



## HIGHWAYS UPDATE WOKING JOINT COMMITTEE

**DATE:** 26 JUNE 2019

**LEAD OFFICER:** ANDREW MILNE - AREA HIGHWAY MANAGER (NW)

**SUBJECT:** HIGHWAYS UPDATE

**AREA(S) AFFECTED:** ALL

### **SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2019/20 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To report on relevant topical highways matters.

To consider the introduction of a bus stop clearway in the bus layby on A318 Oyster Lane, just north of the junction with Chertsey Road.

To consider extending the 30mph speed limit over a short distance of the A245 Parvis Road, West Byfleet.

To consider reducing the speed limit on Brookwood Lye Road from the national speed limit of 60mph to 40mph.

### **RECOMMENDATIONS:**

#### **The Local Committee is asked to:**

- i) **Note** the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2019/20 financial year.
- ii) **Note** the budgetary position.
- iii) **Note** that a further Highways Update will be brought to the next meeting of this Committee.
- iv) **Agree** that a bus stop clearway is introduced on A318 Oyster Lane in the bus layby that is approximately 25m north of the junction with Chertsey Road.

- v) **Note** that the intention to construct a toucan crossing on Parvis Road, approximately 42m east of Highfield Road will be advertised in accordance with planning permission previously granted to the development at the “Broadoaks” site adjacent to the A245 Parvis Road.
- vi) **Agree** that a notice is advertised in accordance with the Traffic Regulation Act 1984, the effects of which would be to revoke any existing traffic orders necessary, and extend the 30mph speed limit by approximately 50m on the length of the A245 Parvis Road that is currently subject to a 40mph speed limit (as shown in Annex A); and
- vii) **Agree** that a notice is advertised in accordance with the Traffic Regulation Act 1984, the effects of which would be to revoke any existing traffic orders necessary, and introduce a 40mph speed limit to the length of the A324 Brookwood Lye Road that is currently subject to the national speed limit of 60mph (as shown in Annex B); and
- viii) **Agree** that any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Chairman and Vice-Chairman of the Joint Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable; and
- ix) **Agree** that the Order be made once any objections have been considered and resolved.

**REASONS FOR RECOMMENDATIONS:**

Recommendations (i), (ii) and (iii) are made to enable progression of all highway related schemes and works.

Recommendation (iv) is allow improvement to the bus services that run along Oyster Lane and which use this bus stop.

Recommendation (v) is to allow a toucan crossing to be constructed on Parvis Road, West Byfleet in accordance with previously given planning permission.

Recommendations (vi), (viii) and (ix) are to allow the speed limit change point on Parvis Road to be amended so that the necessary signs do not conflict with the toucan crossing referred to in (iv).

Recommendations (vii), (viii) and (ix) are to allow the speed limit on A324 Brookwood Lye Road to be reduced from 60mph to 40mph.

## 1 INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

## 2 ANALYSIS:

### 2.1 Local Committee finance

#### Revenue budget 2018/19

2.1.1 The revenue budget for the 2018/19 financial year was £168,182. Table 1 below shows the end of year outturn figures.

Item	Allocation (£)	Committed Spend to date (£)
Revenue maintenance allocation	168,182	157,180
Contractor OHP	Included in allocation figure	11,002
<b>Total</b>	<b>£168,182</b>	<b>£168,182</b>

**Table 1 - 2018/19 Revenue Maintenance Expenditure**

#### Capital budget 2018/19

2.1.2 The capital budget for 2018/19 was £36,363.

2.1.3 In addition to the above capital budget, there was a carry-over of £1,000 and a combination of developer contributions for highway improvements totalling £10,156. There was also £42,821 of Parking surplus. The combination of these funds gave an overall total ITS budget of £90,340.

2.1.4 The overall outturn costs for ITS schemes for 2018/19 resulted in no overspend or underspend in the 2018/19 capital budget.

#### Revenue budget 2019/20

2.1.5 It has been confirmed that there will be no revenue budget during the 2019/20 financial year. This will impact on our ability to react to any non-safety related maintenance issues that may be raised by Members or the public.

### Capital budget 2019/20

2.1.6 The capital budget for the 2019/20 financial year has been confirmed as £177,778 (an increase of £141,415 from the 2018/19 capital allocation of £36,363).

