

CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

March 2025

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No progress reported	Action in progress	Action completed

RECOMMENDATIONS

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or implemented
14 November 2024	Preparing for Adulthood [Item 7]	CFLLC 28/24: 1) The Preparing for Adulthood (PfA) booklet co-produced with Family Voice Surrey (FVS) is actively communicated to families of children in Year 9, with immediate effect.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	18 December 2024		<i>Emailed to Committee 23 December</i>

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14 November 2024	Preparing for Adulthood [Item 7]	CFLLC 29/24: 2) The regular Preparing for Adulthood events held in previous years, allowing families to speak to relevant members of the team and learn more about options and next steps, are reintroduced as soon as possible to benefit families and ensure a real focus on PfA.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	18 December 2024		<i>Emailed to Committee 23 December</i>
14 November 2024	Preparing for Adulthood [Item 7]	CFLLC 30/24: 3) Within one month, the Cabinet Member responds to Family Voice Surrey and the Select Committee on five of the key issues with adulthood preparation identified by FVS.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	18 December 2024		<i>Emailed to Committee 23 December</i>

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3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7b]	CFLLC 31/24: I. The Committee notes the significant pressures on the Directorate’s budget of pay inflation, and the efficiencies planned through staff restructuring. As the EIA is not yet available for the planned restructuring we are concerned at the impact on front line staff and at the risk that we will not have sufficient capacity to deliver vital preventive and statutory services. We are aware of high vacancy rates for social workers, with only some of these roles covered by agency staff.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Rachael Wardell, Executive Director for Children, Families and Lifelong Learning</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7b]	CFLLC 32/24: II. The Committee was reassured that frontline staff (including social workers, SEND caseworkers and residential caseworkers or alternatively qualified professionals) have been exempted from recruitment controls. It is important to the Committee that plans do not impact the continuing need to improve our communications and responsiveness in the area of additional needs and disability (SEND).	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Rachael Wardell, Executive Director for Children, Families and Lifelong Learning</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7b]	CFLLC 33/24: III. We are aware that there has been some growth in senior roles over the past few years and we recommend that restructuring does not disproportionately fall on front line roles which are so vital to the delivery of services.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Rachael Wardell, Executive Director for Children, Families and Lifelong Learning</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7b]	CFLLC 34/24: IV. The Committee recommends that recruitment into vacant – or currently agency filled - front line roles is prioritised, and that difficulty recruiting some roles does not lead to budget being redirected or reallocated away from the frontline.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Rachael Wardell, Executive Director for Children, Families and Lifelong Learning</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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3 December 204	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7c]	CFLLC 35/24: I. The Committee notes the success of the transformation programme which has delivered significant efficiencies whilst also transforming libraries into inclusive hubs for the community giving access to a range of community events and services.	Denise Turner-Stewart, Deputy Leader and Cabinet Member for Customer and Communities (re. libraries, arts and culture); <i>Liz Mills, Strategic Director for Customer, Digital and Change</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 204	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7c]	CFLLC 36/24: II. The Committee welcomes and supports the new partnerships and funding streams that are being developed to deliver additional services.	Denise Turner-Stewart, Deputy Leader and Cabinet Member for Customer and Communities (re. libraries, arts and culture); <i>Liz Mills, Strategic Director for Customer, Digital and Change</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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3 December 204	2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30 [Item 7c]	CFLLC 37/24: III. The Committee recommends that the 2025/26 CDC Budget and MTFS should ensure there are sufficient staff to provide community hubs, identified as an important aspect of the library's strategy and a key factor in helping to reduce isolation in society.	Denise Turner-Stewart, Deputy Leader and Cabinet Member for Customer and Communities (re. libraries, arts and culture); <i>Liz Mills, Strategic Director for Customer, Digital and Change</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 204	Alternative Provision Update [Item 9]	CFLLC 38/24: I. Prioritises achieving the target of 15 hours a week for all Children and Young People, except those who have complex medical or mental health needs that mean they can cope only with fewer hours.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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3 December 2024	Alternative Provision Update [Item 9]	CFLLC 39/24: II. Delivers a strategy and plan to assess the quality of Alternative Provision provided based on whether the provision is meeting the needs of the CYP receiving it and enabling the CYP to return to full-time education or appropriate alternative employment/training.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 2024	Alternative Provision Update [Item 9]	CFLLC 40/24: III. Considers – with safeguarding partners – how children not in school (and not just those who are electively home educated) could be better safeguarded. The Committee remains concerned that this sizeable cohort of children are particularly vulnerable and the issue warrants increased attention.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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3 December 2024	Alternative Provision Update [Item 9]	CFLLC 41/24: IV. Works with schools to understand why 2,303 children and young people are missing more than half of the school year, and how this number can be reduced - particularly the 514 severely absent pupils with an EHCP in mainstream, given the SCC strategy of ensuring more children with EHCPs are educated in mainstream environments.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>
3 December 2024	Alternative Provision Update [Item 9]	CFLLC 42/24: V. Presents to the Select Committee the findings of the Surrey Virtual School review into 'suitable education', which was due to go to the education subgroup of the Corporate Parenting Board in November 2024.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; <i>Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE</i>	Cabinet 28 January 2025		<i>See Cabinet Response in Agenda Item 6 (13 March 2025).</i>

