

Surrey Police and Crime Panel- Forward Work Programme 2018/19

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

DATE	ITEM	PURPOSE	OFFICER
Sept 2018	Commissioning Arrangements	<i>The wider overall strategy for commissioning is currently being developed and could be presented in September</i>	OPCC
	PCC new responsibilities in terms of complaints	Panel to receive a report. Relate to proposed new powers of investigation for complaints sub committee.	OPCC
	Police and Crime Plan Update (Twice yearly – April/Sept)	To consider progress made against the agreed Police and Crime Plan.	OPCC
	101 Phone Line		OPCC
	JET update	For the Panel to receive a report and monitor performance.	OPCC
	Use of Drones Report		OPCC
	Review of Joint Finance Team	Update report	OPCC
	MTFP	This report was deferred from the June meeting due a number of substantial updates required due to current projects with a deadline of the end of June.	OPCC
	Standing Items – see list below		

DATE	ITEM	PURPOSE	OFFICER
Nov 2018	Budget Update (Twice per year – Nov & Jan/Feb)	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Johanna Burne / Ian Perkin
	Performance Monitoring of the APCC for Victims (annually Nov/Dec)	The PCC has agreed to provide the Panel with progress made by his APCC.	Johanna Burne
	Modern Slavery	Panel to receive a report detailing level and work of PCC in modern slavery.	
	Coercion		
	Video Enabled Justice	Panel to receive a report on what it is, how it works and how and when it is used.	
	Neighbourhood Watch update		
	CCTV Review Update		
	Standing Items – see list below		

2019/20

DATE	ITEM	PURPOSE	OFFICER
Jan/Feb 2019	The Police and Crime Commissioner's Proposed Precept	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2017/18.	Ian Perkin
	Budget Update (Twice per year – Nov & Jan/Feb)	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Johanna Burne / Ian Perkin
	Standing Items – see list below		

DATE	ITEM	PURPOSE	OFFICER
April 2019	The Police and Crime Commissioner's Proposed Precept	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2017/18.	Ian Perkin
	Standing Items – see list below		

DATE	ITEM	PURPOSE	OFFICER
June 2019 – AGM	Governance Items 2018/19: <ul style="list-style-type: none"> • Election of Chairman • Election of Vice Chairman • Re-establish Complaints SC • Re-establish Finance SC 	Panel to agree memberships and Terms of Reference	DSO
	PCC Annual Report	The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the report prior to its formal publication.	OPCC
	PCP Budget – Actual Expenditure 2018/19	End of year report – will include webcast stats	DSO
	MTFP		OPCC
	Standing Items – see list below		

STANDING ITEMS – these items will appear on every agenda			
Subject/Title	Dates	Purpose	Contact Officer
Feedback on Performance Meetings	All	To consider issues raised during monthly discussions between the PCC and the Chief Constable.	Johanna Burne
Actions and Recommendations Tracker	All	To monitor responses, actions and outcomes against recommendations or requests for further actions.	Democratic Services Officer
Forward Work Programme	All	To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Democratic Services Officer
Commissioners Question Time	All	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner.	Democratic Services Officer
Complaints	All	To monitor complaints received against the PCC and / or the DPCC	Scrutiny Officer

Working Groups

Group	Membership	Purpose	Reporting Dates
Complaints Sub-Committee	<ul style="list-style-type: none"> • IM Bryan Cross • IM David Fitzpatrick -Grime • Cllr David Reeve • Cllr Margaret Cooksey • Vice-Chairman • Chairman 	To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
Finance Sub-Group	<ul style="list-style-type: none"> • Cllr Josephine Hawkins • IM Bryan Cross • Vacancy • Chairman (ex-officio) • Vice-Chairman (ex-officio) 	To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.