### Other funding sources 2019/20

2.1.7 In addition to the above capital budget it is expected that there will again be some parking surplus, although at the time of writing, the amount is unknown.

2.1.8 Surrey County Council Officers are currently working with Woking Borough Council Officers and relevant Local Members to identify opportunities for spending Community Infrastructure Levy (CIL) moneys allocated to local Wards in delivering local highway schemes already identified on the Woking highway schemes list.

## 2.2 Local Committee capital works programme 2018/19

2.2.1 The capital works programme in Table 2 below was formally approved by the Woking Joint Committee at its public meeting held on 6 December 2017.

Scheme Name	Detail/Limits	Update	Year End Outturn (£)
ITS Redding Way, Knaphill – removal of bus gate (rising bollards and prohibition) and realign road.	<b>Construct</b> – removal of bus gate / bollards and realignment of junction with roundabout.	Work complete. Snagging and safety audit to be carried out.	73,344
ITS Vicarage Road pedestrian crossing (includes S106 funding)	<b>Construct</b> – relocation of bus stop, kerb line alterations and installation of pedestrian crossing.	Work complete. Snagging and safety audit to be carried out.	6,130
Southwood Avenue LSR	<b>Carriageway maintenance</b> – whole road (Micro asphalt).	Contingency scheme – not implemented.	–
Greenvale Road LSR	<b>Carriageway maintenance</b> – whole road (Micro asphalt).	Contingency scheme – not implemented.	–
Birdswood Drive LSR	<b>Carriageway maintenance</b> – whole road (Micro asphalt).	Contingency scheme – not implemented.	–
Bateson Way LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–

Burnham Road LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–
Burnham Close LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–
Clinton Close LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–
White Rose Lane LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–
Guildford Road LSR	<b>Carriageway maintenance</b> – whole road	Contingency scheme – not implemented.	–

**Table 2 – 2018/19 Capital works programme**

### 2.3 Local Committee capital works programme 2019/20

2.3.1 The capital works programme is presented as a combined programme of both ITS and capital maintenance works in Table 3 to provide a clearer picture of works and budgets. This programme was formally approved by the Woking Joint Committee at its public meeting held on 13 March 2019.

2.3.2 All costs shown are estimated and the programme value intentionally exceeds the budget received to enable flexibility of delivery. The list is presented in priority order and it is suggested that the Committee adopt a flexible approach to the list so that as schemes develop, the programme can be adapted to the available budget.

Scheme	Scheme Type/Limits	Progress	Estimated Cost (£)
ITS Westfield Road – speed reducing measures	Design / Construct – traffic islands between Honeypots Road and Apers Avenue.	Design being finalised.	40,000
ITS Bampton Way – pedestrian facility	Design / Construct – enlarge existing pedestrian refuge island adjacent to Goldsworth Park Centre.	Design being undertaken.	25,000
ITS Lock Lane – width restriction	Design / Construct – Traffic Order and signs for width restriction at bridge over Wey Navigation at Pyrford Lock.	Design being undertaken.	6,000
ITS A320 Egley Road – speed limit review	Design / construct – speed limit review between Turnoak Roundabout and Mayford Roundabout and including Guildford Road as far as Westfield Road.	Speed surveys and assessment being undertaken.	12,000

Capital Drainage	Implementation / construction	Ongoing.	30,000
Signing / road markings / pedestrian dropped kerbs	Implementation / construction	Ongoing.	10,000
LSR Goldsworth Road roundabout	Carriageway maintenance – roundabout junction with Morrison’s entrance.	Cost estimate being prepared.	35,000
LSR Westfield Road	Carriageway maintenance – either side of junction with Mayford Close	Cost estimate being prepared.	15,000
LSR Havelock Cottages (Egley Road)	Carriageway maintenance – access road between Egley Road and cottages	Cost estimate being prepared.	7,500
ITS - A320 Guildford Road junction with Mount Hermon Road and Hill View Road	Construction – junction improvements (potential for this to be delivered as part of the A320 Housing Infrastructure Fund (HIF) project from Victoria Arch, southwards.	Awaiting inclusion in HIF project	60,000
LSR Lincoln Drive, Pyrford	Carriageway maintenance – Old Woking Road to lamp column 2 (approx. 65m)	Contingency scheme.	43,000
LSR White Rose Lane	Carriageway maintenance – between Ashwood Road and Wendela Close.	Contingency scheme.	48,000
LSR Coniston Road, Old Woking	Carriageway maintenance – complete length, joint sealing, repair of defective concrete areas and micro-surfacing.	Contingency scheme.	35,000
LSR Brewery Lane, Byfleet	Carriageway maintenance – between High Road and Eden Grove Road.	Contingency scheme.	52,000
LSR Goldsworth Road roundabout	Carriageway maintenance – roundabout junction with Parley Drive.	Contingency scheme.	38,000

