



## Surrey Health and Social Care

# SURREY COMMISSIONING COMMITTEES IN COMMON MINUTES

Committees in Common between the following organisations:

NHS Frimley CCG	✓
NHS Surrey Heartlands CCG	✓
Surrey County Council	✓

<b>Date</b>	Wednesday 22 June 2022	<b>Time</b>	14:30 – 15:15
<b>Venue</b>	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

### Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
<b>Convener</b>				
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG			
<b>Members</b>				
Jonathan Perkins (JP)	Lay Member Finance, Surrey Heartlands CCG (Chair)	✓		
Vacant	Lay Member, Surrey Heartlands CCG	-		
Steve Hams (SH)	Registered Nurse, Surrey Heartlands CCG	A		
Prof Claire Fuller (ProfCF)	Interim CCG Accountable Officer	A		
Karen McDowell (KMc) <i>On behalf of ProfCF</i>	CCG Deputy Accountable Officer/ ICS Chief Operating Officer	✓		
Matthew Knight (MK)	Chief Finance Officer/ Designate Chief Finance Officer ICB	✓		
Dr Timothy Bates (TB)	GP for Surrey-wide Services, Surrey Heartlands CCG	✓		
Steven Clarke (SC)	Clinical Leader, Frimley CCG		A	

Reviewed by: JP (17/07/2022)

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands CCG	Frimley CCG	Surrey County Council
Kathy Atkinson (KA)	Lay Member, Frimley CCG		A	
Tony Fitzgerald (TF)	Lay Member Primary Care, Frimley CCG		A	
Nicola Airey (NA)	Managing Director, Frimley CCG (Chair)		✓	
Daryl Gasson (DG)	Managing Director, Frimley CCG		A	
Rob Morgan (RM)	Chief Finance Officer, Frimley CCG		A	
Cllr Denise Turner-Stewart (DTS)	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Adults (Chair)			✓
Cllr Clare Curran (CCu)	Cabinet Member for Children			✓
<b>Attendees</b>				
Jane Bremner (JB) (For Item 7)	Jane Bremner, Head of Commissioning: Mental Health, Adult Social Care, Surrey County Council (SCC)		✓	
Stephen Murphy (SM) (For Item 7)	Deputy Director of Mental Health Commissioning, NHS Surrey Heartlands CCG		✓	
Danielle Bass (DB) (For Item 7)	Procurement Partner, Social Care and Health (Adult Social Care & Public Health)		✓	
Liz Bruce (LB) (For Item 7)	Joint Executive Director- Adult Social Care and Integrated Commissioning, SCC		✓	
David.Wimblet (DW) (For Item 7)	Commissioning Manager Mental Health / Guildford & Waverley Adult Social Care		✓	
Niki Baier (NB) (For Item 8)	New Ways of Working Programme Director/Director of Acute and Collaborative Contracts, Surrey Heartlands ICS		✓	
Hayley Connor (HC) (For Item 8)	Director of Commissioning, Surrey County Council		✓	
Tapiwa Songore (TS)	(Minute-taker) Interim Governance Manager		✓	
Debo Sokoya (DS)	Governance Coordinator		✓	

