



## SURREY POLICE AND CRIME PANEL

### SURREY POLICE AND CRIME PANEL ANNUAL REPORT 2022-2023

29 JUNE 2023

## SUMMARY

In accordance with best practice for scrutiny and transparency as noted in Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, an annual report by Police and Crime Panels is an important Key Performance Indicator (KPI) to be monitored and reported on.

This report provides a summary of the activity of the Surrey Police and Crime Panel from June 2022 to May 2023 (up to the local elections).

## DETAIL

### 1. CHAIRMAN AND VICE-CHAIRMAN'S FOREWORD

Looking back at the panel over the last year, there has been many changes. The Chief Constable moved on, and Tim De Meyer was appointed. Like all changes of leadership, it will take time to see any differences in our local Policing. He arrives at a difficult time, with rising inflation, all the highlighted problems in the Met and the national concerns of Trust.

There was also unfortunately a series of changes to our support staff, and I welcome Clare Madden to this role. The Panel's purpose is to be a critical friend to our PCC, and we need continuity, support, and advice to achieve this. Our panel has changed membership and I welcome the new members and thank all those that have left for their time and work over the past.

I look forward to a stable year where we can go forward together, to ensure that Surrey Police continues to serve our Community with an efficient and trustworthy reputation.



Councillor John Robini - **Chairman**

## 2. BACKGROUND

Police and Crime Commissioners (PCCs) were introduced through the Police Reform and Social Responsibility Act 2011, which significantly changed the arrangements for police governance and accountability in England and Wales. Police and Crime Panels (PCPs) were established through this legislation in order to provide scrutiny and support to PCCs.

The Panel is a Committee of the Council under sections 101 and 102 of the Local Government Act 1972. The county and each of the eleven borough and district authorities across Surrey shall appoint one member as its representative on the Panel, and two independent persons will also be co-opted to the Panel. All fourteen members of the Police & Crime Panel may vote in proceedings of the Panel.

The twelve local authorities making up the Surrey Police and Crime Panel and adopting these constitutional arrangements are:

Elmbridge Borough Council	Spelthorne Borough Council
Epsom & Ewell Borough Council	Surrey County Council ( <b>host authority</b> )
Guildford Borough Council	Runnymede Borough Council
Surrey Heath Borough Council	Tandridge District Council
Mole Valley District Council	Waverley Borough Council
Reigate & Banstead Borough Council	Woking Borough Council

Surrey County Council is the host authority responsible for the Panel's governance and administration. All Home Office funding for the Panel will be received and administered by the host authority.

In accordance with Surrey Police and Crime Panel's Constitution, the Panel will hold the elected Police and Crime Commissioner to account and will seek to work in a constructive manner with the post-holder with a view to supporting the effective exercise of his/her functions.

The Panel's Terms of Reference (ToR) is summarised below:

- 1.1 To review the draft police and crime plan, or draft variation, given to the Panel by the Police & Crime Commissioner (PCC) and make a report and recommendations to the PCC, who must have regard to them.
- 1.2 To review the PCC's annual report and ask questions, make reports and recommendations at a public meeting, which the PCC must attend.
- 1.3 To review or scrutinise decisions made, or other action taken, by the PCC in connection with the discharge of the PCC's functions.
- 1.4 To publish any reports or recommendations made to the PCC.
- 1.5 To require the PCC and members of their staff to attend the Police & Crime Panel to answer questions.
- 1.6 To hold a confirmation hearing to review, make a report and put forward a recommendation in respect of senior appointments made by the PCC. The Police Reform and Social Responsibility Act 2011 identifies senior appointments as the Commissioner's Chief Executive, the Commissioner's Chief Finance Officer and a Deputy Police and Crime Commissioner.
- 1.7 To hold a confirmation hearing to review and make a report on the proposed appointment of the Chief Constable, with the power to veto the appointment by a two-thirds majority.
- 1.8 To hold a scrutiny hearing to review and report on the PCC's proposals to remove a Chief Constable.
- 1.9 To review the PCC's level of precept, with the power to veto the precept by a two-thirds majority.
- 1.10 To suspend the PCC on their being charged in the United Kingdom, the Channel Islands or the Isle of Man with a criminal offence that carries a maximum term of imprisonment exceeding two years.
- 1.11 To appoint an acting PCC where the elected PCC is incapacitated, resigns or is disqualified.
- 1.12 To handle complaints about the conduct of the PCC and/or Deputy PCC and engage in informal resolution of such complaints, passing serious complaints to the Independent Police Complaints Commission (IPCC) as appropriate.
- 1.13 The Police and Crime Panel may not exercise any functions other than those conferred by the Police Reform and Social Responsibility Act 2011 (as outlined in paragraphs 1.1 – 1.12 above).

