

Resources and Performance Select Committee Forward Work Programme 2021 – 2022

**Resources and Performance Select Committee | Chairman: Cllr Nick Darby | Scrutiny Officer: Kunwar Khan
Democratic Services Assistant: Laila Laird**

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
7 October 2022	Scrutiny	People & Change Development Update (HR&OD)	For the Select Committee to be kept abreast of HR&OD developments since the last report, and any new developments.	To receive HR update report building on the queries raised by R&PSC previously following informal sessions, and any new issues.	Growing a sustainable economy so everyone can benefit Empowering communities	Tim Oliver, Leader of the Council Sarah Kershaw, Chief of Staff to Chief Executive & Interim Strategic Director of People & Change Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources

	<p>Policy Development and Review</p> <p>Scrutiny</p>	<p>Agile Office Update Report</p>	<p>For the Select Committee to receive an Agile Office update report, review development and provide feedback.</p>	<p>To provide oversight and monitoring.</p>	<p>Growing a sustainable economy so everyone can benefit</p> <p>Empowering communities</p>	<p>Natalie Bramhall, Cabinet Member for Property and Waste</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Simon Crowther, Director of Land and Property</p>
<p>Friday 9 December 2022</p>	<p>Scrutiny</p>	<p>Data Insights Transformation Programme</p>	<p>To receive an update about Data Insights Transformation Programme.</p>	<p>To assure the Select Committee of informed decision-making; assurance that there is a robust business intelligence function in place that is underpinned with up to date and relevant information.</p>	<p>Empowering communities</p>	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Rachel Crossley, Joint Executive Director for Public Service Reform</p> <p>Angela Lawrence, Head of Data</p>

	Scrutiny	2023/24 Draft Budget report with Treasury Management Strategy	For the Select Committee to scrutinise the draft 2022/23 budget, Medium-Term Financial Strategy and other relevant information, before it is finalised in January 2022.	To ensure the 2023/24 budget deliver good value.	Growing a sustainable economy so everyone can benefit	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Anna D'Alessandro, Director, Corporate Finance and Commercial</p> <p>Nicola O'Connor, Strategic Finance Business Partner</p> <p>Rachel Wigley, Director - Finance, Insights and Performance</p>
TBC	Scrutiny	Procurement Modernisation Project	On a suggestion from the Cabinet Member for Finance and Resources, to bring the Procurement Modernisation Project to the Select Committee, and in order to inform Members on a number of major procurement contracts.	For the Select Committee to gain greater understanding and assurance on procurement modernisation.	<p>Growing a sustainable economy so everyone can benefit</p> <p>Empowering communities</p>	<p>Becky Rush, Cabinet Member for Finance and Resources</p> <p>Darron Cox, Director - Procurement</p>

TBC (Possibly March 2023)	Scrutiny	IT & Digital (IT&D) Update	To review the Information Technology and Digital (IT&D) Service and any updates, following a previous overview of the service report provided at the 18 March 2021 Select Committee meeting.	For the Select Committee to receive greater understanding and assurance on the work of the IT&D Service.	Growing a sustainable economy so everyone can benefit Empowering communities	Becky Rush, Cabinet Member for Finance and Resources Matt Scott, Chief Information Officer
TBC	Scrutiny	Equality, Diversity and Inclusion (EDI) Review – Update	For the Select Committee to review the work undertaken since previous scrutiny of the draft plan by the Select Committee in January 2021, and then the Cabinet decision to approve the plan in February 2021.	To receive an update and monitor progress since this was last reported to the committee.	Tackling health inequality Empowering communities	Tim Oliver, Leader of the Council Sarah Kershaw, Chief of Staff to Chief Executive & Interim Strategic Director of People & Change
TBC	Scrutiny	Digital Exclusion Report	To receive a report about digital exclusion as discussed on 17 September 2021 Select Committee meeting.	To enable the Select Committee to monitor and seek reassurance that all residents feel supported by the Council. Nobody, particularly elderly and vulnerable are left behind due to shift towards and emphasis on digital/technology and the use of chatbots in some cases.	Growing a sustainable economy so everyone can benefit Empowering communities	Mark Nuti, Cabinet Member for Communities Marie Snelling, Executive Director of Customer and Communities

TBC	Scrutiny	DB&I Lessons Learnt	For the Select Committee to receive a wider lessons learnt for major projects following DB&I (SAP) project.	For the Select Committee to review and the Council to gain greater understanding and lessons learnt from the DB&I (SAP) project.	Growing a sustainable economy so everyone can benefit	Becky Rush, Cabinet Member for Finance and Resources Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources
Task and Finish Groups; Member Reference Groups						
Timescale	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Membership
On-going, yearly budget monitoring 11 July 2022 8 September 2022 1 December 2022	Budget scrutiny	Budget Task Group (Led by Resources and Performance Select Committee with representation from all Select Committees.)	To enable in-depth monitoring of budget and scrutiny of the 2022/23 budget, cutting across the remits of all four Select Committees.	To ensure that the 2022/23 budget offers good value for money in all the Council's service areas, enabling the best outcomes for residents.	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> • Nick Darby (Chairman) • Ayesha Azad • Liz Bowes • Will Forster • John O'Reilly • Lance Spencer • Buddhi Weerasinghe • Robert Evans • Jeremy Webster
Tuesday 21 June 2022	Scrutiny	Strategic and Capital Investments	To receive an update on the Council's Strategic and Capital Investment portfolio.	To ensure scrutiny oversight, and to consider/receive assurances about transparency and best value for money.	Growing a sustainable economy so everyone can benefit	Becky Rush, Cabinet Member for Finance and Resources

					Empowering communities	Leigh Whitehouse, Deputy Chief Executive and Executive Director of Resources
TBC	Scrutiny	DB&I Lessons Learnt (Informal private sessions on 29 June, 5 July 2022 and beyond before a report is presented to the Select Committee)	For the Select Committee to receive a report on DB&I lessons learnt.	For the Select Committee to gain greater understanding around the lessons learnt.	Growing a sustainable economy so everyone can benefit	Becky Rush, Cabinet Member for Finance and Resources Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources
To be received in writing and/or informal briefing sessions						
Wednesday 9 March 2022	Equality, Diversity and Inclusion (ED&I)	For the Select Committee to receive an update on the implementation and progress of the Council's ED&I plan.	For the Select Committee to review the progress and offer any input and feedback.		Growing a sustainable economy so everyone can benefit Empowering communities	Sarah Kershaw, Chief of Staff to Chief Executive & Interim Strategic Director of People & Change
TBC	Treasury Management Strategy (as part of budget scrutiny)	For the Select Committee to receive information on the Treasury Management Strategy (TMS) as part of the	For the Select Committee to offer any input or recommendations on the TMS.		Growing a sustainable economy so everyone can benefit	Nicola O'Connor, Strategic Finance Business Partner

		2022/23 budget process.			
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Standing Items

- **Forward Work Programme (FWP) and Recommendations Tracker (RT):** Review of the Select Committee’s forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months)

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