Item No.	Discussion and actions raised	Who	By when		
1	<p><b>Welcome, Introductions and Apologies</b></p> <p>The Convener welcomed members and attendees; apologies were received as detailed above.</p> <p>The Convener notified members and those present that the meeting was being webcast live via the Surrey County Council website. Additionally, he reminded all present that the meeting would be recorded for administration purposes only; and the recording would be deleted once the minutes had been approved.</p> <p>The Convener also confirmed that the Surrey County Council Committee were meeting 'in person' to fulfil their decision-making requirements. NHS Frimley and NHS Surrey Heartlands CCGs were meeting virtually.</p> <ul style="list-style-type: none"> <li>• <b>Confirmation of Convener</b> The Committees confirmed JP as Convener for this meeting.</li> </ul>				
2	<p><b>Declarations of Interest</b></p> <p><b>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.</b></p> <p>The Convener noted the register of members' and attendees' interests included in the meeting papers. The Convener invited members and attendees to report any new declarations or any amendments to the register.</p> <p><b>b) To receive any declarations of interest pertinent to items on this agenda.</b></p> <p>The Convener invited members and attendees to report any conflicts pertinent to items on this agenda. None were received.</p>				
3	<p><b>Quorum</b></p> <p>The required quorum was met for the following organisations:</p> <ul style="list-style-type: none"> <li>• NHS Frimley CCG</li> <li>• NHS Surrey Heartlands CCG</li> <li>• Surrey County Council</li> </ul>				
4	<p><b>Minutes from last meeting on 30/03/2022</b></p> <p>The minutes of the last meeting were presented.</p> <p><b>Decision Applicable to:</b></p> <table border="1" data-bbox="252 2007 1070 2040"> <tr> <td data-bbox="252 2007 932 2040">NHS Frimley CCG</td> <td data-bbox="932 2007 1070 2040" style="text-align: center;">✓</td> </tr> </table>	NHS Frimley CCG	✓		
NHS Frimley CCG	✓				

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	<table border="1" data-bbox="252 264 1069 347"> <tr> <td data-bbox="252 264 933 302">NHS Surrey Heartlands CCG</td> <td data-bbox="933 264 1069 302">✓</td> </tr> <tr> <td data-bbox="252 302 933 347">Surrey County Council</td> <td data-bbox="933 302 1069 347">✓</td> </tr> </table> <p data-bbox="252 376 1061 459"> <b>The above Surrey-wide Commissioning Committees:</b> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the minutes of the last meeting.</li> </ul> </p>	NHS Surrey Heartlands CCG	✓	Surrey County Council	✓		
NHS Surrey Heartlands CCG	✓						
Surrey County Council	✓						
5	<b>Action Log</b> It was noted that the two actions from the last meeting had been completed.						
6	<b>Questions from members of the public</b> No questions were received from the public.						
7	<b>New Strategy: Collaborative Commissioning for Community Connections Services</b>						
	<p data-bbox="252 869 1181 1272"> The Committees in Common received a report outlining the plans for the Community Connections and Safe Havens contracts from 2023/24 onwards. These services, along with several funded by NHS Surrey Heartlands CCG and Surrey and Borders Partnership Trust (SABP), were delivered by three voluntary sector lead providers (Catalyst, Mary Frances Trust and Richmond Fellowship). As a result of partnership working, commissioners from Adults Social Care, NHS Surrey Heartlands CCG (and NHS Frimley CCG) along with SABP had agreed to take a collaborative commissioning approach, aligning contracts into one award to a newly formed Mental Health Alliance. </p> <p data-bbox="252 1310 1181 1451"> JB and SM outlined a range of benefits for this approach, including efficiency in commissioning. It was noted that a report would be coming to the CiC in December when the contracts had been awarded. </p> <p data-bbox="252 1489 1181 1675"> JP asked how the population would benefit from the arrangement. In response SM reported that bringing services together would improve access and would improve continuity of services provided as providers would be working together on the pathways. </p> <p data-bbox="252 1713 1181 1899"> JP sought clarity on the legal risk of setting up the alliance, and JB reported that work was underway to ensure the alliance would work well together and the risk of the alliance not delivering was relatively low. In the event that the risk materialised, contingent plans were in place. </p>						