### 3. MEMBERSHIP

Waverley Borough Council	<b>Cllr John Robini (Chairman)</b>
Tandridge District Council	<b>Cllr Mick Gillman (Vice-Chairman)</b>
Surrey County Council	<b>Cllr Keith Witham</b>
Elmbridge Borough Council	<b>Cllr Barry Cheyne</b>
Epsom & Ewell Borough Council	<b>Cllr Hannah Dalton</b>
Guildford Borough Council	<b>Cllr Richard Morris</b>
Mole Valley District Council	<b>Cllr Paul Kennedy</b>
Reigate & Banstead Borough Council	<b>Cllr Victor Lewanski</b>
Spelthorne Borough Council	<b>Cllr Satvinder Buttar</b>
Surrey Heath Borough Council	<b>Cllr Valerie White</b>
Runnymede Borough Council	<b>Cllr John Furey</b>
Woking Borough Council	<b>Cllr Ellen Nicholson</b>
Independent Member	<b>Mr Martin Stilwell</b>
Independent Member	<b>Vacancy</b>

The Panel will be made up of twelve appointed members, one from each local authority in Surrey, and two independent members. All fourteen members of the Police and Crime Panel may vote in proceedings of the Panel.

All county, district and borough councillors are eligible to be members of the Police and Crime Panel. Appointments will be made at the relevant council's annual meeting, with the term of office agreed by that council.

Panel Members, both appointed and co-opted, may be re-appointed and may serve a maximum of eight years on the Panel.

A Chairman and a Vice-Chairman will be elected annually, at the annual meeting in June.

### 4. MEETINGS

The Panel holds five public meetings a year in which the Police and Crime Commissioner for Surrey, is invited to answer questions that the public and Panel Members may have. The Panel holds one informal meeting with the Chief Constable a year. The Panel also has Finance Sub-Group which meets annually and the Complaints Sub-Committee which meets as and when complaints against the PCC arise.

The Panel met on the following occasions for the reporting year 2022-2023:

- 30 June 2022 10.30 am – Annual Meeting
- 26 September 2022 10.30 am
- 21 November 2022 10.30 am

- 23 November 2022 10.30 am – Informal Meeting
- 17 January 2023 10.30 am - Chief Constable Confirmation Hearing
- February 2023 10.30 am – Budget Meeting
- 18 April 2023 10.30 am

A summary of the agenda items is provided below not including standard procedural items. Any **RESOLVED** recommendations that fall within the Panel’s statutory remit in line with the Police Reform and Social Responsibility Act 2011 are included; as the Panel ‘notes’ non-statutory items:

## **SUMMARY OF MEETINGS IN 2021/22**

### **30 June 2022: Annual Meeting**

#### **❖ ELECTION OF CHAIRMAN**

The Panel agreed the appointment of Councillor John Robini as the Surrey Police and Crime Panel Chairman for the Council Year 2022/23 following a vote.

#### **❖ ELECTION OF VICE-CHAIRMAN**

The Panel agreed the appointment of Councillor Mick Gillman as the Surrey Police and Crime Panel Vice-Chairman for the Council Year 2022/23 following a vote.

#### **❖ POLICE AND CRIME COMMISSIONER FOR SURREY ANNUAL REPORT 2021-22**

The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Topics raised by Panel Members in discussion included:

- Performance measures for the work of the Office of the Police and Crime Commissioner (OPCC) and the Force.
- The proportion of the commissioning budget spent on fraud and cybercrime.
- Support to victims of crime in Surrey and work by the OPCC to commission specialist case workers to support victims of crime.

