

SURREY COUNTY COUNCIL**CABINET****DATE: 28 JANUARY 2020****REPORT OF: MRS JULIE ILES, CABINET MEMBER FOR ALL AGE LEARNING****LEAD OFFICER: LIZ MILLS, DIRECTOR EDUCATION, LIFELONG LEARNING & CULTURE****SUBJECT: ADMISSION ARRANGEMENTS FOR SURREY'S COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS AND THE COORDINATED SCHEMES THAT WILL APPLY TO ALL SCHOOLS FOR SEPTEMBER 2021****SUMMARY OF ISSUE**

Each year, Surrey County Council is responsible for processing approximately 30,000 applications for a school place from Surrey residents and coordinates offers for over 350 schools. The admission arrangements for each school determine which children can be offered a place and Surrey's coordinated admissions scheme ensures that, as far as possible, no child receives an offer at more than one school.

Within Surrey, there is a mixture of community, voluntary controlled, academies, foundation, free, trust and voluntary aided schools.

Surrey County Council is responsible for setting the admission arrangements for the 98 community and voluntary controlled schools and the coordinated schemes. The remaining schools are academies, foundation, free, trust and voluntary aided schools and are responsible for setting their own admission arrangements. As such their admission arrangements are not covered in this report.

Following statutory consultation on Surrey's admission arrangements for September 2021, Cabinet is asked to consider the responses set out in Enclosure 4 and make recommendations to the County Council on admission arrangements for Surrey's community and voluntary controlled infant, junior, primary and secondary schools and for the coordinated schemes that will apply to all schools for September 2021.

This report covers the following matters in relation to school admissions:

- Priority for children of staff – Recommendation 1
- Worplesdon Primary School, Guildford – Recommendation 2
- Schools to be included in the assessment of nearest school – Recommendation 3
- Published Admission Numbers for other community and voluntary controlled schools – Recommendation 4
- Admission arrangements for which no change has been consulted on – Recommendation 5
- Primary and secondary coordinated admission schemes that will apply to all schools for 2021 – Recommendation 6

Recommendations are set out below and further details of each proposal are set out in paragraphs 1 to 58.

RECOMMENDATIONS

It is recommended that Cabinet make the following recommendations to the County Council:

Recommendation 1

That priority is introduced for children of staff for September 2021.

Reasons for Recommendation

- there was overwhelming support for this proposal
- it will help community and voluntary controlled schools with staff recruitment and retention
- it is permitted under the School Admissions Code
- the definition of children of staff is compliant with the Code
- it will put community and voluntary controlled schools on an equal footing with those academies, foundation, free, trust and voluntary aided schools which already give priority for children of staff

Recommendation 2

That the Published Admission Number (PAN) for Reception at Worplesdon Primary School is decreased from 60 to 57 for September 2021.

Reasons for Recommendation

- It will enable children admitted to the Special Education Needs & Disabilities (SEND) specialist centre to be educated in the mainstream class more than 50% of the time
- It will reduce the likelihood of the school having to take qualifying measures to meet infant class size legislation
- It is supported by the Headteacher and Governing Body of the school
- There will still be sufficient places for local children if the PAN is decreased
- It will have no impact on children who are currently on roll at the school

Recommendation 3

That no changes are made to the assessment of nearest school for 2021 admission.

Reasons for Recommendation

- It will allow time for a wider review of the use and definition of nearest school ahead of consultation for 2022 admission
- It will enable parents to have some historical benchmark by which to make informed decisions about their school preferences for 2021 admission

Recommendation 4

That the Published Admission Numbers (PANs) for September 2021 for all other community and voluntary controlled schools (excluding Worplesdon Primary School which is covered by Recommendation 2) are determined as they are set out in Appendix 1 of Enclosure 1.

Reasons for Recommendation

- Most other PANs remain as they were determined for 2020 which enables parents to have some historical benchmark by which to make informed decisions about their school preferences for 2021 admission
- The PAN for Ash Manor School has been increased from 210 to 240 as part of a planned expansion
- The School Commissioning team supports the PANs

Recommendation 5

That the aspects of Surrey's admission arrangements for community and voluntary controlled schools for September 2021 for which no change has been consulted on, are agreed as set out in Enclosure 1 and its appendices.