	<p>CCu asked whether the alliance could involve more organisations in future to extend the range of services on offer, and JB reported that other members could join the alliance if they signed the Memorandum Of Understanding. SM added that there was a criteria for members to satisfy before becoming members.</p> <p>CCu asked whether this was intended to be one of the possible ways to invest in increasing early health and intervention services, as part of the council's initiative to invest more in early intervention and prevention, and whether there was room to flex the offer and increase the investment.</p> <p>JB confirmed there was room to flex the offer and reported that the mechanism for the allocation of the levy had not been worked out, however, this this could be another way of channelling investments in this area. LB added that this had been discussed at the Health and Wellbeing Board and they had agreed the criteria, the bid process and the approach, however there was more to do in terms of defining the strategic and systematic elements around health inequalities.</p> <p>DST asked whether any modelling had been undertaken, to understand the capacity and capability of the alliance to meet the demand and the coordination between the partners. In response, JB reported that the voluntary sector partners delivering these services already had excellent cross Surrey-wide relationships. Although they individually held contracts and geographic locations at the moment, and they worked across the whole of the patch as community connections providers. The three lead providers collaborated well as providers and collaborated well with statutory partners and Surrey and Borders. There were good established relationships within the sector.</p> <p>Members noted that the ask in the report was for an agreement in principle to support the approach towards alliance arrangements and to note that a detailed report would be coming back in December. It was agreed that an update would be made at the meeting in September.</p> <p><b>Each of the Surrey-wide Commissioning Committees is asked:</b></p> <ol style="list-style-type: none"> <li><b>1. To note the plans to align SCC, NHS and SABP funding and collaboratively commission one contract led by Surrey County Council, that encompassed the following services:</b> <ul style="list-style-type: none"> <li>• <b>Community Connections,</b></li> <li>• <b>Safe Havens (and Lived Experience Practitioners - LEXP),</b></li> </ul> </li> </ol>		
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	<ul style="list-style-type: none"> <li>• GP Integrated Mental Health Services (GPIMHS) / Mental Health Integrated Community Services (MHICS) (and LEXP),</li> <li>• In-Reach</li> <li>• Recovery &amp; Connect</li> <li>• Service User Networks (SUN)</li> <li>• MH (Mental Health) Citizens Advice Bureau</li> <li>• Other emerging opportunities.</li> </ul> <p>2. To approve in principle the above and to approve in principle the approach whereby the Council will enter into a contract with a provider/an Alliance which is yet to be formed (the approval and procurement route will be brought back to CIC in December 2022).</p> <table border="1" data-bbox="252 969 1067 1084"> <tr> <td>NHS Frimley CCG</td> <td>✓</td> </tr> <tr> <td>NHS Surrey Heartlands CCG</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>The Surrey-wide Commissioning Committees:</p> <p>1) Noted the plans to align SCC, NHS and SABP funding and collaboratively commission one contract led by Surrey County Council, that encompasses the following services:</p> <ul style="list-style-type: none"> <li>• Community Connections,</li> <li>• Safe Havens (and Lived Experience Practitioners - LEXP),</li> <li>• GP Integrated Mental Health Services (GPIMHS) / Mental Health Integrated Community Services (MHICS) (and LEXP),</li> <li>• In-Reach</li> <li>• Recovery &amp; Connect</li> <li>• Service User Networks (SUN)</li> <li>• MH (Mental Health) Citizens Advice Bureau</li> <li>• Other emerging opportunities.</li> </ul> <p>2) Approved in principle the above and approved in principle the approach whereby the Council would enter into a contract with a provider/an Alliance which is yet to be formed (the approval and procurement route will be brought back to the CIC in December 2022 with an update in September).</p>	NHS Frimley CCG	✓	NHS Surrey Heartlands CCG	✓	Surrey County Council	✓		
NHS Frimley CCG	✓								
NHS Surrey Heartlands CCG	✓								
Surrey County Council	✓								

Item No.	Discussion and actions raised	Who	By when
8	<b>Collaborative Commissioning Agreement</b>		
	This item was discussed in Part 2		
9	<b>AOB</b>		
	None		
10	<b>Meeting close</b>		
	Meeting closed at 15:02		
<ul style="list-style-type: none"> <li><b>Date of next meeting:</b> 21 September 2022; Virtual meeting 13:00- 15:00</li> </ul>			
<p><b>Signed and agreed by:</b></p> <p><b>Date: DD MMM YYYY</b>  <b>Jonathan Perkins Deputy Chair, Surrey Heartlands CCG (Convener)</b></p>			

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