#### **RESOLVED:**

Members of the Police and Crime Panel commented on the Annual Report prior to its publication.

#### **Action:**

The Panel formally wrote to the PCC with comments and feedback raised in the discussion.

#### **❖ SURREY POLICE GROUP UNAUDITED FINANCIAL REPORT FOR 2021/22**

The purpose of this report was to inform the Police & Crime Panel of the Surrey Police Group (i.e. OPCC and Chief Constable combined) unaudited financial position as at the year-end 31 March 2022. The report compared the Group financial results with the budgets approved by the previous PCC Mr David Munro in February 2021 for the financial year 2021/22.

## ❖ **POLICE AND CRIME COMMISSIONER COMMISSIONING STRATEGY 2022 - 2025**

The purpose of this report was to introduce the Police and Crime Panel to the PCC's Commissioning Strategy 2022 – 25. Topics raised by Panel Members in discussion included:

- How the Strategy was being communicated to residents.
- Outcome data on the results of commissioning work and grants.
- Promoting the four commissioning funds across communities (Community Safety Fund, Children and Young People fund, Reducing Re-offending Fund, Victims; Fund).

## ❖ **UPDATE ON SURREY ESTATES**

The purpose of this report was to update the Police and Crime Panel on the Force's estates and housing strategies.

## ❖ **HOME OFFICE POLICE AND CRIME COMMISSIONER REVIEW AND POWERS OF COMPETENCE CONSULTATION**

The purpose of the report was to set out the details of the Home Office's recent review of Police and Crime Commissioners (PCCs), the consultation on granting them a general power of competence and the published findings.

## ❖ **PERFORMANCE MEETINGS: POLICE & CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the performance meetings between the PCC and the Chief Constable and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

## ❖ **PCC FORWARD PLAN AND KEY DECISIONS**

The report provided information on the key decisions taken by the PCC from April 2022 to present and set out details of the Office's ongoing Forward Plan for 2022/23. Key points raised during discussion included:

- Staffing challenges for the emergency call contact centre
- Promotion of the 101 digital service
- Concerns of the Joint Audit Committee over assurance for systems for uniformed stocks and firearms.

## ❖ **COMMISSIONER'S QUESTION TIME**

For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following points were discussed:

- The College of Policing guidance on non-crime hate incidents (NCHIs) and recent High Court case.
- Frustrations with the Judicial System and the release of criminals. The work of the CPS and the judicial system was out of the PCC's remit however, Surrey led work on out of court disposals and reducing re-offending.
- Guidance on unauthorised encampments.

## ❖ **SURREY POLICE AND CRIME PANEL ANNUAL REPORT 2021- 2022**

In accordance with best practice for scrutiny and transparency as noted in Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, an annual report by the Surrey Police and Crime Panel is

prepared. The report provided a summary of the activity of the Surrey Police and Crime Panel from June 2021 to May 2022 (up to the local elections).

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

Since the last Panel meeting, 11 complaints relating to the conduct of the Police and Crime Commissioner for Surrey had been received. Three were shared with the Chairman for consideration of informal resolution or disapplication. The complainants were advised that the process was currently paused and that their submissions would be investigated following the annual meeting and reconstitution of the Complaints Sub-committee.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

❖ **RE-ESTABLISHMENT OF THE COMPLAINTS SUB-COMMITTEE 2022/23**

The Panel reconstituted the Complaints Sub-Committee for 2022/23.

❖ **RE-ESTABLISHMENT OF THE FINANCE SUB-GROUP 2022/23**

The Panel reconstituted the Finance Sub-Group for 2022/23.

**26 September 2022:**

❖ **PUBLIC QUESTIONS**

One public question was received from Mr Hugo Tillott and no supplementary questions were asked.

❖ **INDEPENDENT CUSTODY VISITOR SCHEME (ICV)**

Each year the OPCC produces an annual report setting out the work of the ICV scheme. This was presented to the Police and Crime Panel for information.

