

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
July 2023**

Annexe B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

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RECOMMENDATIONS

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
8 March 2022	Adoption of Moving Traffic Enforcement	<p>The Select Committee:</p> <p>Supports the draft recommendations to Cabinet outlined in the report.</p> <p>CEHSC4/22: Asks the Cabinet Member/Service to consider arranging an all-Member Seminar on this topic (Adoption of Moving Traffic Enforcement Powers) covering the changes, practical implications, selected sites, associated process and Members' role.</p> <p>CEHSC5/22: Requests Cabinet Member to write to the relevant Government Minister for further details about pavement parking.</p>	<p>Matt Furniss, Cabinet Member for Transport & Infrastructure</p> <p>Katie Stewart, Executive Director for Environment, Transport & Infrastructure.</p> <p>Richard Bolton, Highways & Operations Infrastructure Group Manager</p> <p>David Curl, Parking & Traffic Enforcement Manager</p>		2 May 2023	<p>CEHSC4/22: An all Member Seminar on the Adoption of Moving Traffic Enforcement Powers took place on 27 March 2023.</p> <p>CEHSC5/22: A letter was sent to the Department for Transport earlier this year with a response provided in April 2022. The response confirmed that Ministers were actively considering the options for</p>

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Page 192						addressing pavement parking following a consultation that had taken place and they wanted to ensure councils have the right powers to deal with pavement parking effectively. We are aware that this is a priority for the Department for Transport (DfT) and they will publish the formal consultation response and next steps for policy as soon as possible. The formal consultation response has not been published yet but when available you will be able to view it here https://www.gov.uk/government/consultations/managing-pavement-parking . Consideration will be given whether to write again to the DfT in light of recent government and ministerial changes.
	Outline Business Case for the re-procurement of	The Select Committee:	Natalie Bramhall, Cabinet Member for Property and Waste		5 June 2023	

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Page 193	waste treatment & disposal services-Update	<p>CEHSC14/22: Asks Cabinet Member, as part of the Outline Business Case (OBC) for the re-procurement of Waste treatment and disposal services process and negotiation, to enable the extension of opening hours of Surrey County Council Recycling Centres (CRC) to cover the entire week; and to develop pedestrian access to recycling facilities. Also, the OBC and the final assessment of bids should also consider and include carbon impact assessments.</p> <p>CEHSC15/22: Requests Service (working with partners) to encourage more joined-up communication and outreach to residents about potential waste contaminations (and how to avoid this) in their weekly bins.</p>	<p>Carolyn McKenzie, Director of Environment</p> <p>Alan Horton, Programme Manager</p> <p>Richard Parkinson, Resources and Circular Economy Group Manager</p>			<p>CEHSC14/22: The improvements to pedestrian access at Caterham and Warlingham have been completed. Cabinet have resolved to extend the integrated waste contract with SUEZ up until September 2029 with a right for the council to disaggregate certain of the services before this date. Services for the disposal of residual waste will be disaggregated from 1 October 2024 and are currently being procured separately by the council. A carbon assessment will be required as part of this tender process.</p> <p>CEHSC15/22: Work on communications is ongoing and is now being formalised in 'Action Plans' proposed by all 12 local authorities.</p>

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Page 194 14 June 2022		CEHSC16/22: A short update note about the progress, when the next stage in the process is achieved, to be provided to the Select Committee.				CEHSC16/22: An update for Select Committee will be prepared if a decision is to be made on disaggregating and reprocurring any elements of our integrated waste management contract prior to its expiry in September 2029.
	A Devolution Deal for Surrey [Item 5]	<p>The Select Committee:</p> <p>Supports the objective of Surrey seeking a County Deal on the basis of Levels 1 and 2, agrees with the principal stakeholders identified, and the proposed timetable.</p> <p>CEHSC6/22: Commends a cautious assessment, including any future governance, of what a Level 2 County Deal for Surrey will mean in practice, particularly for residents, businesses, community groups and other stakeholders to avoid raising expectations that may not be satisfied.</p>	<p>Tim Oliver, Leader of the Council</p> <p>Rebecca Paul, Deputy Cabinet Member for Levelling Up</p> <p>Michael Coughlin, Executive Director Partnerships, Prosperity and Growth</p>		2 May 2023	The recommendations have been sent to the Cabinet Member for Levelling Up and Executive Director for Partnerships, Prosperity and Growth.

