

ANNEX 2 - Children and young people outcomes toolkit

This toolkit is designed to support the measurement of outcomes for disabled children and young people who access your service.

Reporting these outcomes is required as part of the contract you have with Surrey County Council. Accurate and consistent reporting on these outcomes is vital to inform Surrey Short Breaks about the impact your organisation has on children, young people and their families. This data should also allow you as an organisation to look critically at areas for improvement and respond to these accordingly. This data will also provide quality information for fundraising and Ofsted.

The Process

Providers are to select 1-2 groups and collect outcomes data from a minimum of 90% children and young people in a given session, rounded up or down accordingly (eg. 11 children in a group of 12, 7 in a group of 8)

1. Identify a group to collect outcomes data as mentioned above (where possible).
2. Obtain permission to report on data for these children, this may already be outlined in your organisation policy.
3. Complete the outcomes feedback form for each child attending the session. Descriptors have been provided to help you establish a representative score, but there is also the option to select 'n/a' and give further details. Space has been included for you to record further information about why you gave that score, but this is optional.
4. Where possible, it is also our expectation that the voice of the child should be captured. We have provided a template feedback form for children and young people to answer, should they be happy to, and this is appropriate. This is in addition to provider scoring.
5. Data should be collated and input into the spreadsheet. There will be enough columns for all the children/young people you are collecting outcome data for – both provider and child-led scores.

How to use the measuring outcomes sheet with the child/young person

The conversation prompts below may help you to engage with children/young people and ask the outcome questions in a more child friendly way. These are suggestions only; you are welcome to communicate with children in an alternative way if that engages with them best. We are also happy for you to base your scoring on observations if this is most appropriate.

Outcome	Conversation prompts
1. Children are happy and have enjoyable experiences at Short Breaks	<ul style="list-style-type: none"> • <i>When you come and play/stay at do you feel happy?</i> • <i>Are you having fun today? Do you always have fun here?</i> • <i>How much fun do you have at when you come here?</i> <p>WHAT HAPPINESS AND ENJOYMENT MIGHT LOOK LIKE: Smiling, laughing, laughter, engagement with activities, engagement with peers, greeting staff and peers</p>
2. Children develop skills that enable them to be more independent and develop self-confidence	<ul style="list-style-type: none"> • <i>When you come to do you feel like you know what you want to do?</i> • <i>When you first come in to do you feel happy to see your friends or sad to leave mum/dad?</i> • <i>Do you like talking to/meeting new people/ playing with new friends at?</i> • <i>Do you like doing new things at?</i> • <i>What have you learnt at recently?</i> <p>WHAT INDEPENDENCE AND CONFIDENCE AND PREPARATION MIGHT LOOK LIKE: Coming into the service without encouragement, choosing areas to play, choosing what to play, engaging with peers independently, engaging with staff independently, eye contact, directing play/activities.</p>
3. Children form friendships with other children	<ul style="list-style-type: none"> • <i>How do you make friends?</i> • <i>What do you like to do with friends?</i> <p>WHAT FRIENDSHIPS WITH OTHER CHILDREN MIGHT LOOK LIKE: Greeting children, playing and interacting positively with other children</p>
4. Children develop supportive and trusting relationships with adults	<ul style="list-style-type: none"> • <i>Would you tell if you had a problem?</i> • <i>Do the adults here at help you if you need help?</i> <p>WHAT SUPPORTIVE AND TRUSTING ADULT RELATIONSHIPS MIGHT LOOK LIKE: Talking to staff at Short Breaks, happy and positive interaction with Short Breaks staff, feeling comfortable to ask for help, engaging with staff independently, eye contact</p>

















Short Breaks: Outcomes for children and young people

Name of child/young person:		Date:	/ /
Age of child/young person:			
Provider name:		Staff initials:	

Provider feedback: On a scale of 1 – 5, please rate the following outcome statements.
Please mark the number which most accurately describes the child/young person in relation to the outcome

Outcomes	Progress descriptors / scale					
1. Children are happy and have enjoyable experiences at Short Breaks	1	2	3	4	5	N/A
	Never displays happiness and enjoyment				Always displays happiness and enjoyment	<i>Please provide details or other comments</i>
2. Children develop skills that enable them to be more independent and self-confident	1	2	3	4	5	N/A
	Never shows interest in being independent or learning new skills. Never demonstrates self confidence				Always acting independent and learning new skills. Obvious self-confidence	<i>Please provide details or other comments</i>
3. Children form friendships with other children	1	2	3	4	5	N/A
	No interest or awareness of others				Always seeks other children for friendship and play	<i>Please provide details or other comments</i>
4. Children develop supportive and trusting relationships with adults	1	2	3	4	5	N/A
	No interest or awareness of adults				Easily develop and maintain relationships with adults	<i>Please provide details or other comments</i>

Child feedback: Please circle the smiley face which best shows how you feel

	Yes	Sometimes	No	Don't know
1. I have fun and like coming to this group				
2. I try new things				
3. I play with other children				
4. I like and trust the adults at this group				

Is there anything else you would like to say?
You can write or draw in the box



Yes



Sometimes



No



Don't know

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