

**RESOURCES & PERFORMANCE SELECT COMMITTEE**  
**ACTIONS AND RECOMMENDATIONS TRACKER**  
**April 2022**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

**RECOMMENDATIONS**

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
18 Oct 2019	Quarterly Performance Report (Q1 2019/20)	<b>RPSC1/19:</b> The Select Committee is to receive on an annual basis information on how Surrey County Council's performance compares with other councils.	Rachel Wigley, Director – Finance, Insights & Performance		29 March 2022	As of September 2021, a benchmarking report is being prepared and will be shared with the Select Committee once it has been signed off.
18 Dec 2021	Broadband in Surrey [Item 8]	<b>RPSC1/21:</b> The Select Committee recommends that it receives the Digital Infrastructure Strategy, before the strategy is finalised, for scrutiny at a future meeting.	Michael Coughlin, Director of Economic Growth and Prosperity  Dawn Redpath Director for Economy & Growth	Complete	29 March 2022	Since Select Committee in December when this action was raised, the status of the proposed strategy has been evolving.  As part of the preparations for the phase 2b (Lot 22) contract, the Government is carrying out a Public Review to help identify premises in Surrey that may be suitable for future public funding for gigabit-capable broadband. The Government is seeking information and supporting evidence from suppliers in relation to the presence of gigabit-capable (broadband speeds of 1000Mbps or more) infrastructure within the project

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed


Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
						<p>area. We are actively encouraging suppliers who have existing network coverage or plans to build gigabit infrastructure within the next three years in Surrey to respond to the review.</p> <p>This Public Review consultation is open from 5pm on 29 March 2022 and closes at 5pm on 29 April 2022.</p> <p>Due to this, as well as other developments, we have suspended the development of a full digital infrastructure strategy and instead are preparing a 'strategic vision' for digital infrastructure. We would envisage this draft vision being brought to Select Committee at their July meeting with any other relevant updates, possibly also information on the outcome of the Government consultation.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE**  
**ACTIONS AND RECOMMENDATIONS TRACKER**  
**April 2022**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 83						<p>A briefing note providing an update on Digital Infrastructure was previously sent to all Members on 17 August 2021, which can be found here:</p> <div style="text-align: center;">  <p>Digital Infrastructure Briefing Note 130821</p> </div>
17 Sep 2021	Cabinet Member Priorities Update – Tim Oliver [Item 4]	<p><b>RPSC3/21:</b> Cabinet is to consider how Surrey County Council engages with organisations that undertake political lobbying and/or are involved in matters that some might consider controversial.</p> <p><b>RPSC4/21:</b> Surrey County Council should ensure that any impact on other protected characteristic groups are identified and carefully taken into consideration before finalising the Trans at Work policy.</p>	Tim Oliver, Leader of the Council	Complete	29 March 2022	Recommendations were conveyed to the Service and a special briefing session was arranged.

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 84		<p><b>RPSC5/21:</b> The Trans at Work policy is to be presented to the Select Committee prior to being finalised.</p> <p><b>RPSC6/21:</b> More focus is to be given to the range of topics covered in internal communications in the daily media email update to Members. In particular all references articles in the daily media briefing to be made available to all Members.</p> <p><b>RPSC7/21:</b> A report on digital exclusion is to be provided to this Select Committee at a future meeting.</p>				
	17 Sep 2021	Cabinet Member Priorities Update – Mark Nuti [Item 7]	<p><b>RPSC11/21:</b> Consideration be given to the customer services team providing relevant information and data, based on the calls received by them, to the respective elected representatives about their wards/ divisions.</p> <p><b>RPSC12/21:</b> Careful consideration be given to ensuring that the roll-out of</p>	<p>Mark Nuti, Cabinet Member for Communities</p> <p>Marie Snelling, Executive Director of Customer and Communities</p>	Complete	29 March 2022

**RESOURCES & PERFORMANCE SELECT COMMITTEE**  
**ACTIONS AND RECOMMENDATIONS TRACKER**  
**April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 85		<p>chatbots does not result in a negative impact on digitally excluded and elderly residents.</p> <p><b>RPSC13/21:</b> An opportunity to visit the customer services contact centre be offered to Members by the service at an appropriate time.</p>				The Executive Director has offered visits to Members.
	17 Dec 2021	2022/23 Draft Budget Report and Medium-Term Financial Strategy (MTFS) to 2026/27 [Item 5]	<p><b>RPSC15/21:</b> As a matter of agreed budget setting process every year, following the details of the Local Government Finance Settlement in usually mid-December, the Section 151 Officer provide a written briefing note to all Members with details of any impact on the Surrey County Council finances, service delivery and effect on its residents.</p> <p><b>RPSC16/21:</b> The Cabinet is requested to ensure that a comprehensive, truly representative and early budget consultation with residents and key stakeholders should form an integral</p>	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive &amp; Executive Director of Resources</p>	Complete	29 March 2022

