

**SURREY POLICE AND CRIME PANEL****PCC Forward Plan and Key Decisions****29 June 2023****SUMMARY**

This report provides information on the key decisions taken by the PCC from April 2023 to present and sets out details of the Office's ongoing Forward Plan for 2023/2024.

**Decision Making and Accountability Framework**

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

**Forward Plan 2023/2024**

The PCC gives advance notice to the public of when certain decisions will be taken, or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

**Decisions: Making and Publicising Key Decisions**

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website [Commissioner's Decisions - Office of the Police & Crime Commissioner for Surrey \(surrey-pcc.gov.uk\)](https://www.surrey-pcc.gov.uk) unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off key decisions since the last Panel meeting in April 2023 (see Appendix B).

**RECOMMENDATIONS**

The Panel is asked to note the report.

**LEAD OFFICER:** Sarah Gordon, PA to the PCC

**TELEPHONE NUMBER:** 01483 630 200

## Appendix A - OPCC FORWARD PLAN

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER
April 2023	Serious Violence Duty	Appointment of Project Lead	LH
June 2023	Surrey Criminal Justice Board	Agenda and papers	SG
June 2023	Domestic Abuse Perpetrator Intervention Tender	Award of contract	LH
July 2023	Joint Audit Committee	Agenda and papers	SG
September 2023	Surrey Criminal Justice Board	Agenda and papers	SG
September 2023	Arrange 2024 round of statutory meetings	Diary	PA
September 2023	Legally Qualified Chairs	Formal appointment of new Legally Qualified Chairs to serve on misconduct hearings	SL
September 2023	Serious Violence Duty	Submission of delivery plan to Home Office	SH
October 2023	Publication of Annual Report	To publish and present to Panel	DM
October 2023	Annual assessment of Strategic Policing Requirement	New requirement as part of revised SPR (date TBC)	DM
October 2023	Joint Audit Committee	Agenda and papers	SG



<b>November 2023</b>	<b>Budget and precept planning</b>	<b>Meetings with Surrey Police Chief Officers</b>	<b>DM</b>
<b>December 2023</b>	<b>Surrey Criminal Justice Board</b>	<b>Agenda and papers</b>	<b>SG</b>
<b>January 2024</b>	<b>Serious Violence Duty</b>	<b>Publication of Local Strategy and Needs Assessment</b>	
<b>January 2024</b>	<b>Joint Audit Committee</b>	<b>Agenda and Papers</b>	<b>SG</b>
<b>2024 – TBC</b>	<b>Recruitment of JAC Members</b>	<b>End of Term of Office for JAC members in December 2024</b>	<b>AB/KM</b>
<b>2024 – TBC</b>	<b>Recruitment of Independent Members and Legally Qualified Chairs</b>	<b>To replace those IMs and LQCs reaching end of term</b>	<b>SL</b>
<b>March 2024</b>	<b>Related Party Disclosures and Annual review of notification of disclosable interests</b>	<b>Annual review</b>	<b>SG</b>
<b>April 2024</b>	<b>Surrey Criminal Justice Board</b>	<b>Agenda and Papers</b>	<b>SG</b>
<b>April 2024</b>	<b>Joint Audit Committee</b>	<b>Agenda and Papers</b>	<b>SG</b>

## Appendix B - OPCC Decision Log 2022/23

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend/Amount
70	MTFS publication	30/03/2023	Kelvin Menon	Yes	31/03/2023	Official	Yes	
1	Allowance Scheme 2023/2024	01/04/2023	Rachel Lupanko	Yes	01/04/2023	Official	Yes	NA
2	Pre-Planning Agreement for Mount Browne	11/04/2023	Alison Bolton	Yes	12/04/2023	Official	Yes	NA
3	Section 22A Collaboration Agreement – Forensic Collision Investigation Network (FCIN)	28/04/2023	Alison Bolton	Yes	28/04/2023	Official	Yes	NA
4	Section 22A Collaboration Agreement: Minerva	28/04/2023	Alison Bolton	Yes	28/04/2023	Official	Yes	NA
5	Reducing Reoffending Fund April 2023	26/04/2023	George Bell	Yes	07/05/2023	Official	Yes	£104,323.00
6	Approval of Treasury Management and Capital Strategies	12/05/2023	Kelvin Menon	Yes	12/05/2023	Official	Yes	NA
7	Community Safety Fund and Children & Young People's Fund May 2023	16/05/2023	Molly Slominski	Yes	25/05/2023	Official	Yes	£460,111.00
8	DAPP contract	22/05/2023	Lucy Thomas	Yes	01/06/2023	Sensitive	No	NA

**Total: £564,434.00**

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