

Surrey Health and Social Care

SURREY COMMISSIONING COMMITTEES IN COMMON MINUTES

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB (SyHt)	✓
Surrey County Council (SCC)	✓

Date	Wednesday 20 September 2023	Time	10:00- 10:20
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Convener				
Andrew Lloyd (AL)	(Convener) Surrey-wide Commissioning Committees in Common Independent Convener			
Members				
Ian Smith (IS)	Chair	✓		
Clare Stone (CS)	Director of Multi-Professional Leadership and Chief Nurse	✓		
Karen McDowell (KMc)	Acting Chief Executive Officer	A		
Matthew Knight (MK)	Chief Finance Officer	✓		
Vacant	Clinical member	-		
Tracey Faraday-Drake (TFD)	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars (SBe)	Chief Nursing Officer		A	
Samuel Burrows (SBu)	Chief Transformation & Digital Officer		A	
Richard Chapman (RC)	Chief Finance Officer		A	
Cllr Tim Oliver (TO)	(Chair) Council Leader			A
Cllr Clare Curran (CC) <i>On behalf of TO</i>	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Attendees				
Jonathan Lillistone (JL)	Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning		✓	
Rachael Wardell (RW)	Executive Director for Children, Families and Lifelong Learning, Surrey County Council		✓	
Angela Guest (AG)	Committee Manager: Legal and Democratic Services, Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Discussion and actions raised	Who/ By When
1	<p>Welcome, Introductions and Apologies</p> <p>The Convener welcomed members and attendees; apologies were received as detailed above. AL was confirmed as Convener for this meeting.</p> <p>The Convener confirmed that the SCC Committee were meeting 'in person' to fulfil their statutory decision-making requirements; NHS Frimley and NHS Surrey Heartlands ICBs were meeting virtually.</p>	
2	<p>Declarations of Interest</p> <p>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.</p> <p>The Convener noted the register of members' and attendees' interests included in the meeting papers. The Convener invited members and attendees to report any new declarations or any amendments to the register.</p> <p>The following additional interests were declared:</p> <ul style="list-style-type: none"> TFD declared that she had an additional interest regarding Red Kite Housing Association. SM declared that she was now a member of the Surrey and Borders Partnership NHS Trust Council of Governors. <p>ACTION: NM to add to the register of interests.</p> <p>b) To receive any declarations of interest pertinent to items on this agenda.</p> <p>The Convener invited members and attendees to report any conflicts pertinent to items on this agenda. None were received.</p>	NM 01/12/2023
3	<p>Quorum</p> <p>The required quorum was met for the following organisations:</p> <ul style="list-style-type: none"> NHS Frimley ICB NHS Surrey Heartlands ICB Surrey County Council 	

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4	<p>Minutes from last meeting on 28/06/2023 The minutes of the last meeting were presented.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="252 376 890 488"> <tr> <td>NHS Frimley ICB</td> <td>✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>The above Surrey-wide Commissioning Committees:</p> <ul style="list-style-type: none"> • APPROVED the minutes of the last meeting. 	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓	
NHS Frimley ICB	✓							
NHS Surrey Heartlands ICB	✓							
Surrey County Council	✓							
5	<p>Action Log It was noted that there were no actions from the last meeting.</p>							
6	<p>Questions from members of the public No questions were received from the public.</p>							
7	<p>Dynamic Purchasing System (DPS) For Care and Support With Community Accommodation for Working Age Adults JL presented the above:</p> <ul style="list-style-type: none"> • Outlined a proposed joint approach between NHS Surrey Heartlands (SyHt) and Surrey County Council (SCC) and seeks to bring together strategic arrangements across services for learning disabilities and autism (LD&A), mental health and other physical/ sensory disabilities. • Focus was on community-based accommodation. • Acknowledging that some arrangements were currently in place for LD&A services and mental health but not for some other physical/ sensory disabilities. • This approach would bring all these services together for a systematic approach to market; a joint approach between partners; and allow for a common set of standards. • Extensive preparative work had taken place involving engagement with the provider market which indicated that this was a positive approach to take. • Paper outlined how approach would be structured; this would take the form of 13 lots. Lots 1-8 would go live first as part of the initial tender and Lots 9-13 signalled future intentions with additional work planned on these areas. • The approach had received prior approval by the Committees so endorsement to proceed was being sought today. <p>Following a question from MK regarding how the differing technical and legal requirements of health and social care would be addressed during the procurement, JL clarified that solutions had been identified to address this via ongoing work between now and the contract commencement in April 2024 (additional information available in the part two version of the paper).</p>							

Item No.	Discussion and actions raised	Who/ By When						
	<p>SM commended JL and the team for their work on this project and endorsed the use of DPS frameworks in obtaining ‘value for money’ from providers’. She asked for additional detail on Lot 11 regarding transition services and why implementation of this lot was delayed until after the remaining lots were ‘live’. JL confirmed that discussions were ongoing regarding a service specification for those age 16-18 as distinct from the ‘adult’ service but also providing the required level of support during transition. RW added that these discussions were also within a context of changing regulatory requirements for the accommodation settings of those aged 16-18.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="252 667 817 786"> <tr> <td>NHS Frimley ICB</td> <td>✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>Recommendation/s: Each of the Surrey-wide Commissioning Committees are asked:</p> <ul style="list-style-type: none"> • TO AGREE the commencement of the procurement process that will put in place a Dynamic Purchasing System arrangement for Care and Support with Community Accommodation, to ensure we embed a consistent, high quality and cost effective procurement approach to supported independent living in the Surrey marketplace. • TO AGREE the delegation of the award of contract to Exec Director of Adult Social Care in consultation with the Cabinet Member for Adult Social Care & Health • TO NOTE the Interdependencies which are being addressed currently, specifically: <ul style="list-style-type: none"> ○ progress in developing a Section 75 that facilitates smooth funding flow and the development of formal contracts; ○ development of shared operational systems for shared assessment when appropriate. • TO NOTE the risks should the introduction of the DPS be delayed. <p>The Surrey-wide Commissioning Committees:</p> <ul style="list-style-type: none"> • AGREED the commencement of the procurement process that will put in place a Dynamic Purchasing System arrangement for Care and Support with Community Accommodation, to ensure we embed a consistent, high quality and cost effective procurement approach to supported independent living in the Surrey marketplace. • AGREED the delegation of the award of contract to Exec Director of Adult Social Care in consultation with the Cabinet Member for Adult Social Care & Health • NOTED the Interdependencies which are being addressed currently, specifically: <ul style="list-style-type: none"> ○ progress in developing a Section 75 that facilitates smooth funding flow and the development of formal contracts; ○ development of shared operational systems for shared assessment when appropriate. 	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓	
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NHS Surrey Heartlands ICB	✓							
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	<ul style="list-style-type: none"> • NOTED the risks should the introduction of the DPS be delayed. 	
8	AOB None.	
9	Meeting close Meeting closed at 10:20.	
Date of next meeting: Wednesday 13 December 2023; 10:00- 12:00		
Signed and agreed by: Date: DD MMM YYYY Andrew Lloyd, Surrey-wide Commissioning Committees in Common Independent Convener		

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