Reasons for Recommendation

- The existing arrangements are working well
- This will ensure stability and consistency for the majority of Surrey's parents, pupils and schools
- The arrangements enable parents to have some historical benchmark by which to make informed decisions about their school preferences
- The arrangements enable the majority of pupils to attend their nearest schools and in doing so reduce travel and support Surrey's sustainability policies
- The changes highlighted in bold in sections 14 and 15 of Enclosure 1, which have not otherwise been referenced in this report, have been made in response to determinations by the Schools Adjudicator

Recommendation 6

That the primary and secondary coordinated admission schemes that will apply to all schools for 2021 are agreed as set out in Enclosure 2.

Reasons for Recommendation

- The coordinated schemes for 2021 are essentially the same as 2020 with dates updated
- The coordinated schemes will enable the County Council to meet its statutory duties regarding school admissions
- The coordinated schemes are working well

DETAILS**Recommendation 1 – Priority for children of staff**

1. The reasons for this change are set out in section 1 of Enclosure 3.
2. There was significant support for this proposal with 108 respondents in support and 40 opposed to it.
3. The introduction of priority for children of staff would support community and voluntary controlled schools with staff recruitment and retention.
4. Within Surrey, 93 (36%) of academies, foundation, free, trust and voluntary aided schools will give priority to children of staff for 2020 admission. This recommendation would put community and voluntary controlled schools on an equal footing with those schools.
5. Of the local authorities neighbouring Surrey, the following already give priority for children of staff for their community and voluntary controlled schools:
 - Bracknell Forest
 - Hampshire
 - Hillingdon
 - Hounslow
 - Kingston
 - Richmond

6. In addition, West Sussex County Council are consulting on introducing priority for 2021 admission.
7. Whilst 40 respondents indicated that they were opposed to the proposal, none of those who declared themselves to be from a school were representatives of a community or voluntary controlled school.
8. Concerns raised included concern about the impact on families who live closer to the school and whether it was appropriate to use admission arrangements to address recruitment and retention issues in schools.
9. It is recognised that schools do continue to have difficulty recruiting and retaining staff and that giving priority for admission is permitted by the School Admissions Code and is one way to help schools manage this. Any benefits realised by the school in this regard would also be realised by its pupils as the number of staff vacancies decline and staff continuity increases.
10. It is anticipated that the number of children benefitting from staff priority each year would be low. For 2019 admission, 80 academies, foundation, free, trust and voluntary aided schools in Surrey included a criterion for children of staff within their admission arrangements. Of these, 29 schools (36%) allocated a total of 55 places to children of staff which amounted to 1.2% of the total places allocated at these schools.
11. Some respondents suggested that the number of places allocated to children of staff might be capped. However this would create a further level of complexity to the admission arrangements and would be technically challenging, requiring fixed number bands to be set up for all 98 community and voluntary controlled schools. It would also create uncertainty for families applying under this criterion, potentially negating the benefit of its existence. As the number anticipated to qualify under this criterion is anticipated to be low, it is not felt that a cap would be necessary.
12. Some respondents indicated their opposition on the basis that children of no faith should not get priority for a faith school, ahead of children of faith due to their parent being a staff member. However this proposal only applies to community and voluntary controlled schools which do not give priority on the basis of faith. Academies, foundation, free, trust and voluntary aided schools in Surrey are responsible for setting their own admission arrangements and for deciding whether or not to give priority to children of staff.
13. Other respondents suggested that this priority should only be introduced for families who live in Surrey. However the School Admissions Code precludes an admission authority from giving priority based on the local authority in which a child lives.
14. Some respondents raised a question of whether this proposal would apply to full and part time members of staff. The local authority is of the view that to restrict priority to full time members of staff, or staff working a certain number of hours/days, could be unfair as it would not take account of the need or reason for part time employment. This may disadvantage single parents or working mothers from qualifying which in turn could be construed as being discriminatory under Equalities legislation.
15. This change is reflected in Enclosure 1 and is highlighted in bold within sections 7, 8 and 11. It provides for priority to be given to children of staff within criterion three, after looked after/previously looked after children and children where there is an exceptional social/medical need.

