

**MINUTES OF THE MEETING OF THE CABINET
HELD ON 26 SEPTEMBER 2023 AT 2.00 PM
COUNCIL CHAMBER, WOODHATCH PLACE, 11 COCKSHOT HILL,
REIGATE, SURREY ,RH2 8EF.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members: **=present*

*Tim Oliver (Chairman)
*Natalie Bramhall
*Clare Curran
*Matt Furniss
*David Lewis
*Mark Nuti
*Denise Turner-Stewart
*Sinead Mooney
Marisa Heath
*Kevin Deanus

Deputy Cabinet Members:

*Maureen Attewell
*Rebecca Paul
*Paul Deach
*Jordan Beech

**PART ONE
IN PUBLIC**

136/23 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Marisa Heath.

137/23 MINUTES OF PREVIOUS MEETING: 25 JULY 2023 [Item 2]

These were agreed as a correct record of the meeting.

138/23 DECLARATIONS OF INTEREST [Item 3]

There were none.

PROCEDURAL MATTERS [Item 4]

139/23 MEMBERS' QUESTIONS [Item 4a]

There were four member questions. The questions and responses were published in a supplement to the agenda.

140/23 PUBLIC QUESTIONS [Item 4b]

There were four public questions. The questions and responses were published in a supplement to the agenda.

141/23 PETITIONS [Item 4c]

There were none.

142/23 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]

There were none.

143/23 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]

There were none.

144/23 LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 6]

The Cabinet Member for Property and Waste informed members that a decision had been taken so that residents could now bring small amounts of construction waste from do-it-yourself activities free of charge to community recycling centres in accordance with the changes to the Controlled Waste Regulations 2012 as proposed by Government. This would take effect from 1 September 2023.

RESOLVED:

That the decisions taken since the last Cabinet meeting be noted.

145/23 CABINET MEMBER OF THE MONTH [Item 7]

The Cabinet Member for Property and Waste provided the Cabinet with an update on the work she and the services she supports had been undertaking. The following key points were raised:

- The commercial property investment portfolio now consisted of 16 assets, and brings in an annual passing rent of £16.12m. Whilst similar property portfolios had an average running yield of 5.35%, as a result of our successful implementation of strategy to maximise revenue, the council's portfolio was returning 6.85%.
- A Facilities Management (FM) Procurement exercise has been run by Land and Property with separate procurements being held for Hard FM and Soft FM. Mace Operate Ltd had been the successful bidder for both the Hard and Soft FM contracts with service delivery commencing from mid-November. The new operating model would bring benefits including improving the customer experience for service users.
- With regards to capital projects, Children's homes in Epsom and Walton had been completed, a new Shaw Family Contact Centre in Woking had been completed and handed over to operations and the SEND programme would be delivering 234 additional specialist school places by the end of 2023.
- With regards to waste an update was given on the Suez contract which would be extended to 2029. SUEZ had also installed defibrillators at all Surrey community recycling centres.

Members commended the reuse initiatives being utilised at CRCs including donating walking aids collected at community recycling centres to Ukrainian based organisations for use in medical rehabilitation. The Cabinet Member for Children and Families commented that medical aids collected at CRCs were also donated to hospitals and the council's adult social care service. Members commended the vast amount of work being undertaken by the land and property team to deliver education provision and library improvements.

The Leader thanked the Executive Director for Environment, Transport and Infrastructure and the Director for Waste for their negotiations around the Suez contract.

RESOLVED:

That the Cabinet Member of the Month update be noted.

146/23 YOUTH JUSTICE PLAN [Item 8]

The report was introduced by the Cabinet Member for Children and Families who explained that there was a duty on the local authority to formulate and implement a Youth Justice Plan for Surrey. The plan had been circulated with partners and had been approved by the Surrey's Youth Justice Board. It was explained that the Surrey Youth Justice Service was an ambitious and outcomes-focused service, demonstrating passion and purpose in its approach to reducing offending, supporting children, families and victims and creating a safer environment for Surrey's residents in the process.

The Deputy Cabinet Member for Children and Families welcomed the plan and the work undertaken by the Youth Justice Service and in particular the Targeted Youth Team who start work with young people as soon as they enter custody. The Deputy Cabinet Member for Environment highlighted the work of the Skill Mill which found transformative and inspiring ways to engage with young people through various schemes.

RESOLVED:

1. That Cabinet approves the 2023/24 Youth Justice Plan ahead of its consideration by Full Council on 10 October 2023.

Reasons for Decisions:

An annual youth justice plan is a statutory requirement for local authorities. This plan has been prepared following national guidance from the Youth Justice Board.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

147/23 2023/24 MONTH 4 (JULY) FINANCIAL REPORT [Item 9]

The Cabinet Member for Finance and Resources introduced the report explaining that at Month 4, the Council was forecasting an overspend of £21.1m against the 2023/24 revenue budget approved by Council in February 2023. In addition, £19.2m of net risks to the forecast position had been

quantified. Directorates would be taking action to mitigate the forecast overspend and maximise the opportunities to offset risks, in order to contain costs within available budget envelopes. With regards to the Capital position, the Month 4 position showed a forecast spend of £292.1m against a budget of £326.4m, spend of £34.3m less than budget, mainly due to projected slippage in programmes within Highways & Transport and Land & Property. The Cabinet Member highlighted recommendation 2 within the report regarding approval of £3.5m of additional revenue spend.

The Leader stated that the council was facing a challenging economic climate with huge increases in costs due to inflation. The council had managed the budget efficiently over the past 5 years and would be working hard to secure finances over the next few months.

RESOLVED:

1. That Cabinet notes the Council's forecast revenue and capital budget positions for the year and the need for mitigating actions to be developed to offset the projected revenue overspend.
2. That Cabinet approves £3.5m of additional revenue spend (as set out in paragraph 9), in response to the Council's recognition of the need to accelerate the improvements in service delivery in the following specific areas:
 - in-house Intensive Family Support Service
 - Quality Assurance and Performance in childrens' services
 - Surrey LINK Card; and
 - Surrey's street scene

This temporary increase in spend is proposed to be funded from the Council's contingency budget. Ongoing implications of these additional investments will be considered and factored into the 2024/25 budget planning process where appropriate and affordable.

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

148/23 EXCLUSION OF THE PUBLIC [Item 10]

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

149/23 FUTURE WASTE TREATMENT AND DISPOSAL SERVICES [Item 11]

The Cabinet Member for Property and Waste introduced the Part 2 report which contained information which was exempt from Access to Information requirements by virtue of Paragraph 3: information relating to the financial or

business affairs of any particular person (including the authority holding that information) and Paragraph 5: Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

RESOLVED:

1. That Cabinet confirms its acceptance of the statement of position with DEFRA.

Reasons for Decisions:

See exempt minute [E-15-23]

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

150/23 PROPERTY TRANSACTION- DISPOSAL OF PROPERTY IN EPSOM [Item 12]

The Cabinet Member for Property and Waste introduced the Part 2 report which contained information which was exempt from Access to Information requirements by virtue of Paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information).

RESOLVED:

1. That Cabinet approves the sale of Karibu, Wells House, Spa Drive, Epsom KT18 7LR.

Reasons for Decisions:

See exempt minute [E-16-23]

(The decisions on this item can be called-in by the Resources and Performance Select Committee)

151/23 PUBLICITY FOR PART 2 ITEMS [Item 13]

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

Meeting closed at 14:40

Chairman

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