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p>part of the Council's budget setting process each year with findings communicated to all Members and made available to Select Committees with draft budget papers. The initial budget consultation process should conclude first before a draft budget is presented to the Council's Select Committees. The deadline for the current call for evidence be extended from 28 December 2021 to allow residents and stakeholders more time to comment and engage after the festive and the New Year period.</p> <ol style="list-style-type: none"> <li>1. From the Council's borrowing cost point of view, the Cabinet should carefully examine to ensure that the effect of borrowing result in a real return, particularly any commercial borrowing ought to cover return on its investment.</li> <li>2. The Cabinet to ensure that an assessment is undertaken of all</li> </ol>				

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p>Surrey's Borough and District Council's Local Council Tax Support to ensure any increase in Surrey County Council's share of Council Tax is affordable to all residents.</p> <p>3. To further support collaborative working, to avoid any silos and to ensure proper oversight and effective budget scrutiny next year, the Cabinet is requested to ensure that the Resources and Performance Select Committee and its Budget Task Group (with all Select Committee representation) will be provided with:</p> <p>a. Regular in-year up-to-date finance monitoring updates throughout the year – particularly when there are significant and material changes – to be assured that assumptions made and expectations derived from the</p>				

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		budget 2022-23 and MTFS 2026-27 (where relevant) will be met in practice;  b. Early communication and understanding of 2023/24 draft budget with high-level assessment of effect on residents;  c. Meaningful details about the budget efficiencies with overarching Budget Impact Assessments (including any impact on service delivery, residents, corporate and organisational priorities, Equality, Diversity & Inclusion and staffing etc.) be provided to Select Committees and Budget Task Group where appropriate before the draft budget is formally presented to all Select Committees. This should happen earlier than November				



**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 89		<p>to ensure Members have sufficient time to understand, make further enquires and add real value to the scrutiny process;</p> <p>d. Commentary and comparison of corporate costs of the Council with similar authorities.</p>				
20 Jan 2022	Commercial Investment Property [Item 10]	<p>The Resources and Performance Select Committee:</p> <p><b>RPSC1/22:</b> Asks the Service/Cabinet Member to share with the Select Committee yearly revaluation reports for Surrey and Halsey Garton properties annually, as soon as available; and</p> <p><b>RPSC2/22:</b> Requests the Cabinet Member to consider establishing a stand-alone Council wide strategic Member Asset Advisory Panel to assist decision</p>	<p>Becky Rush, Cabinet Member for Finance &amp; Resources</p> <p>Natalie Bramhall, Cabinet Member for Property &amp; Waste</p> <p>Anna D'Alessandro, Director – Corporate, Finance &amp; Commercial</p>	Complete	29 March 2022	<p><b>RPSC1/22</b> Agreed that valuations would be shared as soon as available, which may also coincide with the half yearly update.</p> <p><b>RPSC2/22</b> Confirmed that a separate Panel isn't needed, and a short paper will be written to summarise the Member-led (Asset Strategy Board) and Officer led Boards that are to be</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		making and oversight of the strategy in respect of the property portfolio.	Simon Crowther, Director – Land & Property			put in place that will review assets with aim of giving greater transparency and improved decision making.
20 Jan 2022	Agile Office Estate Strategy [Item 7]	<p><b>RPSC3/22:</b> The Deputy Chief Executive and Director for Resources to discuss options for consideration with the Resources and Performance Select Committee prior to Cabinet.</p> <p><b>RPSC4/22:</b> Asks Cabinet Member to ensure that an adequate regular repairs programme with corresponding annual maintenance budget is in place and reflected in the Directorate/ Council's budget for 2022/23 and beyond.</p>	<p>Natalie Bramhall, Cabinet Member for Property &amp; Waste</p> <p>Leigh Whitehouse, Deputy Chief Executive &amp; Executive Director for Resources</p> <p>Simon Crowther, Director – Land &amp; Property</p>		29 March 2022	<p><b>RPSC3/22:</b> The directorate suggests that an update report is scheduled for the Resources and Performance Select Committee meeting in July 2022 to present and discuss the options for north-west Surrey, ahead of a report being presented to Cabinet in September 2022.</p> <p><b>RPSC4/22:</b> The Land and Property (L&amp;P) Facilities Department manages the compliance planned and reactive maintenance works for the Council's estate. Maintenance programmes are continuous. The programmes are monitored through Planon, L&amp;P's Resource and Business Management System.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p><b>RPSC5/22:</b> Requests Cabinet Member to share the result of Surrey’s public sector office estate portfolio survey/audit with the Select Committee.</p> <p><b>RPSC6/22:</b> Asks Cabinet Member: to consider how best to work jointly with boroughs, districts and other partners in terms of the effective utilisation of the Council’s office estate; ensure that all</p>				<p>The Forward Maintenance Register (FMR) is a five-year plan which is developed and budgeted based on regular condition surveys. The plan is reviewed and prioritised annually.</p> <p><b>RPSC5/22:</b> A “Forward Maintenance Register Programme FY2022-23_Apr2022” was sent to Members showing a comprehensive list of works to be undertaken FY2022/23. It is to be expected that there may be movement on the scheduled works due to Service restrictions (i.e. timing, to ensure compatible with continued service delivery).</p> <p><b>RPSC6/22:</b> Council officers are working with District and Borough (D&amp;B) Councils on several levels, in the first instance to ensure D&amp;B Chief Executives understand the</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		Surrey County Council office estate buildings are accessible to residents; and support net zero and climate change ambitions.				<p>direction of travel the Council is taking and why. D&amp;B's are also being consulted on their long-term plans for office space and where appropriate, opportunities which could have mutual benefits are being explored.</p> <p>Improving and enhancing the user-experience for residents, and staff, when visiting Council offices is a key driver and focus of the Council's Agile Organisation Programme (AOP), now in Phase 3 with a three-year plan. The AOP team (comprising of officers from Human Resources, Equality, Diversity Inclusion (EDI), IT&amp;D, Greener Futures and Land &amp; Property) has begun extensive engagement exercises with Service colleagues to understand their space requirements to best serve and meet the needs of residents.</p> <p>Actions already underway include a revised design for Woodhatch Place for the Children's Service, resulting in</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
						a resident-centric entrance (via a private entrance to the side of the building, for a more “family-friendly” environment for children and their carers) as well as private meeting rooms and spaces. Engagement with Services and needs-analysis is on-going, as is upgrading access for those with mobility issues. For example, Blue Badge parking spaces have been shifted closer to the main entrance at Woodhatch Place, installation of automated doors, improvements to washroom areas. To ensure compliancy with Disability Discrimination Act (DDA) guidelines, the Centre for Accessible Environments (CAE) carried out an independent audit of the main offices (September 2021) to ensure they are fully accessible. The CAE has also advised where additional improvements can be made (where the office