Recommendation 2 – Worplesdon Primary School: reduction of Reception Published Admission Number (PAN) from 60 to 57

16. The reasons for this change are set out in section 2 of Enclosure 3.
17. The number of responses was low with six respondents in support of this proposal and 11 opposed to it.
18. A reduction in PAN from 60 to 57 would ensure that each year group can accommodate three centre children in the mainstream classes, thus protecting the centre places that have been commissioned for SEND children who have an Education Health and Care Plan. It would also reduce the likelihood of the school having to take qualifying measures to comply with Infant Class Size legislation as class sizes should not breach 30.
19. Whilst 11 respondents were opposed to this proposal, only six lived in the area of the school.
20. The comments of those opposed reflected a general concern about the provision of places in the area and the potential pressure at other schools. However it is anticipated that there would still be sufficient places in the area if the PAN is decreased.
21. In addition, this decrease in PAN would have no impact on children who are currently on roll at the school.
22. This proposal is supported by the Headteacher and Governing Body of Worplesdon Primary School.

Recommendation 3 – Schools to be included in the assessment of nearest school

23. The reasons for proposing this change are set out in section 3 of Enclosure 3.
24. There was a significant level of response to this proposal with 48 respondents in support and 65 opposed.
25. Due to the amount of opposition and confusion regarding this proposal and the need to do a wider review of the use and definition of nearest school for 2022 admission, it is recommended that this proposal is withdrawn.
26. Within the admission arrangements for most community and voluntary controlled schools, priority is given to children who have the school as their nearest school ahead of those who do not. Schools are considered in the assessment of nearest school if they have admitted children without regard to faith in each of the previous three admissions years. As a result, this assessment includes most academies, foundation, free, trust and voluntary aided schools.
27. Whilst no change was proposed to this policy, each year a review of the previous three years' intakes must take place to ensure that the schools to be considered in the assessment of nearest school are in line with Surrey's published statement. The review this year meant that it was proposed to include a further eight schools in the assessment of nearest school. Each of these was a faith school which had admitted children without regard to faith in each of the previous three admissions years.
28. Whilst there was significant opposition to this proposal, it is evident from the responses that there was also some confusion over the use of 'nearest school' within the admission arrangements for community and voluntary controlled schools and the impact of the proposed change on the intake at other schools. Some respondents appeared to support

the proposal on the basis that it would give them priority for their nearest school, even where that was a faith or out of County school, and others appeared to have been opposed on the basis that all schools should give priority to children who have a school as their nearest, when in fact neither of these factors are within the local authority's control.

29. This aspect of Surrey's admission arrangements i.e. use of nearest school, links to a determination against Surrey's admission arrangements for 2020 by the Office of the Schools Adjudicator, dated 9 October 2019 (ADA3589). A number of respondents have referenced this in their response.
30. Some points of clarification have already been made to the admission arrangements for 2020 and 2021 to address some of the concerns raised by the Adjudicator. However, in his determination, the Adjudicator raised a more substantive matter which he acknowledged would take longer to review. He set out that use of 'nearest school' within a set of admission arrangements creates a number of catchment areas which are defined by a polygonal shape based on the location of each school and the other 'nearest' schools surrounding it.
31. The School Admissions Code requires changes to a catchment area to be consulted on and for each catchment to be reasonable and clearly defined. The local authority has committed to do a wider review of its use and definition of 'nearest school' and the catchment areas that this creates ahead of consultation for 2022 admission, to ensure the arrangements meet the requirements of the Code in this respect.
32. As a consequence of withdrawing this proposal, the Surrey and out of County schools to be used in the assessment of nearest school for 2021 admission would remain the same as those used for 2020 admission. This would enable parents to have some historical benchmark by which to make informed decisions about their school preferences for 2021 admission ahead of any broader changes that may be proposed for 2022 admission.
33. Section 13 of Enclosure 1 has been updated to reflect this change.
34. If any changes are proposed for 2022 admission the local authority would have to undergo full consultation for at least six weeks between 1 October 2020 and 31 January 2021.

