

Surrey Police and Crime Panel- Forward Work Programme 2019/20

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

2019/20

DATE	ITEM	PURPOSE	OFFICER
Nov 2019	Budget Update (Twice per year – Nov & Jan/Feb)	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Johanna Burne / Ian Perkin
	Performance Monitoring of the APCC for Victims (annually Nov/Dec)	The PCC has agreed to provide the Panel with progress made by his APCC.	Johanna Burne
	Future Police Estates Project Governance	To inform the Panel of project governance associated with the Future Police Estates Project and to allow them to scrutinise the terms of reference of the Executive Panel	OPCC / Chief Executive
	Medium Term Financial Plan		OPCC
	Standing Items – see list below		

DATE	ITEM	PURPOSE	OFFICER
Feb 2020	The Police and Crime Commissioner's Proposed Precept	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2020/21.	Ian Perkin

Appendix 2

	Budget Update (Twice per year – Nov & Jan/Feb)	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Johanna Burne / Ian Perkin
	PCP Budget Update (once per year)	As per the terms of the Home Office funding agreement the PCP is required to publish 'as a minimum on their website, details of all their expenditure (or where that is not possible, on the host authority's website). This will include details of all panel administration costs and individual panel member claims for expenses and allowances'	Democratic Services Officer
	Standing Items – see list below		

STANDING ITEMS: these will appear on every agenda

Subject/Title	Dates	Purpose	Contact Officer
Feedback on Performance Meetings	All	To consider issues raised during monthly discussions between the PCC and the Chief Constable.	Johanna Burne
Update on Future Police Estates	All	Action: R31/19 A standing Part 2 item to update the Panel be added from June 2020	Democratic Services Assistant

Appendix 2

Recommendations Tracker and Forward Work Programme	All	To monitor responses, actions and outcomes against recommendations or requests for further actions. To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Democratic Services Officer
Commissioners Question Time	All	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner.	Democratic Services Officer
Complaints	All	To monitor complaints received against the PCC and / or the DPCC	Scrutiny Officer

Appendix 2
Working Groups

Group	Membership	Purpose	Reporting Dates
Complaints Sub-Committee	<ul style="list-style-type: none"> • IM David Fitzpatrick -Grimes • Cllr David Reeve • Cllr Christine Elmer • Vice-Chairman • Chairman • Vacancy • Vacancy 	To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
Finance Sub-Group	<ul style="list-style-type: none"> • Cllr Andrew Povey • Cllr Hazel Watson • Chairman (ex-officio) • Vice-Chairman (ex-officio) • Cllr John Furey 	To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.