Lawrence, Head of Data</p> <p>Gary Strudwick, Head of Business Intelligence</p>

	Scrutiny	<b>2023/24 Draft Budget report</b>	For the Select Committee to scrutinise the draft 2022/23 budget, Medium-Term Financial Strategy and other relevant information, before it is finalised in January 2022.	To ensure the 2023/24 budget deliver good value.	Growing a sustainable economy so everyone can benefit	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Anna D'Alessandro, Director, Corporate Finance and Commercial</p> <p>Mark Hak-Sanders, Strategic Finance Business Partner</p> <p>Nicola O'Connor, Strategic Finance Business Partner</p> <p>Rachel Wigley, Director - Finance, Insights and Performance</p>
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<b>TBC</b>	Policy Development and Review	<b>Agile Office Estate Strategy Review</b>	To enable the Select Committee to review the Strategy in accordance with the following recommendation of the County Hall Move and Agile Programme Task Group: "The Resources and Performance Select Committee receive the Council's Office Strategy on an annual basis, ensuring in particular that the carbon neutral targets are achieved."	To provide oversight and monitoring.	Growing a sustainable economy so everyone can benefit  Empowering communities	Natalie Bramhall, Cabinet Member for Property and Waste  Simon Crowther, Director of Land and Property
<b>TBC</b>	Scrutiny	<b>Procurement Modernisation Project</b>	On a suggestion from the Cabinet Member for Finance and Resources, to bring the Procurement Modernisation Project to the Select Committee, and in order to inform Members on a number of major procurement contracts currently ongoing.	For the Select Committee to gain greater understanding and assurance on procurement modernisation.	Growing a sustainable economy so everyone can benefit  Empowering communities	Becky Rush, Cabinet Member for Finance and Resources  Darron Cox Director - Procurement
<b>TBC</b>	Scrutiny	<b>IT &amp; Digital Update</b>	To review the Information Technology and Digital (IT&D) Service and any updates, following on from a previous overview of the service provided at the 18 March 2021 Select Committee meeting.	For the Select Committee to receive greater understanding and assurance on the work of the IT&D Service.	Growing a sustainable economy so everyone can benefit  Empowering communities	Becky Rush, Cabinet Member for Finance and Resources  Matt Scott, Chief Information Officer

## Task and Finish Groups; Member Reference Groups

Timescale	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Membership
On-going, yearly budget monitoring	Budget scrutiny	<b>Budget Task Group</b>	To enable in-depth scrutiny of the 2022/23 budget, cutting across the remits of all four Select Committees.	To ensure that the 2022/23 budget offers good value for money in all the Council's service areas, enabling the best outcomes for residents.	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> <li>Nick Darby (Chairman)</li> <li>Ayesha Azad</li> <li>Liz Bowes</li> <li>Will Forster</li> <li>John O'Reilly</li> <li>Lance Spencer</li> <li>Buddhi Weerasinghe</li> <li>Robert Evans</li> </ul>
September 2021 to 2022  (Ongoing until a further notice by the Chairman)	Oversight and assurance	<b>Accommodation with Care and Support</b> (Informal Group led by the Chairman and supported by Vice Chairs)	To ensure value for money and greater understanding about the processes of the Accommodation with Care and Support programme, focusing on the Property aspects.	To provide assurance for Members on the progress, value for money and outcome for residents of the Accommodation with Care and Support programme.	Growing a sustainable economy so everyone can benefit  Tackling health inequality	<u>Membership:</u> <ul style="list-style-type: none"> <li>Nick Darby</li> <li>Will Forster</li> </ul>
<b>To be received in writing and informal briefing sessions</b>						
<b>Wednesday 9 March 2022</b>	<b>Equality, Diversity and Inclusion (ED&amp;I)</b>	For the Select Committee to receive an update on the implementation and progress of	For the Select Committee to review the progress and offer any input and feedback.		Growing a sustainable economy so everyone can benefit	Michael Coughlin, Executive Director, Partnerships, Prosperity & Growth

		the Council's ED&I plan.		Empowering communities	
<b>TBC 2023</b>	<b>Treasury Management Strategy</b>	For the Select Committee to receive information on the Treasury Management Strategy (TMS) as part of the 2022/23 budget process.	For the Select Committee to offer any input or recommendations on the TMS.	Growing a sustainable economy so everyone can benefit	Mark Hak-Sanders, Strategic Finance Business Partner

**Standing Items**

- **Forward Work Programme (FWP) and Recommendations Tracker:** Review of the Select Committee's forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months). >

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