

Form to call in a decision – please complete all fields marked *

If you require any assistance, please contact Democratic Services on 020 8541 9122.

Your Details

First Name *

Surname *

Decision-making body *

- Cabinet
- Committees in Common
- Strategic Investment Board
- Buckinghamshire Council and Surrey County Council Trading Standards Joint Committee

Decision taken *

Date decision taken *

Reason(s) for calling in the decision

Desired outcome

Identified evidence

Desired Witnesses

Member calling in decision

1. Member *

Date of call-in

2. Member

3. Member

Committee responsible for examining this decision

- Adults and Health X/ Communities, Environment & Highways
- Children, Families & Lifelong Learning Resources & Performance

Call-in by Select Committee

Select Committees have the power to call in decisions made, but not yet implemented, by the Cabinet and/or committees of the Cabinet if they feel that the decision is inappropriate. Implementation will be delayed while the Select Committee meets.

A decision can be 'called in' for scrutiny by the Chairman or Vice-Chairman of the relevant Committee or by any two or more Committee members from more than one political party. A decision must be 'called in' within five days of publication of the decision by the Cabinet and/or local committees (decisions must be published within three working days of the Cabinet and/or local committee meeting). The Chairman of the Select Committee must then call a meeting of the Committee within another ten working days.

The Select Committee can interview the Cabinet Member and/or Council officers and make recommendations to the decision-maker suggesting improvements to the decision.

Issues to consider when deciding whether to call in a decision:

- Has the Cabinet adequately taken account of the appropriate Select Committee's views?
- Can the query be satisfied without a call-in?
- Is call-in constitutionally possible (e.g. Is the issue a Cabinet decision)?
- Can you build the case for a call-in? You will need to work with the Democratic Services Officer for the Committee to identify evidence and plan an approach.

Please submit your call in form to the Scrutiny Business Manager who will liaise with the Monitoring Officer and will take a view on whether this call in can proceed.