

## Surrey Police and Crime Panel - Forward Work Programme 2024/25

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

DATE	ITEM	Police and Crime Plan Priority	PURPOSE	OFFICER
<b>2 February 2024</b>	<b>The Police and Crime Commissioner's Proposed Precept 2024/25</b>	All	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2024/25.	PCC
	<b>Office of the Police &amp; Crime Commissioner's Budget for 2024/25</b>	All	This paper is provided to the Police & Crime Panel for information only to give Panel Members oversight of the intended budget, to fund the Office of the Police & Crime Commissioner (OPCC) for the financial year 2024/25.	Kelvin Menon – OPCC
	<b>Budget Update</b> (Twice per year – Feb & Nov) Surrey Police Group Financial Report for Month <b>Eight</b> Financial Year 2023/24 Office of the Police and Crime Commissioner Financial Report for Month <b>Eight</b> Financial Year 2023/24	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position	Kelvin Menon – OPCC
	<b>HMICFRS PEEL Inspection Update</b>	All	To receive a written update on progress addressing key issues highlighted in the December 2023 HMICFRS PEEL inspection report and action/decisions that the Commissioner has taken. PEEL is HMICFRS's assessment of police forces in England and	OPCC

			Wales and stands for police effectiveness, efficiency, and legitimacy.	
<b>16 April 2024</b>	<b>TO BE CANCELLED DUE TO PRE-ELECTION PERIOD. ITEMS TO BE RESCHEDULED</b>			
	<b>Police and Crime Plan Update</b> (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
	<b>Surrey Police Recruitment and Workforce Planning Update. To include update on Force Culture, conduct, vetting &amp; misogyny issues identified in HMICFRS report</b> (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
	<b>Surrey Police Group Unaudited Financial Report</b>	All		Kelvin Menon – OPCC
	<b>Report on key themes outcomes from Policing your Community events.</b>		As agreed 14 Dec meeting Damian and Chairs	OPCC
	<b>IT Strategy Update</b>		As agreed at November 23 Panel Session. Written update 6 months on. Note specific interest in CCTV convergence strategy.	OPCC
<b>18 June 2024 – Annual meeting</b>	<b>Police and Crime Commissioner Annual Report 2023/24</b>	All	The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the report prior to its formal publication.	PCC

	<b>Police and Crime Panel Annual Report 2023/24</b>	N/A	To report Panel business over the last financial year.	Scrutiny Officer / Democratic Services Assistant
	<b>Surrey PCP Budget 2023/24</b>	N/A	End of year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
	<b>Victim Satisfaction TBC</b>	N/A	PCC to update the Panel following discussions with the Chief Constable in the New Year 2024 around decline in victim satisfaction levels and need for better communications with the public around <u>actions taken</u> (what happens to victims after the initial call), <u>keeping victims informed</u> and <u>managing expectations</u> .	Damian Markland - OPCC
<b>26 September 2024</b>	<b>Surrey Police Recruitment and Workforce Planning Update</b> (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
	<b>Medium-Term Financial Plan Update 2024/25 to 2027/28</b>	All	As part of the budget setting process, to show the Force is financially sustainable in the medium term.	Kelvin Menon - OPCC
	<b>Commissioning and award of grant funding</b>	Reducing violence against Women and Girls; Protecting people from harm in Surrey	Check outcomes of PCC's commissioning of services to help victims of crime	Damian Markland - OPCC
<b>24 October 2024</b>	<b>Informal Session with Chief Constable</b>			

<b>19 November 2024</b>	<b>Surrey PCP Budget Mid-Year Claim 2024</b>	N/A	Mid-year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
	<b>Police and Crime Plan Update</b> (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
	<b>Budget Update</b> (Twice per year – Feb & Nov) <ul style="list-style-type: none"> <li>Surrey Police Group Financial Report for Month Six Financial Year 2024/25</li> </ul>	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Kelvin Menon – OPCC
	<b>Estates Update including Housing Strategy</b>		Last update in November 2023.	OPCC

<b>TOPICAL ITEMS TBC OR ITEMS KEPT UNDER REVIEW</b>				
<b>Review of Force Culture, Conduct and Vetting</b>		SCHEDULED	Discussed November Panel Session 2023. Update agreed. Meeting Chairman & OPCC 14 December 23 agreed update should be combined with the Workforce planning item April 2024.	
<b>Anti-Social Behaviour and Rural Crime</b>		TO BE SCHEDULED	Discussed November Panel Session 2023: Performance against Priority 3 in the Police and Crime Plan – 'Working with Surrey Communities so that they feel safe'.	
<b>ERP (Equip) Programme</b>	Part 2	Part 2	Updates under Part 2 to be provided where appropriate.	OPCC
<b>Public Community Scrutiny Panels</b>		TO BE SCHEDULED	OPCC suggestion (Nov 23)	
<b>Deaths on Surrey Roads</b>		TO BE SCHEDULED		

<b>Housing Strategy and Housing Hub feasibility study</b>		NOVEMBER 2024 along ide Estates Update.	Discussed as part of Estates Strategy item Nov 2023. Further Estates Update to be scheduled in one year tbc (Nov 2024?)	
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**STANDING ITEMS: these will appear on every agenda**

<b>Subject/Title</b>	<b>Dates</b>	<b>Police and Crime Plan Priority</b>	<b>Purpose</b>	<b>Contact Officer</b>
<b>PCC Forward Plan and Key Decisions</b>	All	All	To review the key decisions made by the PCC in line with the Police Reform and Social Responsibility Act 2011, Section 28(6).  <a href="http://surrey-pcc.gov.uk">Decisions – Office of the Police and Crime Commissioner for Surrey (surrey-pcc.gov.uk)</a>  To review the PCC's forward plan.	OPCC
<b>Performance Meetings</b>	All	N/A	To consider issues raised during monthly discussions between the PCC and the Chief Constable.  To include the web link and notice of upcoming public meetings and most recent public performance report.	Damian Markland - OPCC
<b>Recommendations Tracker and Forward Work Programme</b>	All	N/A	To monitor responses, actions and outcomes against recommendations or requests for further actions. To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Scrutiny Officer/Democratic Services Assistant
<b>Commissioners Question Time</b>	All	N/A	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner – questions to be provided four working days in advance.	Scrutiny Officer/Democratic Services Assistant
<b>Complaints</b>	All	N/A	To monitor complaints received against the PCC and/or DPCC	Scrutiny

**Working Groups – re-established in June 2023:**

<b>Group</b>	<b>Membership</b>	<b>Purpose</b>	<b>Reporting Dates</b>
<b>Complaints Sub-Committee</b>		To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
<b>Finance Sub-Group</b>		To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.

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