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p><b>RPSC7/22:</b> Briefing to be provided to the Select Committee once a further paper to Cabinet has been prepared but before a decision is taken.</p>				<p>structure allows), and again, liaison continues with EDI colleagues to implement recommendations.</p> <p>Net-Zero and climate change ambitions are supported through the Council's Greener Futures programme Current works include solar panels being installed at multiple sites (including Woodhatch Place). The Greener Futures programme will continue to target investment in energy efficiency and energy generation across the Council's office estate.</p> <p><b>RPSC7/22:</b> As agreed by Cabinet in December 2021, a detailed review of the options of how the Council can best meet Service need in the north-west quadrant of Surrey has commenced. A report will be presented to Cabinet in September 2022.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
						<p>An initial review and update of the demand analysis has been completed and the Business Case is in progress. The strategic objectives will be shared with senior stakeholders at the earliest opportunity.</p> <p>The outline next steps are:</p> <p>Supply analysis: review of existing assets and potential new ones – April 2022</p> <p>Review of any partner opportunities for the medium and long-term – April 2022</p> <p>Financial and non-financial evaluation of different scenarios – May 2022</p> <p>Refining of options and recommendation formed – June 2022</p> <p>Update to Resources and</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
						Performance Select Committee – July 2022 (TBC)  Report presented to Cabinet – September 2022
20 Jan 2022	Digital Business and Insights (DB&I) Programme Update [Item 5]	<p><b>RPSC8/22:</b> The Select Committee asks Cabinet Member to ensure that robust governance and project management arrangements – with proactive controls, testing and regular monitoring – be put in place in order to ensure lessons are learnt by Surrey County Council from this delay in the Digital Business and Insights project that has resulted in additional cost to the Council.</p> <p><b>RPSC9/22:</b> The Select Committee requests that the Cabinet Member inform the Select Committee what the above arrangement will look like in practice and ensure this is undertaken by April 2022 in time for the new financial year and beyond. This should</p>	Leigh Whitehouse, Deputy Chief Executive & Executive Director of Resources	Complete	29 March 2022	To strengthen the proactive controls and monitoring, Surrey County Council (SCC) has already developed a Project & Programme Methodology (PPM) that reflects industry best practice and includes a gateway approach that drives regular reviews within a programme including regular checks against benefits delivery. This framework has been developed in-conjunction with all services across the Council and a sharepoint site (intranet) is now live containing all the relevant information and documentation. An overview of this approach was shared with the Resources Performance Select Committee Members in January 2022 (see attached slides).



