

Section 3, Part 2 General Delegation to Officers

The Council's management structure is led by the Chief Executive, who has statutory responsibilities as head of paid service.

The post holders listed below or any successor post holder subsequent to any reorganisation, or any temporary replacement post holder nominated in accordance with paragraph 1.2 of the Scheme, are authorised to exercise the functions of the County Council (executive and non-executive) relating to their areas of responsibility, which are summarised below, subject to the limitations set out in Part 1 of the Scheme.

| TITLE OF POSTHOLDER | SUMMARY OF AREA OF RESPONSIBILITY |
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| Chief Executive | Head of paid service and responsible for the overall management of the workforce and the authority. |
| Strategic Director for Communication, Public Affairs and Engagement | Responsible for the communications strategy for the Council, and for the management of Communications. |
| Deputy Chief Executive | <p>Jointly responsible with the Chief Executive and the Executive Directors for the overall performance of the paid service. Responsible for the Leadership Office and Economy & Growth Team.</p> <p>Deputise for the Chief Executive when needed and advise the Chief Executive, Leader and Members on the state of delivery of the Council's corporate plans and priorities.</p> |
| Chief of Staff to Chief Executive & Head of Leadership Office | Chief of Staff to Chief executive and responsible for the Leadership support team, coordinating key work across the leadership office and being the link for CLT and their support |
| Director HR & OD | Responsible for ensuring coherent HR, OD and organisational learning and development strategies for the Council and for managing Human Resources. |
| Director of Corporate Finance | Responsible for managing the Council's Finance Service, for determining the Council's administration and financial management framework, and for providing lending, borrowing, investment, insurance, corporate governance, internal control and risk management services to the Council. |
| Director of Financial Insights & Performance | Responsible for the Finance Business Partners who work directly with services (ASC & PH, ETI, CPG, CFL |

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| | and corporate support services) plus provision of financial data and insights and the Finance Academy. Lead on the Business Partnering approach across corporate support services. Jointly responsible for continued improvement in Finance. Lead on the financial relationship with Heartlands ICS and Frimley ICS. NED for Surrey Choices. |
| Director of Land and Property | Responsible for the provision of corporate and strategic asset management and managing Property Services. |
| Chief Information Officer (Orbis Partnership) | Responsible for ensuring a coherent and robust strategy for the Council's IMT systems and services and for managing IMT. |
| Chief Internal Auditor (Orbis Partnership) | Responsible for the delivery of internal audit and counter fraud services to Surrey County Council, East Sussex County Council and Brighton & Hove City Council as part of the Orbis Partnership. |
| Director of Law and Governance | The Council's Monitoring Officer in accordance with Section 5 of the Local Government and Housing Act 1989 and Chief Legal Adviser, responsible for the management of Legal and Democratic Services. |
| Director of Procurement (Orbis Partnership) | The Director of Procurement is the Head of Profession for all procurement matters and is responsible for developing and implementing the Council's Procurement Strategy. As such, the Director leads, manages and oversees the delivery of all procurement activity undertaken across the County Council and our Orbis Partnership (with East Sussex County Council and Brighton and Hove City Council). |
| Director of Corporate Strategy & Policy | Responsible for working with project teams to deliver and advance the 2030 Community Vision and corporate priority objectives. Working in collaboration with colleagues across the council and external partners at a local, regional and national level to develop strategy in diverse policy areas to help shape thinking, recommendations, proposals and solutions. |
| Director of Transformation and Strategic Commissioning | Responsible for oversight and effective delivery across transformation portfolios / programmes. This includes governance, reporting & risk management |
| Joint Executive Director of Public Service Reform | Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the paid service. The Joint Executive Director for Public Service Reform is accountable to both Surrey County Council and Surrey Heartlands Integrated Care System for driving the continuous improvement of a public service model that |

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| | supports the delivery of our integrated health and social care strategies as well as ensuring that a growing and connected system brings shared benefits to people in every part of our region. |
| Director of Public Health | Responsible for leading the Public Health service, including the Council's health improvement, health protection and health intelligence and effectiveness functions |
| Health Integration Policy Lead | Responsible for providing expert insight, policy advice and direction to the Corporate Leadership Team (CLT) in relation to health and social care integration with a clear ambition to drive forward the work of Surrey's Integrated Care Systems. |
| Joint Assistant Director – Health Estates | Responsible for supporting the transition in health to an integrated health system from a property perspective. This includes delivering the Health Estates Strategy and working with key leads across the system to ensure that we use our buildings effectively and maximise opportunities across the estate both financially and through improved outcomes. |
| Joint Director – Strategic Business Intelligence & Analytics | Responsible for driving the continuous improvement of a public service model that supports the delivery of our integrated health and social care strategies across both Surrey Heartlands Integrated Care System and Surrey County Council. |
| Director of Innovation | Responsible for leading the Innovation Unit within the Surrey Academy model, ensuring the Surrey Heartland's Integrated Care System (ICS) continues to be at the forefront of transformation and seen as a test bed for new, innovative solutions to complex social issues and the root causes of health inequalities. |
| Executive Director for Adult Social Care | <p>Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the employed service.</p> <p>The statutory Director of Adult Social Services under "Guidance on the Statutory Chief Officer Post of the Director of Adult Social Services" (2006), with overall responsibility for services to older people, people with learning, physical and sensory disabilities, people with mental health problems and substance abuse.</p> <p>The Executive Director for Adult Social Care also attends meetings of the Surrey Heartlands CCG/ICS Executive Team.</p> |
| Deputy Director for Adult Social Care | Responsible for the continuous improvement of adult social care services, practices and systems to ensure effective commissioning and delivery of services which |