**Table 3 – 2019/20 Capital works programme**

## 2.4 Member funding

2.4.1 Each County Councillor has a Member Highway Fund allocation of £7,500 for 2019/20.

2.4.2 The Maintenance Engineer for Woking will provide guidance and assistance, organise cost estimates, and raise orders to ensure delivery of works.

2.4.3 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, all works should be agreed before 31 October 2019.

2.4.4 In the event of no firm spending decisions being made, the Maintenance Engineer will determine suitable works and organise their delivery.

2.4.5 A summary of spend progress is shown in Table 4.

Member	Allocation (£)	Spend to date (£)
Amanda Boote	7,500	790
Will Forster	7,500	0
Colin Kemp	7,500	2000
Liz Bowes	7,500	96
Saj Hussain	7,500	2958
Ayesha Azad	7,500	3664
Ben Carasco	7,500	115
<b>Total</b>	<b>52,500</b>	<b>9623 committed</b>

**Table 4 – 2019/20 Member Highway Fund spend progress**

## 2.5 Parking

2.5.1 The 2018 review implementation is complete.

### **Other highway related matters**

## 2.6 Customer services

2.6.1 Highways & Transport received 34,644 enquiries and reports during the first quarter of 2019, an average of 11,548 per month, this is a significant decrease from the same period last year which averaged 15,119 per month. This is mainly due to the milder winter.

2.6.2 For Woking specifically, 1,838 enquiries have been received of which 901 were directed to the local area office for action, 94% of these have been resolved. This response rate is slightly below the countywide average of 95%.

2.6.3 For the first quarter, Highways received 62 stage 1 complaints of which three were for the Woking area. One was escalated to Stage 2 of the complaints process, where no fault was found following independent investigation.

## 2.7 Major schemes

### 2.7.1 Woking Integrated Transport Package

No update received.

### 2.7.2 Woking Sustainable Transport Package (STP)

2.7.3 Grant funding from EM3 LEP has been awarded and a full report will be present to a future meeting of the Woking Joint Committee.

## 2.8 Centrally funded maintenance

2.8.1 Table 5 below shows the Horizon 2 Woking **Roads** programme for 2019/20 and the progress made in delivering the schemes.

<b>Horizon 2 – 2019/20 Carriageway Programme [Woking]</b>				
<b>Road Name</b>	<b>Location</b>	<b>Limits</b>	<b>Type of work</b>	<b>Status</b>
A322 Bagshot Road	Woking	Heath House Road to The Fairway	Major Maintenance	Program date 09/09/19 – 13/09/19
A3046 Chobham Road	Horsell Common	Littlewick Road roundabout to Surrey Heath boundary	Surface Dressing	Program date to be confirmed.
C12 Littlewick Road	Horsell Common	Carthouse Lane roundabout to A3046 Chobham Road	Surface Dressing	Program date to be confirmed.
B380 Smarts Heath Road	Mayford	Saunders Lane to Smarts Heath Lane	Surface Dressing	Completed.
D3746 Engliff Lane	Pyrford	Coldharbour Road to Boltons Lane	Surface Dressing	Completed.



**Table 5 – 2019/20 Horizon 2 Woking Roads Programme**

2.8.2 Table 6 below shows the Horizon 2 Woking **Pavement (Footway)** programme for 2019/20 and the progress made in delivering the schemes.

<b>Horizon 2 – 2019/20 Pavement (Footway) Programme [Woking]</b>				
<b>Road Name</b>	<b>Location</b>	<b>Limits</b>	<b>Type of work</b>	<b>Status</b>
C141 Hook Heath Avenue	Woking	St Catherines Close to railway bridge (north side)	Footway Slurry	Program date to be confirmed.
D3673 Lambourne Crescent	Sheerwater	Albert Drive to just past Lockwood Path (both sides)	Footway Slurry	Program date to be confirmed.
D3709 Heathside Road	Woking	White Rose Lane to Heathfield Road (south side only)	Footway Slurry	Program date to be confirmed.
D3766 Hart Road	Byfleet	Rectory Lane to St Mary's School (both sides)	Footway Slurry	Program date to be confirmed.