**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p>include any feedback and comments from the internal audit and the Council's Audit and Governance Committee.</p> <p><b>RPSC10/22:</b> The Select Committee requests Cabinet Member to offer to share any learning on this issue with districts and boroughs in Surrey who are or might be going through a similar digital journey in terms of project management.</p>				<p>The DB&amp;I project will undertake a full, lessons learnt review once completed later this year. Had the PPM approach been in place when DB&amp;I was initiated the approach would have been utilised but there is no evidence that the PPM approach was lacking within the DB&amp;I programme. Any lessons learned will be factored into the PPM approach.</p> <p>The Transformation Support Unit (TSU) offers to brief the Cabinet Member &amp; Resources &amp; Performance Committee Members on the PPM approach if that would be helpful.</p> <p>In Spring/Summer of 2022, the service will deliver a council wide training programme to Senior Responsible Officers, Programme Managers and Project Managers on this best practice PPM approach.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 98						<p>As detailed above</p> <p>In addition, a new benefits management framework is in place with training for project managers commencing in March 2022.</p> <p>The SCC developed PPM approach and framework will be shared through the Surrey Treasurers Group and any interested organisation will be invited for further discussion.</p>
20 Jan 2022	Capital Investment and Treasury Management Strategy 2022/23 [Item 6]	<p><b>RPSC11/22:</b> The Strategic Finance Business to arrange for training to be made available for Committee Members.</p> <p><b>RPSC12/22:</b> The Strategic Finance Business Partner to organise a property portfolio Member Seminar going forward.</p>	<p>Becky Rush, Cabinet Member for Finance &amp; Resources</p> <p>Anna D'Alessandro, Finance Director – Corporate &amp; Commercial</p>	Complete	29 March 2022	<p><b>RPSC11/22:</b> The service agreed to hold a Treasury Management training session for the Committee at an appropriate time to coincide with the approval of the Treasury Management Strategy.</p> <p><b>RPSC12/22:</b> The Chairman and service agreed on 11 March 2022 this was not required at this stage.</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE**  
**ACTIONS AND RECOMMENDATIONS TRACKER**  
**April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

**ACTIONS**

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
18 Dec 2021	Broadband in Surrey [Item 8]	<b>RPSC2/21:</b> The Engagement Manager to work in partnership with the communications team to provide material that Members can use on their social media, newsletters or email signatures to promote the broadband programme and community fibre partnerships.	Michael Coughlin, Director of Economic Growth and Prosperity  Dawn Redpath Director for Economy & Growth	Complete	29 March 2022	Response as of July 2021: "In April 2021, the Government launched a new Gigabit Broadband Voucher Scheme. Whilst the value (£1,500 per residential premises and £3,500 per business premises) of the vouchers remained the same as the previous scheme, the Government revised the number of postcodes that are eligible for this scheme, basing its decision on Ofcom's Area 3 designation.  We planned to launch a new campaign in June to target eligible postcodes but before this could happen, Openreach made several major announcements about their future rollout plans. These included many exchanges that covered the same Area 3 postcodes that were

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
						<p>eligible for Government voucher funding.</p> <p>Whilst residents have still continued to investigate the scheme, we have held off for the moment from doing any significant communication activities around it. It is believed that by October there will be sufficient clarity for Surrey County Council (SCC) to undertake a campaign to premises in eligible postcodes. At this time, we will be providing Members with publicity materials to promote the Gigabit voucher scheme.</p> <p>In the meantime, SCC's Digital Infrastructure webpage (<a href="#">Digital infrastructure coverage in Surrey - Surrey County Council (surreycc.gov.uk)</a>) is highlighted to Members. This provides a summary of current publicly announced plans</p>

**RESOURCES & PERFORMANCE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
April 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented and schemes and it is updated on a regular basis." The action will be followed up in October 2021.
17 Sep 2021 Page 101	Cabinet Member Priorities Update – Tim Oliver [Item 4]	<p><b>RPSC8/21:</b> Deputy Cabinet Member to the Leader to provide more information on how the Council trains and monitors officers carrying out recruitment interviews to ensure they have EDI awareness and adhere to best practice.</p> <p><b>RPSC9/21:</b> Democratic Services officers to share councillor diversity analysis conducted after the May 2021 election with the Select Committee.</p> <p><b>RPSC10/21:</b> Executive Director of Resources to provide information on how the Council is addressing resource concerns and how it is taking this into account for the future.</p>	Tim Oliver, Leader of the Council	Complete	29 March 2022	<p>Recommendations were conveyed to the Service and a special briefing session was arranged.</p> <p>Response has been provided by the Resources Directorate.</p>

This page is intentionally left blank