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Page 195 6 Oct 2022		This should be reflected in all communications and engagements. CEHSC7/22: Requests that the Surrey County Council continues to bring boroughs and districts on board to develop a broader consensus in order to jointly support the journey for a County Deal.				
	A Skills Plan for Surrey	The Select Committee: CEHSC19/22: Agrees that private sector employers (large, medium and small) should take the lead in improving skills with important roles for public sector organisations (Universities, Schools, National Health Service (NHS), Surrey County Council, districts and boroughs etc.) but these need robust definition and clarity of their input.	Matt Furniss, Cabinet Member for Transport and Infrastructure Michael Coughlin, Executive Director of Partnerships, Prosperity and Growth	TBC	31 May 2023	CEHSC19/22: SCC have continued to work hard to ensure that employers and their skills needs are at the heart of the skills system. As the Surrey Skills Plan makes clear, employers themselves must recognise that they have to take greater responsibility for ownership of the skills activity that they want to see within the system to help drive both productivity and growth.

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		<p>CEHSC20/22: Accepts the ambitions of the Plan and the eventual Local Skills Improvement Plan (LSIP) but needs assurance that a robust performance measurement system and timeline (where appropriate) will be put in place to monitor progress and to adjust the strategy if evidence so requires.</p>				<p>The Surrey Skills Plan makes clear employer responsibilities and where there are expectations of ownership from businesses to drive this forward. This was further reinforced through the successful Surrey Skills Summit, a core aim of which was to create a sense of responsibility and accountability for activity amongst all partners in the room, including businesses of all sizes.</p> <p>CEHSC 20/22: The Surrey Skills Plan contains progress measures to ensure that we are capturing the impact we are having against each of the four priority objectives. These measures are a mixture of those we have direct control over (i.e. number of people supported through a specific skills intervention) and more contextual factors, such as long-term unemployment and economic inactivity rates.</p>

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		<p>CEHSC21/22: Appreciates the inevitably limited role that Surrey County Council will play in the plan but argues that its practical role as one of the key procurers and deliverers of services, as well as of strategic leadership be better defined.</p>				<p>The Plan is very much a living document, and will adapt to both business need and to economic conditions in the future. Whilst we will want to make progress on all the activity set out in the Plan, if the economic conditions require then we will re-prioritise activity to deliver against what will have the most impact for both businesses and our residents. The Plan's progress is being reviewed at key points including on an annual basis and an update report will come back to the Committee each year.</p> <p>CEHSC21/22: We are very clear that Surrey County Council (SCC) has primarily developed this Plan in recognition of our role as a key influencer and enabler in Surrey's skills system. We effectively convene partners and offer a 'One Surrey' voice, working with our skills providers, businesses, Surrey's 11</p>

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		<p>CEHSC22/22: Requests that the final version to Cabinet on 25 October 2022 addresses the aforementioned points.</p>				<p>districts and boroughs, anchor institutions and all our people to help drive change across our skills system. It is this responsibility for strategic system leadership which is at the heart of the County's role in the Surrey Skills Plan.</p> <p>SCC is also a significant employer, commissioner, and service provider in the regional economy, and as such plays a key direct role in creating opportunities for residents. Examples include the work we are doing to utilise our apprenticeship levy through direct employment or transfers to local businesses, and through our approach to social value through procurement which supports employment and skills outcomes.</p> <p>CEHSC22/22: The 25 October Cabinet report was amended to reflect the above</p>