**Table 6 – 2019/20 Horizon 2 Woking Pavement Programme**

## 2.9 Road safety

2.9.1 Table 7 below shows the Woking road safety programme for 2019/20 and the progress made in delivering the schemes.

<b>Scheme Name</b>	<b>Detail</b>	<b>Update</b>
A324 Brookwood Lye Road	Speed limit reduction from 60mph to 40mph (see paragraph 2.15)	Speed surveys undertaken. Traffic Order to be advertised.

**Table 7 – 2019/20 Woking Road Safety Programme**

## 2.10 Passenger Transport

2.10.1 The Passenger Transport Group (PTG) has been approached by Falcon Coaches who operate services 514 and 515 along Oyster Lane, Byfleet with a request to introduce an enforceable bus stop clearway in the bus layby on the north-bound side of the road that is approximately 25m north of the centreline of the junction with Chertsey Road.

2.10.2 Buses are currently unable to access the stop due to parked vehicles in the bus layby. It is important that buses are able to access stops to provide step-free access, to ensure that all passengers are able to safely board and alight, especially those with mobility issues, wheelchair users or those with push chairs. Where there is unrestricted

parking, this is not possible and buses are prevented from drawing level with the kerb.

2.10.3 Falcon Coaches have also advised that, due to the parked vehicles mentioned above, when they are completing their vehicle changeover, drivers have no choice but to stop the bus in the middle of the carriageway. This causes a significant safety issue, as well as stopping traffic in Oyster Lane.

2.10.4 It is proposed to introduce a bus clearway for the layby of the northbound Chertsey Road bus stop, operating from 07:00-19:00 Monday to Saturday. This will also include providing a bus layby cage, with appropriate markings to the stop in accordance with the UK Traffic Signals Manual – Chapter 5 Road Markings Diagram 1025.4. The layby is approximately 50m long, including the tapered entry and exit. A plan is shown at Annex C.

## **2.11 Street Lighting**

2.11.1 Following Cabinet approval in October 2018, work is ongoing to agree the changes to the Street Lighting PFI contract. Subject to this agreement it is anticipated that the LED roll out will start in summer 2019 and is planned to take 3 years to complete. Once complete it is expected that the Council will save 60% of its current energy costs for street lighting. A pilot site has been running in Kingfisher Drive, Guildford since Christmas and no negative comments have been received.

## **2.12 Other key information, strategy and policy development**

2.12.1 Nothing to report.

## **2.13 Broadoaks – Toucan crossing on A245 Parvis Road, West Byfleet.**

2.13.1 One of the planning requirements of the Broadoaks development was the provision of a toucan crossing on Parvis Road; this is a crossing that may be used by both pedestrians and cyclists. This crossing will be positioned east of the junction with Highfield Road. Since approval for this crossing was given via the planning process, the Woking Joint Committee are not required to give approval but should note that the proposed crossing will soon be advertised (no exact date is currently available).

## **2.14 Broadoaks – Speed limit amendment on A245 Parvis Road.**

2.14.1 The proposed toucan crossing, mentioned in 2.14 above, will be close to the existing change between the 30mph and 40mph speed limits on Parvis Road and there are concerns that the crossing might distract drivers from the speed limit signing. Surrey County Council Officers have discussed this on site with Surrey Police who have agreed to support a minor change in the speed limit by extending the 30mph limit by approximately 60m to overcome this potential conflict. The existing speed limit change point is east of the junction with Highfield Road, whereas the new change point will be 91m east of Highfield Road. The Woking Joint Committee is therefore asked to give approval for this

amendment to be advertised with a view to making the necessary Traffic Regulation Order so that the toucan crossing can be constructed. There will be no cost to Surrey County Council as the developer has agreed to fund this minor speed limit change. A plan is shown at Annex A.