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14 November 2024	Cabinet Response to Select Committee Recommendations [Item 6]	CFLLC 29/24: To follow up on the 2024/25 year-to-date figures and the numbers of parents/carers who have used the mediation and dispute resolution service, rather than just percentages.	Rhianwen Fox, Service Manager - SEND Practice	12 December 2024	<i>Emailed to Committee on 12 December</i>
14 November 2024	Preparing For Adulthood [Item 7]	CFLLC 30/24: To share with Committee the CFL Service's response to the June 2024 Orbis internal audit report on Transition of Children into AWHP.	Jenny Brickell, Assistant Director for Children with Disabilities	12 December 2024	<i>Emailed to Committee on 2 January 2025</i>
3 December 2024	Recommendations Tracker and Forward Work Programme [Item 6]	CFLLC 31/24: Update the Committee on the status of the implementation on the following recommendations: CFLLC 1/24, CFLLC 2/24 and CFLLC 3/24 (February 2024).	Dee Turvill, Alternative Provision & Participation Manager	10 January 2025	<i>Emailed to Committee 9 January</i>
3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy To 2029/30 [Item 7]	CFLLC 32/24: Once the local government settlement is received, inform the Committee of the potential impact of Surrey's share of the £250 million Children's Social Care Prevention Grant.	Matt Ansell, Director for Family Resilience and Safeguarding	10 January 2025	<i>Emailed to Committee 10 January 2025</i>

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3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy To 2029/30 [Item 7]	CFLLC 33/24: Deliver more detail on where exactly in early help and family support the £2.1 million efficiencies across the next two years were planned.	Matt Ansell, Director for Family Resilience and Safeguarding	10 January 2025	<i>Emailed to Committee 10 January 2025</i>
3 December 2024	2025/26 Draft Budget and Medium-Term Financial Strategy To 2029/30 [Item 7]	CFLLC 34/24: Follow up with Cllr Essex what waiting list in the children’s social care system he referred to.	Rachael Wardell, Executive Director – CFL	10 January 2025	<i>Emailed to Committee 10 January 2025</i>
3 December 2024	Alternative Provision update [Item 9]	CFLLC 35/24: Cllr Jonathan Essex -Details Requested: <ul style="list-style-type: none"> • What specific changes have occurred between February and October 2024 that have contributed to the progress made in reducing the number of children receiving fewer than 15 hours of AP per week? • Is the progress made sufficient to meet our goals? • If not, how much more progress is needed, both quantitatively (in terms of numbers) and qualitatively (in terms of addressing children’s additional needs)? • What are the cost implications of further improvements needed beyond the progress already made since February 2024? 	Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	10 January 2025	<i>Emailed to Committee 9 January 2025</i>

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3 December 2024	Alternative Provision update [Item 9]	CFLLC 36/24: Please explain how the Council ensures that a similar level and number of hours of alternative provision is being provided by those funded by schools.	Dee Turvill, Alternative Provision & Participation Manager	10 January 2025	<i>Emailed to Committee 10 January 2025</i>

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