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Page 199	Assessment of the Greener Futures Climate Change Delivery Plan	<p>CEHSC18/22: Recognises that significant behavioural change by residents on vehicle usage, low carbon measures and active/sustainable travel has yet to take place and that while the Council itself inevitably can only play a limited role, it should intensify its efforts in this regard.</p> <p>CEHSC23/22: Reiterates its support for Carbon budget to be developed</p>	<p>Marissa Heath, Cabinet Member for Environment</p> <p>Katie Stewart, Executive Director of Environment, Transport and Infrastructure</p>		2 May 2023	<p>CEHSC18/22: The Greener Futures team agrees that the slow uptake of low carbon measures such as EV vehicles, sustainable transport and low carbon heating is not at the level that it needs to be at. We are committed to increasing efforts to raise awareness and support residents and will be making this a key area of focus within communications and engagement in 2023-24. The Team will also be looking at how it can support across the Council to increase awareness and take up from its own staff and those of other public sector bodies through more internal communications. In addition, this will be raised with Government as part of on-going discussions, partnerships and our lobbying strategy.</p> <p>CEHSC23/22: We remain committed to delivering a carbon budget for 2023/24 for both our own</p>

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		<p>alongside the Council's financial budget.</p> <p>CEHSC24/22: The Select Committee Appreciates that RAG status to measure the success of a project within the constraints applied to that project is helpful for internal management purposes. However, asks that in case of Climate Change the RAG status against the 2025, 2030 and 2050 targets be included in all future reporting to make it more useful for external communication and understanding.</p>				<p>organisations 2030 target and the overall Surrey wide 2050 target. The plan for a carbon budget will be discussed at the Select Committees Greener Futures Reference Group prior to agreement of the formal Council budget so that recommendations can be made from the Select Committee at the Council meeting to agree the Council budget for 2023/24 in February.</p> <p>CEHSC24/22: The Greener Futures team will provide a clearer RAG status explanation for 2025, 2030 and 2050 at the next Select Committee Greener Futures Reference Group for comment and agreement by that Group and then inclusion in any further reporting.</p>

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Page 201	Healthy Streets Design for Surrey	CEHSC25/22: Requests that Districts and Boroughs consider including Healthy Streets for Surrey design guide as part of their Supplementary Planning Guidance.	Matt Furniss, Cabinet Member for Transport and Growth Katie Stewart, Executive Director for Environment, Transport and Infrastructure		2 May 2023	CEHSC25/22: Following the endorsement of the guide by Cabinet, it has been shared with the Surrey Planning Officers Association. This 'soft launch' was deliberately low key as there was further work continuing with the Placemaking Team working to translate the guide into a design code and producing a web-based version. Whilst strictly a matter for Placemaking, I would expect there to be a higher profile launch and at that point the Cabinet Member will be writing to all of the Districts and Boroughs.
	Scrutiny of 2023/24 draft budget and medium-term financial strategy to 2027/28	CEHSC28/22: Broadly supports, based on the information provided, the budget proposals for those areas that fall within its remit, noting the assurance that all the savings/efficiencies identified will not lead to deterioration in the services provided to residents (subject to the	David Lewis, Cabinet Member for Finance and Resources Rachel Wigley, Director of Finance	Action completed	2 May 2023	The recommendations were formally responded to as part of the Cabinet Meeting on 31 January 2023: https://members.surreycc.gov.uk/documents/s90394/Cabinet%20response%20to%20SC%20Budget%20Report.pdf The recommendations were submitted and discussed as part of