### **2.15 A324 Brookwood Lye Road – proposed speed limit change.**

2.15.1 Members will be aware that over the past 3 years, there have been several road traffic collisions on Brookwood Lye Road that have resulted in a fatality, as well as serious and slight injuries. The site was raised at the Road Safety Working Group, following which speed surveys were undertaken on the section of road currently subject to the national speed limit of 60mph. The results of the survey showed that a 40mph limit could be introduced in place of the national speed limit, in accordance with Surrey County Council's Speed Limit Policy. Surrey Police have confirmed that they would have no objection to this speed limit reduction. The Woking Joint Committee is therefore asked to give approval for this amendment to be advertised with a view to making the necessary Traffic Regulation Order. The cost of the speed limit change will be funded by the Road Safety Working Group. A plan is shown at Annex B.

## **3 OPTIONS:**

3.1 Options, where appropriate, have been presented in this report.

## **4 CONSULTATIONS:**

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

## **5 FINANCIAL IMPLICATIONS:**

5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

5.3 No Traffic Regulation Order is required to introduce the bus stop clearway in the bus layby on Oyster Lane and so no cost will be incurred for that aspect of the work. Passenger Transport Group will provide the necessary sign, to be mounted on the bus stop post and the lining work will be funded from the capital allocation for signing, road markings and dropped kerbs etc.

5.4 The cost of advertising and making the traffic regulation order to extend the 30mph speed limit on the A245 Parvis Road will be funded by the developer

of the Broadoaks site, as will the cost of advertising and constructing the toucan crossing, which is a planning condition of the development. As such, there are no implications for Local Committee budgets.

5.5 The cost of advertising and making the traffic regulation order to reduce the speed limit on the A324 Brookwood Lye Road will be funded from the Road Safety Working Group / Safety Engineering Team budget. As such, there are no implications for Local Committee budgets.

**6 WIDER IMPLICATIONS:**

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

<b>7 CONCLUSION AND RECOMMENDATIONS:</b>
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- 7.1 The Committee is asked to note the progress with all schemes and budgets.
- 7.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.
- 7.3 The Committee is asked to approve the introduction of a bus stop clearway, enforceable Monday to Saturday, 7am to 7pm in the northbound bus layby on A318 Oyster Lane that is approximately 25m north of the junction with Chertsey Road. This will improve the ability of buses to access this bus stop thereby giving an overall improvement to the bus service. No traffic order is required but Committee approval is required before it can be introduced.
- 7.4 The Committee is asked to approve the advertising and making of a traffic regulation order for the proposed extension of the 30mph speed limit on the A245 Parvis Road, West Byfleet. This will enable the toucan crossing to be introduced in accordance with the relevant planning requirement without the crossing's traffic signals and the speed limit signs conflicting with each other.
- 7.5 The Committee is asked to approve the advertising and making of a traffic regulation order to reduce the existing national (60mph) speed limit on the A324 Brookwood Lye Road to 40mph.

<b>8 WHAT HAPPENS NEXT:</b>
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- 8.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.
- 8.2 Assuming that the Committee approves the introduction of the bus stop clearway in the bus layby on Oyster Lane, a consultation exercise will be completed with affected frontages and feedback considered from respondents and a final decision made to amend the bus stop. However, no Traffic Order is required, and so following the consultation exercise, the next step will be to introduce the necessary signs and road markings.
- 8.3 Assuming that the Committee approve the advertising and making of the traffic regulation order for the extension of the 30mph on Parvis Road, the order will be advertised. Subject to the consideration of any objections, the traffic order will be made and the relevant signs amended on site to indicate the extended speed limit.
- 8.4 Assuming that the Committee approve the advertising and making of the traffic regulation order to reduce the speed limit on Brookwood Lye Road, the order will be advertised. Subject to the consideration of any objections, the traffic order will be made and the relevant signs amended on site to indicate the reduction in speed limit to 40mph.

**Contact Officer:**

Andrew Milne, Area Highways Manager (NW) – 0300 200 1003

**Consulted:**

Surrey Police have been consulted about both proposed speed limit changes.

**Annexes:**

[www.surreycc.gov.uk/woking](http://www.surreycc.gov.uk/woking)

## ITEM 10

Annex A – A245 Parvis Road, West Byfleet – Proposed Extension of 30mph limit

Annex B – A324 Brookwood Lye Road, Brookwood – Proposed reduction of speed limit from 60mph to 40mph.

Annex C – A318 Oyster Lane, Byfleet – Proposed bus stop clearway, Mon – Sat, 7am – 7pm.

### **Background papers:**

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