❖ **MEDIUM TERM FINANCIAL PLAN (MTFP) UPDATE 2023/24 TO 2026/27**

Each year, as part of the budget setting process, a Medium-Term Financial Plan (MTFP) is prepared by OPCC in order to show that the Force is financially sustainable in the medium term. Changes since the last MTFP report were highlighted specifically the national pay settlement for police officers. Medium-term planning suggested that cumulative savings of £17.7m would be required up to March 2027. The Panel were invited to note the challenge that this would present.

❖ **RECRUITMENT AND WORKFORCE PLANNING**

The report detailed the Force's recruitment, workforce plan and retention strategy including how many officers have been recruited to date under the national uplift programme and projections for the rest of the financial year. Key points raised during discussion included:

- Improving career development opportunities and retention
- The current officer vacancy rate and recruitment issues

❖ **RECENT INSPECTION OUTCOMES**

This report set out the findings of two recent inspections and subsequent work being undertaken by Surrey Police to address their recommendations. The inspections were:

- 2021/22 Police Effectiveness, Efficiency and Legitimacy (PEEL): Her Majesty's Inspectorate of Constabulary and Fire & Rescue Service's (HMICFRS) regular assessment of police forces in England and Wales.
- Joint thematic inspection of Multi-Agency Public Protection Arrangements

Key points raised during discussion included:

- That Surrey Police did not receive any inadequate ratings in the inspection and the Force was rated 'Outstanding for preventing crime and antisocial behaviour.
- Resident concern over lack of police officer visibility
- 101 call abandonment

#### ❖ **SURREY PCP BUDGET 2021/22**

The Surrey Police and Crime Panel has accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. This paper reported on the use of the grant in 2021/22 (April 2021 - March 2022).

#### ❖ **REVISED PCC AND DPCC COMPLAINTS PROTOCOL**

The Surrey Police and Crime Panel has a duty to informally resolve non-criminal complaints about the conduct of the PCC and DPCC, as well as criminal complaints or conduct matters that are referred back to it by the Independent Office for Police Conduct (IOPC). The Police and Crime Panel was asked to review and agree a revised Complaints Protocol aimed at improving the process for handling these matters.

##### **RESOLVED:**

1. The Panel unanimously agreed the revised Surrey Police and Crime Panel PCC and DPCC Complaints Protocol.
2. The Panel noted the Complaints Sub-Committee Terms of Reference

#### ❖ **PERFORMANCE MEETINGS: POLICE & CRIME COMMISSIONER AND CHIEF CONSTABLE**

This report provided an update on the performance meetings between the PCC and the Chief Constable and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

#### ❖ **PCC FORWARD PLAN AND KEY DECISIONS**

This report provided information on the key decisions taken by the PCC from June 2022 to present and sets out details of the Office's ongoing Forward Plan for 2022/23.

#### ❖ **COMMISSIONER'S QUESTION TIME**

This item provided an opportunity for the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following points were raised:

- Congratulations to Surrey Police on winning two prestigious Tilley Awards



- Concern over the consistency of approach taken across the county to unauthorised encampments.

#### ❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

Since the last meeting of the Panel, the Complaints Sub-Committee considered and resolved 11 complaints against the Police and Crime Commissioner. Two further complaints had since been received against the Police and Crime Commissioner, each relating to different conduct. A date has been set for these to be considered by the Sub-Committee and supporting information has been sought from both complainants. Since the last meeting of the Panel, no complaints against the Deputy Police and Crime Commissioner have been received.

#### ❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

To Panel reviewed the Recommendations Tracker and Forward Work Programme.

### **21 November 2022**

#### ❖ **PUBLIC QUESTIONS**

None received.

#### ❖ **APPOINTMENT OF CO-OPTED INDEPENDENT MEMBER**

Item deferred due to procedural issues.

#### ❖ **SURREY POLICE GROUP UNAUDITED FINANCIAL REPORT FOR THE PERIOD TO 31 AUGUST 2022**

The report set out the financial performance of the Surrey Police Group (i.e., OPCC and Chief Constable combined) as at the 31 August 2022 with a forecast to the 31 March 2022.