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Page 202		Local Government Finance Settlement anticipated on 21 December 2022). CEHSC29/22: Recommends an uplift in the Highways Capital Programme to reflect the very high inflation specifically facing the service and its contractors – specifically in the Members’ Highways allocation. CEHSC30/22: Will continue to closely monitor performance throughout the year to be satisfied that expectations derived from the budget will be met in practice.	– Insight and Performance Nicola O’Connor, Strategic Finance Business Partner			the Budget setting in January and February 2023. The 2023/24 Budget was agreed at Council 7 February 2023. The 2023/24 budget (revenue and capital) will continue to be monitored closely throughout the year.
	Surrey Strategy for Accommodation, Housing and Homes	CEHSC33/22: Is concerned that, while no individual prospective partner should wield a ‘veto’ in the process, the County’s 11 District and Borough Council Leaders have expressed serious concerns and therefore welcomes the Cabinet Member’s i) pledge to reflect on and take further into account the views of the District and Borough Council Leaders, as expressed	Sinead Mooney, Cabinet Member for Children and Families Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth		2 May 2023	The recommendations have been sent to the Cabinet Member for Children and Families and Executive Director of Prosperity, Partnerships and Growth for action and response. Response here: (Public Pack) Cabinet- Supplementary Agenda- 28 March 2023 Agenda

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Page 203		<p>by Councillor Cooksey, and ii) offer to continue to engage with those Councils.</p> <p>CEHSC34/22: Urges the early development of key performance indicators to determine whether the high ambitions and expectations arising from the Strategy as listed in paragraph 14 of the report are realistic.</p> <p>CEHSC35/22: Urges the early development of key performance indicators to determine whether the high ambitions and expectations arising from the Strategy as listed in paragraph 14 of the report are realistic.</p>				Supplement for Cabinet, 28/03/2023 14:00 (surreycc.gov.uk)
	8 Feb 2023	Delivering Partnership: Towns – The next phase	<p>The Select Committee:</p> <p>CEHSC37/23: Endorses the principle of bringing together key agencies, particularly the National Health Service, Districts & Boroughs as well as others, at a towns spatial level on a prioritised</p>	<p>Cabinet Member for Communities and Community Safety</p> <p>Executive Director of Prosperity,</p>	December 2023	2 May 2023

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		<p>basis, to work collaboratively on locally determined priorities, empowering local residents to contribute to their achievement.</p> <p>CEHSC38/23: Seeks reassurance around the monitoring of inputs, outputs and outcomes using key criteria and measures of success with regular reporting to the relevant Cabinet Member/Cabinet, in order that the effectiveness of the towns approach can be evaluated.</p> <p>CEHSC39/23: Encourages the active consideration of how rural areas are to be effectively incorporated into the future programme, recognising the particular needs and issues faced in those communities;</p> <p>CEHSC40/23: That the rationale for the prioritisation of towns should be shared with Members; and</p>	Partnerships and Growth			<p>(Public Pack) Cabinet- Supplementary Agenda- 28 March 2023 Agenda Supplement for Cabinet, 28/03/2023 14:00 (surreycc.gov.uk)</p>

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Page 205		CEHSC41/23: Asks the Cabinet Member and the relevant Executive Directors to provide a progress report to this Select Committee on the progress being made, by December 2023, including an update on recommendations a. to d. above.				
	SFRS Progress report of recommendations from HMICFRS 2021 inspection report	<p>The Communities, Environment and Highways Select Committee:</p> <p>CEHSC42/23: Commends the Service for its application and commitment to a robust and far-reaching Improvement Plan, which must be sustained and deepened, and wishes the Service well in the forthcoming Inspection, recognising the short period from December 2021 in which to effect the necessary measures to enhance performance.</p> <p>CEHSC43/23: Welcomes the improved relationship between the Service and its</p>	<p>Denise Turner-Stewart Cabinet Member for Communities and Community Safety</p> <p>Dan Quin, Chief Fire Officer</p>		2 May 2023	The recommendations have been sent to the Cabinet Member for Communities and Community Safety and Chief Fire Officer for action and response.