Recommendation 4 - Proposed Published Admission Numbers (PAN) for other community and voluntary controlled schools

35. Appendix 1 of Enclosure 1 sets out the proposed admission numbers for all community and voluntary controlled schools for 2021 admission, with changes highlighted in bold.
36. The reduction in PAN at Worplesdon Primary School is referenced in Recommendation 2.
37. It is also proposed to increase the PAN at Ash Manor School from 210 to 240 as part of a planned expansion.
38. It is proposed that the PAN for all other community and voluntary controlled schools for 2021 should remain as determined for 2020. This would enable parents to have some historical benchmark by which to make informed decisions about their school preferences.
39. The School Commissioning team support the proposed PANs.

40. Each community and voluntary controlled school has been given the opportunity to comment on the proposed PAN if they wished.

Recommendation 5 – Admission arrangements for which no change has been consulted on

41. The local authority has a duty to determine the admission arrangements for all community and voluntary controlled Schools by 28 February 2020, even if there are no changes proposed.
42. Consistent admission arrangements that do not change enable parents to have a historical benchmark by which to assess their chances of success in future years and provide some continuity for schools and parents.
43. The admission arrangements for Surrey's community and voluntary controlled schools are generally working well. This is demonstrated by the fact that in 2019, of the 29,460 on time applications across all phases from Surrey residents, 87.2% were offered a place at their first preference school and 96% were offered a place at one of their preference schools.
44. The admission arrangements enable the majority of pupils to attend their nearest school and in doing so this reduces the need for travel and supports Surrey's sustainability policies.
45. The change highlighted in bold in section 14 of Enclosure 1, which has not otherwise been referenced in this report, has been made in response to a determination by the Schools Adjudicator against a Sutton school (ADA3526). This set out that the admission arrangements should not rule out a relative's address being used as a home address. This is because there may be cases where a child does ordinarily live at a relative's address and to preclude this address from being used would be unfair and unreasonable and thus non-compliant with the Code.
46. The change highlighted in bold in section 15 of Enclosure 1, which has not otherwise been referenced in this report, has been made in response to a determination by the Schools Adjudicator against another Surrey school (ADA3603/ADA3604/ADA3605). In previous years the admission arrangements have said that children from a multiple birth would be admitted where it is 'logistically possible'. However the Schools Adjudicator set out that this is not objective as it does not define how the admission authority might determine whether or not it would be logistically possible to offer each child a place. The admission of other children from a multiple birth is an exception to Infant Class Size legislation. As schools do tend to admit all children from a multiple birth and this would be the preferred outcome to support children and families, the admission arrangements have been updated to be definitive on this.
47. Changes made to comply with a decision of the Schools Adjudicator or a mandatory requirement of the School Admissions Code may be made without consultation.
48. 29 respondents took the opportunity to make comments about the admission arrangements for community and voluntary controlled schools for which no change was proposed but the majority related to matters already covered by this report. Three respondents raised new issues in response to this question which were relevant to community and voluntary controlled schools.
49. **Children who are subject to a Special Guardianship Order (SGO) should be treated as 'excepted children' when being admitted to an infant class** – one respondent suggested that all schools should treat children who are subject to an SGO as an

excepted pupil to Infant Class Size regulations, so they might be admitted to a Key Stage 1 class, even if there were already 30 children in each class. However, in accordance with Infant Class Size Regulations a child who is subject to an SGO cannot be treated as an excepted child unless they also meet the definition of a looked after child or if they left care as a result of being made the subject of an SGO.

50. **Siblings of children whose families have moved** – two respondents raised a concern about priority for siblings where the family has moved away from the school since the first child was admitted.
51. This could be achieved by prioritising siblings who have the school as their nearest ahead of those who don't, to prevent other local children being deprived of a place. This is an arrangement that has been introduced at a small number of schools but may not be appropriate for all schools. A balance needs to be drawn between enabling siblings to travel to and study at the same school and supporting families to access a place at a local school.
52. In considering whether such an arrangement should be introduced the following factors would be considered:
- Whether a school has been asked to admit an extra class above PAN and if so in how many year groups, as this can lead to an increase in the number of siblings applying for the school in the future
 - Whether a school historically admits a high number of siblings and whether the sibling numbers have increased following the admission of an extra class
 - The distance that the school traditionally allocates places to and whether all children for whom the school is nearest would normally be offered a place
 - The availability of other schools within the area and the accessibility of those schools
 - The impact on local residents versus the impact on families if tiered sibling criteria are introduced
53. As any change to the sibling criterion within the admission arrangements for Surrey's community and voluntary controlled schools would constitute a change to the way children were to be admitted, it would not be possible to make such a change without due consultation and consideration of the impact.