#### ❖ **CALL IT OUT SURVEY**

The report provided an update on the findings of Surrey Police's 'Call it Out' survey and how the resulting data was being used to inform local activity.

**RESOLVED:** The Panel recommended

1. That the PCC makes an application to round 5 of the Home Office's Safer Streets Fund, and any other potential funding sources, using the StreetSafe tool and Call it Out survey findings as evidence.
2. That the OPCC reviews specific areas perceived as unsafe by users of the StreetSafe tool and Call it Out survey respondents and the Commissioner recommends to Surrey County Council that night-time LED streetlighting is reinstated in these locations as a priority, as the College of Policing finds violent and property crime reduced on average by 21% in areas where street lighting was improved relative to areas where it was not.

3. That the findings of Call it Out and Streetsafe are shared in full with Panel Members so their respective local authorities can lobby Surrey County Council in relation to areas perceived as unsafe.

#### ❖ **PROGRESS AGAINST THE POLICE AND CRIME PLAN**

The purpose of the report was to inform the Panel of progress made towards achieving the 2021-2025 Police and Crime Plan, published in December 2021. Key areas of progress were highlighted alongside proposals to ensure the public have greater access to key performance data concerning both the Office of the Police and Crime Commissioner and Surrey Police.

##### **RESOLVED:**

In the Commissioner's progress reports on the Police and Crime Plan, the Panel recommends that for each objective, relevant KPIs are included to evidence what progress has been delivered.

#### ❖ **CCTV IN SURREY**

The report provided an update on the '5-year Surrey public place CCTV strategy' which was set out in 2018; current CCTV provision across the county and Surrey Police's position on the future of public place CCTV.

##### **RESOLVED:**

The Panel recommends the Police and Crime Commissioner for Surrey takes a lead on renewing the county's CCTV strategy, in partnership with local authorities, and publishes the renewed strategy within the next three months.

#### ❖ **SURREY PCP BUDGET MID-YEAR CLAIM 2022**

The Surrey Police and Crime Panel had accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. The paper reported on the use of the grant in 2022 (April 2022 - September 2022), as noted in the Panel's mid-year claim submission to the Home Office submitted by the 28 October 2022 deadline. Mid-year claim = £20928.

#### ❖ **PERFORMANCE MEETINGS: POLICE & CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the performance meetings between the PCC and the Chief Constable and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

#### ❖ **PCC FORWARD PLAN AND KEY DECISIONS**

The report provided information on the key decisions taken by the PCC from September 2022 to present and details of the Office's ongoing Forward Plan for 2022/23.

#### ❖ **COMMISSIONER'S QUESTION TIME**

This item provided an opportunity for the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. Questions were raised and discussed on the subjects of:

- Road racing
- Dealing with protestors
- Response to Inspections

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

Since the last meeting of the Panel, the Complaints Sub-Committee considered two unrelated complaints against the Police and Crime Commissioner. Four further complaints against the Police and Crime Commissioner had been received all relating to the same conduct. No complaints against the Deputy Police and Crime Commissioner were received.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

**23 November 2022 – Informal Meeting (Private)**

❖ **CHIEF CONSTABLE QUESTION TIME**

Verbal update on the latest force developments from the Chief Constable of Surrey Police, followed by questions from Panel Members. Topics discussed included:

- Progress against the Police & Crime Plan
- Recruitment and Workforce Planning
- Recent Inspection Outcomes

❖ **USE AND EFFECTIVENESS OF TECHNOLOGY TO AID POLICING**

A report on the use of technology within the Force.

**17 January 2023**

❖ **CONFIRMATION HEARING FOR APPOINTMENT TO THE ROLE OF CHIEF CONSTABLE OF SURREY POLICE**

Following notification from the Surrey Police and Crime Commissioner of her intention to appoint the preferred candidate, Mr Tim De Meyer, to the role of Chief Constable of Surrey Police, the Surrey Police and Crime Panel held a Confirmation Hearing, in accordance with Schedule 8 of the Police Reform and Social Responsibility Act 2011. The candidate was questioned by the Panel on a range of issues.

