

Resources and Performance Select Committee Forward Work Programme 2025-26

Chairman: Cllr Bob Hughes | Scrutiny Officer: Jake Chambers
Democratic Services Assistant: Hannah Clark

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Date of Meeting	Type of scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
2 July 2025	Performance monitoring	Land and Property Maintenance contract	To scrutinise the maintenance contract with strategic partner Macro, with attention given to mechanisms of contract management, un-/delivered efficiencies, mitigations, and capital forecasting.	To offer insight and recommendations regarding the maintenance contract with Macro.	Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property, Waste and Infrastructure Diane Wilding, Director – Land & Property
	Pre-decision scrutiny	Equalities, Diversity and Inclusion (EDI) Framework (TBC)	To consider the new Equalities, Diversity and Inclusion Framework.	For the select committee to help give assurance that the council's EDI Handbook is delivering the best value for the council.	Empowered & thriving communities; Tackling health inequality	Mark Nuti, Cabinet Member for Health, Wellbeing and Public Health Nikki Parkhill, Head of Equality, Diversity and Inclusion
2 October 2025	Policy development and review	Review of procurement and contract management	To scrutinise work in procurement following the adoption of new Procurement Standing Orders, how these have	To help ensure that the council operates sound procurement and contract	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance and Resources

		policies and practices	impacted the council, and evaluate the council's contract management practices.	management practices to deliver best value for residents		Andy Brown, Deputy Chief Executive and Executive Director - Resources Darron Cox, Head of Procurement
	Overview or update	Land and Property Update Report	Committee to receive an update on the work of Land & Property, including savings achieved through the programme, different ways of working, progress towards 10 key deliverables, the Asset & Place Strategy, and capital build programmes.	To receive an overview of work in Land & Property.	Growing a sustainable economy so everyone can benefit; Enabling a greener future	Natalie Bramhall, Cabinet Member for Property, Waste & Infrastructure Diane Wilding, Director – Land & Property
4 December 2025	Pre-decision scrutiny	Scrutiny of the draft budget 2026/27	To scrutinise the draft budget and other relevant information before adoption in January 2026.	To help ensure that the draft budget 2026/27 delivers best value for the council and Surrey residents.	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance and Resources Andy Brown, Deputy Chief Executive and Executive Director – Resources Nicola Kilvington, Director – Corporate Strategy and Policy
5 March 2026		TBC	<i>To be confirmed</i>	-	-	-
6 May 2026		TBC	<i>To be confirmed</i>	-	-	-

TASK AND FINISH GROUPS

Timescale	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Membership
<i>None currently scheduled</i>	-	-	-	-	-

WRITTEN UPDATES, INFORMAL BRIEFING SESSIONS, VISITS or WORKSHOPS

Date	Site/Topic	Contact
May 2025 (<i>date TBC</i>)	Hendeca - To receive a written briefing regarding Hendeca, one of Surrey County Council Local Authority Trading Companies (LATCs).	David Lewis, Cabinet Member for Finance and Resources Andy Brown, Deputy Chief Executive and Executive Director - Resources Neil Jarvey, Strategic Finance Business Partner - Commercial
Wednesday 7 May 2025	Unit4 - Scrutiny meeting to evaluate finalisation of Unit4 Stabilisation and transition to the project's Optimisation phase, in accordance with a recommendation from the select committee's February 2025 public meeting.	Cllr David Lewis, Cabinet Member for Finance and Resources Liz Mills, Director, Customer Culture and Transformation
<i>To be confirmed</i>	Workforce update - To receive an update on the key workforce challenges facing the organisation and how the People & Change Service is working to help address and mitigate these challenges.	Tim Oliver, Leader of the Council and Lead Member for HR & OD Shella-Marie Smith, Head of People and Change

		Arabella Smith, Head of Insights, Systems and Governance
<i>To be confirmed</i>	Corporate Health & Safety Update - To receive an update on work in Corporate Health and Safety that includes reports on progress against Orbis Internal Audit's recommendations of May 2023 regarding H&S governance.	Shella Marie-Smith, Director – People and Change Lesley Graham, Head of Health and Safety

UNSCHEDULED ITEMS

Date	Site/Topic	Contact
<i>To be confirmed</i>	Review of spending control mechanisms - To consider the different spending control mechanisms utilised in the council, as well as the impacts of the Spending, Recruitment and Procurement Boards.	David Lewis, Cabinet Member for Finance and Resources Andy Brown, Deputy Chief Executive and Executive Director - Resources Darron Cox, Head of Procurement
<i>To be confirmed</i>	Updates on Transformation programmes and LGR – To update the select committee on the intentions for the council's transformation programmes given upcoming Local Government Reform, and to consider how the recommendations and lessons learnt from the Digital Business and Insights (DB&I) final report can be applied here.	David Lewis, Cabinet Member for Finance and Resources Andy Brown, Deputy Chief Executive and Executive Director - Resources Liz Mills, Director – Customer Culture and Transformation
<i>To be confirmed</i>	Updates on the implementation of DB&I recommendations - Regular monitoring of how the recommendations of the Digital Business & Insights Task Group Final Report. Timescales to be agreed.	David Lewis, Cabinet Member for Finance and Resources Andy Brown, Deputy Chief Executive and Executive Director – Resources

		Cllr Steven McCormick, Chair of the Digital Business and Insights (DB&I) Task Group
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STANDING ITEMS

- **Forward Work Programme (FWP) and Recommendations Tracker:** Review of the Select Committee's forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months).

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