Recommendation 6 - Surrey's primary and secondary coordinated admission schemes

54. The local authority has a duty to determine the primary and secondary coordinated admission schemes that will apply to all schools by 28 February 2020, even if there are no changes proposed.
55. The coordinated admission schemes are working well with all schools participating, as they are legally required to.
56. The coordinated schemes provide for all preferences to be named on one application form and for applications to be coordinated to ensure that each child only receives one offer of a place.
57. Dates within the primary and secondary coordinated schemes have been updated to ensure they comply with the Pan London timetable.
58. There are no other changes proposed to the coordinated admission schemes.

CONSULTATION

59. On 1 October 2019 the Cabinet Member for All-Age Learning agreed to consult on proposed changes to the admission arrangements for community and voluntary controlled schools for 2021.
60. A consultation on the proposed changes, the admission arrangements for which no change was proposed and the coordinated schemes for 2021 was issued on 11 October 2019.
61. However following a determination by the Office of the Schools Adjudicator against Surrey's admission arrangements for 2020, dated 9 October 2019 (ADA3589), the Cabinet Member for All-Age Learning agreed that the consultation for 2021 should be reissued to address some of the concerns raised by the Schools Adjudicator. This included consulting specifically on changes to schools that would be included in the assessment of nearest school that had not been consulted on for 2020.
62. The consultation was reissued on 29 October 2019 and ran for six weeks until 11 December 2019.
63. Full details of the proposed admission arrangements for Surrey's community and voluntary controlled schools, including the arrangements for which there is no change proposed are attached as Enclosure 1 and its appendices. The proposed primary and secondary coordinated admission schemes are attached as Enclosure 2.
64. A document which set out a summary of the consultation was made available to schools and parents and is attached as Enclosure 3.
65. The consultation was sent directly to Headteachers, Chairs of Governors and Parent Governors of all Surrey schools, Diocesan Boards of Education, neighbouring local authorities, out of County academies, foundation, free and voluntary aided schools within a 3 mile (primary schools) or 5 mile (secondary schools) radius of the Surrey border, Surrey County Councillors, Borough and District Councillors, Parish and Town Councillors, Early Years establishments and Surrey MPs.
66. Surrey County Council Members and Borough and District Councillors were asked to draw the consultation to the attention of any local community or resident groups in their area who may have an interest in responding.
67. Nurseries and schools were asked to draw the consultation to the attention of parents with children at the nursery or school.
68. All consultees were also sent a suggested form of wording for parents, which they were encouraged to put on websites, noticeboards and in newsletters, as appropriate.
69. Notice of the consultation was also published on Surrey County Council's website along with an online response form.
70. In total, 165 respondents submitted a response to the consultation, some of whom answered more than one question.
71. A full analysis of the responses to the consultation is included as Enclosure 4.
72. A summary of the responses to the individual school related questions within the consultation is set out below in Table A.

Table A - Summary of responses to admission consultation

| Question Number | Proposal | Document | Agree | Disagree | No Opinion |
|-----------------|---|-------------------------|-------|----------|------------|
| 1 | Priority for children of staff | Enclosure 1 | 108 | 40 | 17 |
| 2 | Worplesdon Primary School: reduction of Reception PAN from 60 to 57 | Enclosure 1, Appendix 1 | 6 | 11 | 148 |
| 3 | Schools to be included in the assessment of nearest school | Enclosure 1, Appendix 3 | 48 | 65 | 52 |

RISK MANAGEMENT AND IMPLICATIONS

73. The risks of implementing these changes are low and the majority of local residents are likely to welcome the proposed changes. However, any parents who feel unfairly disadvantaged by the proposals can object to the Office of the Schools' Adjudicator.

FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

74. The admission criteria for the majority of community and voluntary controlled schools in Surrey conform to Surrey's standard criteria. The more schools that have the same admission criteria, the more the processes can be streamlined and thus present better value for money. However, where required, the admission criteria for some schools vary from Surrey's standard but these can currently be managed within existing resources.