❖ **CLOSED SESSION TO DISCUSS PROPOSED APPOINTMENT TO THE ROLE OF CHIEF CONSTABLE OF SURREY POLICE**

The Panel deliberated over the responses provided to their questions and then voted unanimously to recommend that Tim de Meyer be appointed to the position of Chief Constable of Surrey Police.

**RESOLVED:**

That the Police and Crime Panel recommend the appointment of Tim de Meyer as the new Chief Constable of Surrey Police.

### **3 February 2023**

#### **❖ PUBLIC QUESTIONS**

None received.

#### **❖ VANGUARD ROAD SAFETY TEAM BRIEFING**

A briefing on the work of the new road safety team launched in 2022 aimed at preventing fatal or serious injury collisions through Education, Engagement and Enforcement with a strong priority on the 'Fatal 5' offences. The Fatal 5 are the 5 offence types which play a significant factor in Fatal or Serious Injury collisions. These factors were significant in 80% of Surrey's KSI Fatal 5 2019 – 2021: Drink and/or Drug driving 10%; Distracted driving (use of handheld mobile phone etc) 4%; No seatbelt 11%; Speed related (both excessive or inappropriate) 32%; Careless / dangerous driving 23%.

#### **❖ SURREY POLICE GROUP (OPCC & CHIEF CONSTABLE COMBINED) FINANCIAL REPORT FOR MONTH EIGHT OF FINANCIAL YEAR 2022/23**

The purpose of the report was to inform the Police & Crime Panel of the Surrey Police Group (i.e. OPCC and Chief Constable combined) financial position at the end of November 2022 as well as a prediction for the situation at the end of March 2023. Key points raised in the discussion:

- Forecast underspend of £2.5million largely due to staffing and the substantial number of vacancies;
- Vetting requirements associated with recruitment and long lead times;
- The operation of financial reserves.

#### **❖ 2023/24 BUDGET AND PROPOSED PRECEPT**

The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's Proposed Precept for 2023/24. The purpose of this item was to allow the Commissioner to outline her proposals in more detail and answer any questions that Panel Members might have. Following consideration of the Commissioner's proposed precept, the Panel must either:

- a) agree the precept without qualification or comment;
- b) support the precept and make comments or recommendations concerning the application of the revenues generated; or
- c) veto the proposed precept.

The Police & Crime Commissioner outlined her precept proposal to the Surrey Police and Crime Panel and recommended that they endorse her proposal to increase the Band D Surrey Police and Crime Commissioner Precept by £15, a 5.07% increase, for 2023/24 to take the Band D precept from £295.57 to

£310.57. Following discussion, the Chairman put the recommendation to a vote. The precept proposal was carried with eight votes for, two votes against, and no abstentions.

**RESOLVED:**

The Surrey Police and Crime Panel recommends that -

- That the Surrey Police and Crime Commissioner Precept for a Band D property be increased by £15, from £295.57 to £310.57, in 2023/24

**Action:**

On behalf of the Panel, the Chairman wrote to the Commissioner to formally notify her of the decision of the Surrey Police and Crime Panel regarding the proposed precept for 2023/24. The Panel noted the context of rising costs in which the budget and precept had been prepared.

❖ **PERFORMANCE MEETINGS: POLICE & CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the performance meetings between the PCC and the Chief Constable and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

❖ **PCC FORWARD PLAN AND KEY DECISIONS**

This report provided information on the key decisions taken by the PCC from November 2022 to present and sets out details of the Office's ongoing Forward Plan for 2022/23.

❖ **COMMISSIONER'S QUESTION TIME**

This item provided an opportunity for the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. The following points were raised:

- Surrey Fire and Rescue Service governance and the possible future role of the PCC and the Panel in this area.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

The Complaints Sub-Committee met on Monday 21 November 2022 to consider four related complaints (PCP 0048) received in October. These were progressed collectively and resolved. No complaints against the Police and Crime Commissioner or her Deputy were received since the last meeting of the Panel.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

**18 April 2023**

❖ **101 SURVEY FEEDBACK AND ACTIONS**

The report set out the results of a PCC survey of residents seeking views on how Surrey Police respond to nonemergency calls to the 101 non-emergency

number. The Police and Crime Panel noted the survey report and actions being taken.