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| Assistant Director Mental Health | <p>support the vision of the directorate, comply with statutory responsibilities and deliver positive outcomes for vulnerable people.</p> <p>Deputises for the Executive Director for Adult Social Care.</p> <p>The Principal Social Worker for Adults and the Head of Adult Safeguarding report to the Deputy Director.</p> <p>Responsible for providing strategic leadership and delivery of social care mental health services to adults.</p> |
| Assistant Director, ASC Commissioning | Responsible for ensuring the effective commissioning and delivery of services which support the vision of the directorate, comply with statutory responsibilities and deliver positive outcomes for vulnerable people. |
| Area Director (East Surrey, Mid Surrey, NW Surrey & Surrey Heath, and Guildford & Waverley) | Responsible for delivering adult social care services within specific areas to ensure the promotion of residents' wellbeing and to protect people from harm. Provide strategic leadership on specific countywide responsibilities. |
| Area Director, Service Delivery | Responsible for providing strategic leadership and the delivery of internally provided, regulated services to adults across the county. |
| Assistant Director, Learning Disabilities, Autism & Transition | Responsible for providing strategic leadership and delivery of services to adults with learning disabilities and autism and to young people with learning disabilities or autism transitioning to adulthood. |
| Head of Resources and Caldicott Guardian | <p>Responsible, as Caldicott Guardian, for information governance.</p> <p>Responsible for providing strategic leadership for business support services and for the deputyship and financial assessments and benefits services.</p> |
| Executive Director for Children, Families and Lifelong Learning | <p>Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the paid service.</p> <p>The Statutory Director of Children's Services under section 18 of the Children Act 2004 with overall responsibility for Children, Families and Lifelong Learning services.</p> |
| Director – Education and Life Long Learning | Responsible for developing educational services that ensure children are given the best start in life and are able to achieve their potential. |
| Director – Family Resilience and Safeguarding | Responsible for managing the Council's safeguarding and social care services for children, working across the |

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| | local partnership to ensure that high quality outcomes are achieved. |
| Director – Corporate Parenting | Responsible for the development of new services to deliver improved outcomes for Looked After Children to ensure help is provided when needed, and that children who cannot be safely looked after by their parents are able to move to high quality permanent homes more quickly when appropriate. |
| Director – Quality & Performance | Responsible for strategic and operational planning, developing stronger partnerships, increasing capacity for supporting specific service improvement strategies, implementing more robust performance management and quality assurance of operational services; and achieving strong engagement with service users and other key stakeholders. |
| Executive Director for Customers & Communities | Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the paid service. Responsible for developing, leading and delivering: The overall communities strategy linked to the organisational priority to empower communities. Customer services strategy and the frontline customer services function. Cultural strategy and related services (libraries, arts, heritage, registrations). Community partnerships and engagement. |
| Head of Customer Services | Responsible for developing, leading and delivering the Council's Customer Services Strategy and managing the Council's Contact Centre. |
| Head of Cultural Services | Responsible for effectively developing, leading and delivering the Council's cultural and registration services for the benefit of all Surrey residents, i.e. children, young people and adults. |
| Head of Customer Strategy and Futures | Responsible for the operational delivery of the Council's Customer Services function, including Contact Centre, Web & Digital Services, Customer Relations & Blue Badge service |
| Head of Community Partnerships & Engagement | Responsible for the design and implementation of the local community engagement & involvement model, Your Fund Surrey, Member Community Allocations and the delivery of local decision making through Local and Joint Committees |
| Head of Coroners | Responsible for the management and direction of Coroners Service. |

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| Chief Fire Officer | Overall responsibility for the provision of fire and rescue services under the Fire and Rescue Services Act 2004 and the accompanying National Framework, compliance with all relevant fire safety legislation and all aspects of emergency response including proactive community safety, ensuring effective response to emergency incidents at all times. |
| Executive Director for Environment, Transport & Infrastructure | Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the paid service. Overall responsibility for services for the Environment, Transport and Infrastructure Directorate including Waste, Highways & Transport and Place Development Services. |
| Director - Environment | Responsible for leading, developing and managing the Environment Functions including management of: Surrey waste disposal function; Greener Futures Ambition and climate change; the responsibilities of a lead flood authority and as sponsor of major flooding schemes including the River Thames Scheme; the County Councils natural environment and biodiversity responsibilities, our countryside estate and public rights of way. |
| Director - Highways & Transport | Responsible for leading and managing the Highways & Transport functions (both statutory and non-statutory) including; Highways Asset and Network Management strategy development and delivery of associated activities, Transport Policy development and delivery of associated strategic and local activities, including active travel and road safety, and provision of public & community buses and concessionary travel schemes. |
| Director – Infrastructure, Planning and Major Projects | Responsible for the Council’s Planning Service, design and delivery of infrastructure schemes and major projects and placemaking. |
| Head of Emergency Management | Responsible for the management and direction of Emergency Management function within the council. |
| Head of Trading Standards | Responsible for the management and direction of the Buckinghamshire and Surrey County Councils Joint Trading Standards Service. |
| Executive Director for Partnerships, Prosperity and Growth | Jointly responsible with the Chief Executive and other Executive Directors for the overall performance of the paid service. |

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| Director of Economy & Growth | Responsible for strengthening and driving forward the economy in Surrey, working with partners and local businesses |
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