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Page 206		<p>staff together with the Fire Brigades Union.</p> <p>CEHSC44/23: Asks the Service to continue to ensure rigorous implementation of its Improvement Plan in order to take strides towards securing an overall improvement in the following inspection.</p>				
	Proposal report on future scrutiny of Surrey Fire and Rescue Service	The Communities, Environment and Highway Select Committee agrees to include two reports from Surrey Fire and Rescue Service in its Forward Work programme for July and December. These reports should include status and commentary on the relevant and latest Key Performance Indicators.	<p>Denise Turner-Stewart Cabinet Member for Communities and Community Safety</p> <p>Dan Quin, Chief Fire Officer</p>		2 May 2023	
20 March 2023	Strategic Waste Infrastructure Plan	CEHSC45/23: While recognising the imperative to work with Districts and Boroughs, supports the proposed Strategic Waste Infrastructure Plan and	Natalie Bramhall, Cabinet Member for Property and Waste		31 May 2023	CEHSC45/23: The Interim Director for Waste confirmed implementation of the infrastructure paper.

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Page 207		<p>commends its ambitions to work in partnership with the County's District and Boroughs.</p> <p>CEHSC46/23: Asks that – as the various components move forward – clear measures, including specific Key Performance Indicators (KPIs), are put in place to ensure cost effectiveness; carbon impact; and circular economy with appropriate monitoring to evaluate performance.</p> <p>CEHSC47/23: Urges the Cabinet Member to write to central government requesting them to take further necessary measures to reduce the need for specialist recycling.</p>	<p>Katie Stewart, Executive Director for Environment Transport and Infrastructure</p> <p>Steven Foster, Interim Director for Waste</p>			<p>CEHSC46/23: The Interim Director for Waste confirmed implementation of these measures going forward.</p> <p>CEHSC47/23: The Interim Director for Waste confirmed this was in progress.</p>
	Future Bus Network Review and Local Bus Service Investment	<p>The Communities, Environment and Highways Select Committee:</p> <p>Welcomes the proposed increased investment to stimulate passenger figures in a number of areas and</p>			May 2023	<p>This scheme is set to be approved by the Enhanced Partnership Board on 22 May. The scheme will be launched at the beginning of July 2023 and will replace the existing Student Fare Card Scheme. The</p>

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		<p>particularly supports the new '20 and Under Half Fare Concessionary Scheme'.</p> <p>Endorses the roll-out of new Digital Demand Responsive Transport (DDRT) services to new areas, but with an expectation that this be accompanied by effective and timely communications to residents affected who may be less digitally aware.</p>				<p>Project Team is discussing Comms and Marketing with our Communications Manager and Head of Brand. A draft communication and marketing programme is expected by the end of April.</p> <p>The roll-out of the Mole Valley DDRT scheme provided very useful intelligence and use feedback on how we communicate with our residents and continues to do so. Promotion and communication of this scheme was managed with our Communications Team and our Brand Team. This included leaflets drops to every household in the area, use of social media and other promotional activity opportunities such as local newsletters. 80 per cent of Mole Valley DDRT bookings are made via the App or the website. Residents who are unable to use the App or website are able to make a</p>

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Page 209		Is concerned at the findings of Bus Service Improvement Programme Route Analysis (Annex E of the report) that seven very underprivileged areas – Key Neighbourhoods – will be severely affected by these changes, which runs counter to Surrey’s declared ‘No one left behind’ ambitions. The Committee urges consideration of effective mitigation measures.				<p>telephone booking - this will assist with any of the residents who are less digitally aware. In addition we propose to run a series of exhibition sessions over the summer where the bus and staff will visit town and village centres to promote the new schemes.</p> <p>Annex E is something of a red herring. It lists many bus services that SCC are supporting with additional funding from September 2022 through to September 2023, several of which were not in the public consultation. Annex B below shows the services to be changed. To give Members greater comfort that we understand the point being made, an update on the position of those services set out in Annex E can also be found below. As</p>

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Page 210						Member can see the charges are (very) marginal: F:\Annex B, Changes to Bus Services Summary.docx F:\Annexe E - Proposed Service Reductions and Withdrawals update.docx

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