❖ **SURREY POLICE GROUP FINANCIAL REPORT FOR THE 10 MONTHS ENDED 31 JANUARY 2023**

The report set out the financial performance of the Surrey Police Group (i.e. OPCC and Chief Constable combined) as at 31 January 2023 with a forecast to 31 March 2023.

❖ **PROGRESS AGAINST THE POLICE AND CRIME PLAN**

The report set out the progress made towards achieving the 2021-2025 Police and Crime Plan since the last update to the Panel in November 2022. Key issues raised in discussion were:

- a decrease in public confidence.
- reducing violence against women and girls.
- the work of the Force's Victim and Witness Care Unit.
- anti-social behaviour in Surrey.
- the increase in numbers of Killed or Seriously Injured (KSI) collisions.
- domestic burglary statistics.

❖ **UNAUTHORISED ENCAMPMENTS**

The Panel received a report on Surrey Police's current approach towards unauthorised encampments.

❖ **SURREY POLICE UPLIFT & WORKFORCE PLANNING**

The Panel received a report on Surrey Police's delivery of the Government Police Officer uplift programme and wider commentary on key workforce planning issues.

❖ **PERFORMANCE MEETINGS: POLICE & CRIME COMMISSIONER AND CHIEF CONSTABLE**

The report provided an update on the performance meetings between the PCC and the Chief Constable and what had been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

❖ **PCC FORWARD PLAN AND KEY DECISIONS**

The report provided information on the key decisions taken by the PCC from February 2023 to present and sets out details of the Office's ongoing Forward Plan for 2022/23.

❖ **COMMISSIONER'S QUESTION TIME**

This item provided an opportunity for Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner. Questions were raised and discussed on the subjects of:

- The outcome rate for rape cases in Surrey.
- Progress towards carbon net zero and the challenges associated with police estate and infrastructure.

❖ **COMPLAINTS RECEIVED SINCE THE LAST MEETING**

To note complaints against the Police and Crime Commissioner and the Deputy Police and Crime Commissioner received since the last meeting of the Police and Crime Panel. No complaints against the Police and Crime Commissioner or her Deputy were received since the last meeting of the Panel. The Complaints Sub-Committee met on Tuesday 18 November 2022 to consider and resolve one complaint (PCP 0049) received in February.

❖ **RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME**

The Panel reviewed the Recommendations Tracker and Forward Work Programme.

**SUB-COMMITTEES:**

The Panel is empowered to establish sub-committees to fulfil any of its functions except those that by law may not be delegated. Sub-committees may not co-opt members (3.29 ToR). The Panel currently has a Complaints Sub-Committee and a Finance Sub-Group which are re-established at the Panel's annual meeting – usually in June.

**Complaints Sub-Committee:**

Purpose:

To informally resolve non-criminal complaints about the Surrey Police and Crime Commissioner (PCC) or Deputy PCC, as well as criminal complaints or conduct matters that are referred back to it by the Independent Office for Police Conduct (IOPC) on behalf of the Surrey Police and Crime Panel.

Membership:

Seven appointed members of the Surrey Police and Crime Panel (quorum - three members), including at least one Independent Member of the Surrey Police and Crime Panel.

Frequency:

The Complaints Sub-Committee meets as and when a complaint that falls under its remit arises, in line with the agreed Complaints Protocol and the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012.

The Complaints Sub-Committee had six complaint cases referred to it in the 2022/23 period. There were a number of occasions where complaints were collated as they related to the same incident. This was done in May, June and October 2022. The other, single complaints were considered in May 2022 and February 2023.

The Complaints Sub-Committee has a non-investigatory role and the complainant if unsatisfied with the Sub-Committee's outcomes, may make a complaint to the Local Government and Social Care Ombudsman (LGSCO).

