

Surrey Health and Social Care

SURREY COMMISSIONING COMMITTEES IN COMMON

MINUTES

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB (SyHt)	✓
Surrey County Council (SCC)	✓

Date	Wednesday 13 December 2023	Time	10:00- 10:20
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Att (✓)/ Apols (A)			
		SyHt ICB	Frimley ICB	SCC	
Convener					
Andrew Lloyd	(Convener) Surrey-wide Commissioning Committees in Common Independent Convener				
Members					
Ian Smith	(Chair) ICB Chair	A			
Clare Stone	Director of Multi-Professional Leadership and Chief Nurse	✓			
Karen McDowell	Acting Chief Executive Officer	A			
Michael Pantlin <i>On behalf of KMc</i>	Acting Deputy Chief Executive and Chief People and Digital Officer	✓			
Matthew Knight	Chief Finance Officer	✓			
Vacant	Clinical member	-			
Tracey Faraday-Drake	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓		
Sarah Bellars	Chief Nursing Officer		A		
Samuel Burrows	Chief Transformation & Digital Officer		A		
Richard Chapman	Chief Finance Officer		A		
Cllr Tim Oliver	Council Leader				✓
Cllr Clare Curran	Cabinet Member for Education and Learning				✓
Cllr Sinead Mooney	(Chair) Cabinet Member for Children and Families				✓
Cllr Mark Nuti	Cabinet Member for Adults and Health				A
Attendees					
Jonathan Lillistone	Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning		✓		
Helen Coombes <i>For item 7</i>	Executive Director of Adults, Wellbeing and Health Partnerships, Surrey County Council		✓		
Sara Saunders <i>For item 7</i>	Health Policy Integration Lead, Surrey Heartlands Integrated Care System		✓		
Sarah Quinn	Regulatory Business Manager, Surrey County Council		✓		
Natasha Moore	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓		

Item No.	Discussion and actions raised	Who/ By When						
1	<p>Welcome, Apologies and Confirmation of Convener AL was confirmed as Convener for this meeting.</p> <p>The Convener confirmed that the SCC Committee were meeting 'in person' to fulfil their statutory decision-making requirements; Frimley and SyHt ICBs were meeting virtually.</p>							
2	<p>Declarations of Interest</p> <p>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.</p> <p>b) To receive any declarations of interest pertinent to items on this agenda. The Convener noted the register of members' and attendees' interests. The Convener invited members and attendees to report any new declarations; amendments to the register; or any conflicts pertinent to items on this agenda. The following was received:</p> <ul style="list-style-type: none"> SM noted an amendment required to her declaration regarding Daybreak (Charity) be amended as this was not nominated by Spelthorne Borough Council. ACTION: Register to be updated. 	<p>Natasha Moore 23/02/2024</p>						
3	<p>Quorum: The required quorum was met for all committees.</p>							
4	<p>Minutes from last meeting on 20/09/2023 The minutes of the last meeting were presented.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="236 891 869 992"> <tr> <td>NHS Frimley ICB</td> <td>✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>The Surrey-wide Commissioning Committees: APPROVED the minutes of the last meeting.</p>	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓	
NHS Frimley ICB	✓							
NHS Surrey Heartlands ICB	✓							
Surrey County Council	✓							
5	<p>Matters Arising:</p> <p>a) Action Log (no open actions)</p> <p>b) Emergency/ Urgent Decision taken since the previous meeting: Better Care Fund Section 75 Agreements 2022/23 and 2023-25 The above decision was taken by the committees in October 2023.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="296 1328 930 1429"> <tr> <td>NHS Frimley ICB</td> <td>✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>The Surrey-wide Commissioning Committees: RATIFIED the decision.</p>	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓	
NHS Frimley ICB	✓							
NHS Surrey Heartlands ICB	✓							
Surrey County Council	✓							
6	<p>Questions from members of the public No questions were received from the public.</p>							
7	<p>Mental Health Investment Fund (Helen Coombes and Sara Saunders) Request was sought to transfer existing delegations, previously given to Joint Executive Director for Public Service Reform, to the Executive Director Adults, Wellbeing and Health Partnerships, Surrey County Council; and the Joint Chief Medical Officer and Executive Director Adult Mental Health, Surrey Heartlands ICB roles. This reflected current Executive Director structures and governance for the Mental Health Investment Fund.</p> <p>The following points were raised by members:</p> <ul style="list-style-type: none"> How can stronger consideration be given within the decision-making process to 'voices' of communities the fund services? How can the process be strengthened to demonstrate 'return on investment'; effectiveness/ impact of schemes; and improving outcomes? Acknowledging that the governance approval followed funding streams, i.e. from SyHt ICB and SCC, how can Frimley colleagues be linked into this process where impact on Frimley residents? <p>HC confirmed that the fund made a large contribution in shifting towards 'community resilience'. Much of the investment aligned to the Surrey Health and Wellbeing Strategy, with outcomes evident.</p>							

Item No.	Discussion and actions raised	Who/ By When						
	<p>Agreed that further work could be done on ensuring input of 'community voices'; visibility of the comprehensive evaluation process; and liaising with Frimley to ensure input.</p> <p>Regarding strategic discussion across the SCC footprint, it was confirmed that the Surrey Commissioning Collaborative meeting be the forum for these discussions.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="236 389 799 488"> <tr> <td>NHS Frimley ICB</td> <td>N/A</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td>✓</td> </tr> <tr> <td>Surrey County Council</td> <td>✓</td> </tr> </table> <p>Outcome: The above Surrey-wide Commissioning Committees:</p> <ul style="list-style-type: none"> • APPROVED the transfer of delegated decision making to be joint responsibility and accountability between the Executive Director Adults, Wellbeing and Health Partnerships, Surrey County Council; and the Joint Chief Medical Officer & Executive Director Adult Mental Health, Surrey Heartlands ICB, until the end of March 2024 when revised arrangements will be considered by CinC. • ACTION: Agreed for a further agenda item at the next CinC meeting in March to cover the above areas raised. 	NHS Frimley ICB	N/A	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓	<p>Helen Coombes/ Sara Saunders 23/02/2024</p>
NHS Frimley ICB	N/A							
NHS Surrey Heartlands ICB	✓							
Surrey County Council	✓							
8	<p>AOB None.</p>							
9	<p>Meeting closed at 10:20.</p>							
<p>Date of next meeting: Wednesday 20 March 2024; 10:00- 12:00</p>								
<p>Signed and agreed by:</p> <p>Date: DD MMM YYYY Andrew Lloyd, Surrey-wide Commissioning Committees in Common Independent Convener</p>								

This page is intentionally left blank