

## Combined meeting of the Health and Wellbeing Board, and Surrey Heartlands Integrated Care Partnership (ICP) - Formal (public)

### 1. Reference Information

Paper tracking information	
<b>Title:</b>	<b>Combining the Health and Wellbeing Board and the Surrey Heartlands Integrated Care Partnership: Draft Memorandum of Understanding (MoU) for approval</b>
<b>HWBS/Surrey Heartlands IC Strategy priority populations:</b>	All
<b>Assessed Need including link to HWBS Priority - 1, 2 and/or 3/IC Strategy Ambition 1 and/or 2:</b>	All
<b>HWBS or IC Strategy Outcome(s):</b>	All
<b>HWBS system capabilities/IC Strategy Ambition 3 enablers:</b>	All
<b>HWBS/IC Strategy Principles for Working with Communities:</b>	<ul style="list-style-type: none"> <li>Community capacity building: 'Building trust and relationships'</li> <li>Co-designing: 'Deciding together'</li> <li>Co-producing: 'Delivering together'</li> <li>Community-led action: 'Communities leading, with support when they need it'</li> </ul>
<b>Interventions for reducing health inequalities:</b>	<ul style="list-style-type: none"> <li>Civic / System Level interventions</li> <li>Service Based interventions</li> <li>Community Led interventions</li> </ul>
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<b>Sponsor(s)/Champions:</b>	Tim Oliver - SCC Leader and Chair of the Combined HWB and ICP Meeting
<b>HWB/ICP meeting date:</b>	11 December 2024

<p><b>Related HWB/ICP papers:</b></p>	<p>Informal - private HWB meeting, 17 July 2024: Development of a health and wellbeing focused day for Health and Wellbeing board, Surrey heartlands Integrated Care Partnership and Surrey Heartlands Integrated Care Board.</p> <p>Combined Meeting (formal - public) of the HWB and ICP, 18 September 2024: <a href="#">(Public Pack)Agenda Document for Health and Wellbeing Board, 18/09/2024 10:00</a></p>
<p><b>Annexes/Appendices:</b></p>	<p><b>Annex 1</b> - DRAFT The Combined Meeting of the Surrey Health and Wellbeing Board and Surrey Heartlands Integrated Care Partnership - Memorandum of Understanding (MoU) <u>Contains:</u> <b>Appendix 1</b> - Summary of Health and Wellbeing Governance with responsible organisations <b>Appendix 2</b> - Updated Terms of Reference HWB (December 2024) <b>Appendix 3</b> - Updated Terms of Reference Surrey Heartlands ICP (December 2024) <b>Appendix 4</b> - Procedure Rules for Combined HWB and ICP meetings</p>

## 2. Executive summary

Further to the decision made at the July 2024 Surrey Health and Wellbeing Board (HWB) and Surrey Heartlands Integrated Care Partnership (ICP), these meetings have been combined, and alongside the Surrey Heartlands Integrated Care Board (ICB), will create a “Health and Wellbeing Day”. The first of these days occurred in September 2024 as a formal meeting, October ran as a “deep dive” and November successfully ran as an informal meeting, with positive feedback received from all sessions.

Annex 1 attached is a draft MoU for this combined meeting, which set out the aims, responsibilities and procedural arrangements, as well as detail around the membership and roles of each member of the HWB and ICP. This draft was brought to the September meeting for review, and following discussion, minor amendments were made. It is being brought to this formal meeting for final sign off.

Although the HWB and ICP will still remain as separate bodies with their own Terms of Reference, the meeting will operate and meet in common.

### 3. Recommendations

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The HWB and Surrey Heartlands ICP are asked to:

Sign off the draft MoU including the updated Terms of Reference for the combined meeting of the HWB and ICP thereby formalising the document.

### 4. Reason for Recommendations

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Members have reviewed the draft MoU and confirmed it accurately reflect the aims and objectives of this new body.

### 5. Detail

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In July 2024, the Surrey Health and Wellbeing Board and the Surrey Heartlands Integrated Care Partnership agreed the following recommendations:

**“Subject to discussion, the board is asked to endorse the joint governance approach described in this paper between Surrey HWB and Surrey Heartlands ICP**

- **This will occur on the same day and location as Surrey Heartlands ICB to enable streamlining of agenda topics.**
- **From September the HWB and Surrey Heartlands ICP will have the same membership that maintains the current organisational representation of both.**

**The first of these joint meetings will start at 10am on 18September where a draft Terms of Reference for the combined meeting will be reviewed.”**

In developing this document, legal advice was sought which proposed developing the joint MoU (which includes the two respective TORs). It was this document which was brought to the September formal meeting and, following discussion and minor amendments, is being brought back to the December Board for formal sign off.

### 6. Opportunities/Challenges

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Subject to the recommendations also being presented to the 11 December meeting being supported, responsibility for strategic oversight of community safety will move from the HWB to a new dedicated Community Safety and Prevention Board for Surrey commencing in March 2025.

Whilst this will remove community safety responsibility from the Surrey HWB, it will provide greater clarity of leadership and oversight for community safety and present the opportunity to streamline governance within this particular area.

It is recognised that within this change there will continue to be the opportunity to realise the impact that community safety has on wellbeing by supporting appropriate continued interface with the HWB and Prevention & Wider Determinants of Health Delivery Board (PWDHDB) which has enabled collaborations on different programmes of work.

Where appropriate through shared planning, issues will be able to be directed between the boards to ensure they are most effectively addressed; for example where they pertain to wider determinants of health or more preventative work.

Additional governance changes are being discussed between the Executive teams at both Surrey County Council and Surrey Heartlands ICB to ensure any future changes in structure aligns with areas of strategic priority and enables effective continued collaboration around joint priorities.

## **7. Timescale and delivery plan**

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Final ratification at full Council, 4 February 2025.

## **8. What communications and engagement has happened/needs to happen?**

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Engagement has happened with all members of the HWB and ICP plus legal representatives.

## **9. Legal Implications – Monitoring Officer:**

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The Health and Wellbeing Board is a formal committee of the Council established under the Health and Social Care Act 2012, which sets out the Council's statutory functions. Any amendments to the Terms of Reference of the Health and Wellbeing Board must be approved by full Council and ensure that the Council discharges its obligations under the Act.

## **10. Next steps**

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Final MoU including the respective ToRs will go forward for approval to full Council as required.

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**Questions to guide discussion:**

- Are we content as a partnership board to sign off this draft MoU in order to formalise our ways of working as a combined board and meeting process going forwards?

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