## Finance Sub-Group:

### Purpose:

To monitor and review the Surrey Police and Crime Commissioner's budget proposals (including the proposed precept) and make recommendations to the Panel as appropriate.

### Membership:

Three to six members of the Surrey Police and Crime Panel, including at least one Independent Member of the Surrey Police and Crime Panel.

The Chairman and Vice-Chairman of the Panel will be ex-officio members of the Sub-Group.

### Frequency:

The Sub-Group meets annually in advance of the Panel's annual budget meeting, in order to review the PCC's proposed precept by scrutinising the financial information provided in support of the precept and to identify any further information which might be required.

The Sub-Group met on one occasion: 30 January 2023.

The Sub-Group raised the following topics: 2023/34 Spending Settlement, the split between Government and Council-Tax funding for the Force, the OPCC budget, Public consultation on the Precept, Reserves.

## 5. PANEL'S BUDGET

In establishing Police and Crime Panels, the Home Office agreed that a limited grant would be provided to each local authority acting as the host authority in providing the administrative support and management and maintaining the Police and Crime Panel. The host authority for the Surrey PCP is Surrey County Council.

The Panel's arrangements, agreed with the Home Office in 2013, stated that:

*The annual costs associated with the operation, organisation and administration for the Panel shall be offset by the Home Office grant to be managed by the host authority. All of the relevant costs incurred by the host authority in connection with the work of the Panel shall be met from the funding allocated by the Home Office unless the authorities agree otherwise. The host authority shall monitor all expenditure incurred and make provision for an annual report.*

In January 2013 the Panel agreed that Members (host authority) would not use the Home Office grant to draw allowances for members of the Panel.

**HOME OFFICE GRANT 2022 MID-YEAR CLAIM:** 1 April 2022 - 30 September 2023



In accordance with Schedule 3 – In-Year Monitoring Information Requirements of the Home Office Grant Agreement, a mid-year claim was produced.

To be returned to the Home Office by 29 October 2022 to remain eligible for the payment covering the second half of the financial year.

The Home Office grant available for the 2022 mid-year claim was **£33,090** (total grant = **£66,180**).

The actual expenditure was: **£20,928.46**.

#### **OUTTURN FORECAST: 1 October 2022 – 31 March 2023**

In accordance with Schedule 4 – Outturn Forecast of the Home Office Grant Agreement, an outturn forecast was produced.

The Home Office grant available for the outturn forecast was £33,090 (total grant = **£66,180**).

The expenditure forecast was: **£34,883.16**.

#### **HOME OFFICE GRANT 2022-2023 END-YEAR CLAIM: 1 April 2022 – 31 March 2023**

The Home Office grant available for 2022-2023 was **£66,180**.

The actual expenditure was **£58,587.97**

(**£20,928.46** - Mid-Year Claim plus **£37,659.51** - finalised 1 October 2022 – 31 March 2023 expenditure)

To be returned to the Home Office by 30 June 2023 to remain eligible for the payment covering the second half of the financial year. Any underspend must be returned to the Authority (Home Office).

## **6. VISITS, EVENTS AND TRAINING**

### **Events:**

Panel members and support officers attended:

- Annual Conference for Chairs, Members and Officers of Police (Fire) and Crime Panels covering topics such as finance and culture in policing as well as assessing the performance of panels.

### **Training:**

- Surrey Police and Crime Panel Training/Refresh Session 2023 planned for summer 2023.

No visits were undertaken.

## **7. FURTHER INFORMATION**

For further details about the Panel including meeting agendas and minutes please visit the Surrey County Council website: <https://www.surreycc.gov.uk/people-and-community/emergency-planning-and-community-safety/surrey-police-and-crime-panel>

The website of the Office of the Police and Crime Commissioner for Surrey (PCC) can be accessed through the following link: <https://www.surrey-pcc.gov.uk/>

### **RECOMMENDATIONS:**

That Panel members note the Surrey Police and Crime Panel's Annual Report 2022-2023.

**LEAD OFFICER:** Clare Madden, Scrutiny Officer, Surrey County Council

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