SECTION 151 OFFICER COMMENTARY

75. Although significant progress has been made over the last twelve months to improve the Council's financial position, the medium term financial outlook is uncertain as it is heavily dependent on decisions made by Central Government. With no clarity on these beyond 2020/21, our working assumption is that financial resources will continue to be constrained, as they have been for the majority of the past decade. This places an onus on the Council to continue to consider issues of financial sustainability as a priority in order to ensure stable provision of services in the medium term. As such, the Section 151 Officer supports the admission arrangements and they are expected to be delivered within existing resources.

LEGAL IMPLICATIONS – MONITORING OFFICER

76. The admission arrangements comply with legislation on School Admissions and the School Admissions Code.
77. The local authority has carried out a consultation on all changes for a period of 6 weeks between 29 October 2019 and 11 December 2019, which is in accordance with statutory requirements.
78. There is a statutory requirement for consultation in this context as set out in The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012. Such consultation involved those directly affected by the changes together with relevant representative groups. The material presented to consultees provided sufficient information to allow for intelligent consideration and

response in relation to the proposals and was presented in a way that consultees could understand.

79. The best value duty is contained in s3 of the Local Government Act 1999 as a result of which the Council is under a duty to make arrangements to secure continuous improvement in the way in which functions are exercised, having regard to a combination of economy, efficiency and effectiveness. The relevant guidance states that Councils should consider overall value, including economic, environmental and social value when reviewing service provision.
80. In considering this Report, Cabinet must give due regard to the results of the consultation as set out in the reports attached and the response of the Service to the consultation comments and conscientiously take these matters into account when making its final decision.
81. A summary of responses is collated in Enclosure 4 and the local authority has given due regard to those responses in considering the recommendations to put before Cabinet.

EQUALITIES AND DIVERSITY

82. The Equalities Impact Assessment has been completed in full and is attached in Enclosure 5. The adoption of determined admission criteria is a mandatory requirement supported by primary legislation. The policy relating to community and voluntary controlled schools does not discriminate according to age, gender, ethnicity, faith, disability or sexual orientation.
83. Measures have been taken to reference vulnerable groups both in terms of exceptional arrangements within admissions, the SEND process and the in-year fair access protocol. In addition a right of appeal exists for all applicants who are refused a school place.

CORPORATE PARENTING/LOOKED AFTER CHILDREN IMPLICATIONS

84. The proposed admission arrangements give top priority to children who are Looked After or accommodated by a local authority and to those children who have left care through adoption, a child arrangements order or a special guardianship order.
85. The proposed admission arrangements also give priority within criterion two for exceptional social/medical need, to children who were previously in state care outside England who left that care as a result of being adopted.

SAFEGUARDING RESPONSIBILITIES FOR VULNERABLE CHILDREN AND ADULTS IMPLICATIONS

86. The efficient and timely administration of the schools admission process coupled with the equitable distribution of school places in accordance with the School Admission Code and parental preference contribute to the County Council's priority for safeguarding vulnerable children.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

87. The County Council attaches great importance to being environmentally aware and wishes to show leadership in cutting carbon emissions and tackling climate change.
88. Since 2017 the County Council's Safer Travel Team have promoted a new national online system called Modeshift STARS www.modeshiftstars.org. This system is

supported by the Department for Transport. The Modeshift STARS website provides materials for schools to create a School Travel Plan. A school can choose a number of interventions such as Bikeability cycle training and the Golden Boot Challenge to help achieve their accreditation. Successful implementation of School Travel Plans will lead to improvements in road safety and more sustainable travel on school journeys. This will reduce congestion, improve air quality, and active travel will improve the health of children.

89. The admission arrangements enable the majority of pupils to attend their nearest school and so reduce travel and support policies on cutting carbon emissions and tackling climate change.

WHAT HAPPENS NEXT

- The September 2021 admissions arrangements as agreed by the Cabinet will be ratified by the full County Council on 4 February 2020.
- The determined admission arrangements will be published on Surrey's website by 15 March 2020 and all consultees will be notified.
- All Surrey schools will also be notified of the determined admission arrangements in the Admissions termly newsletter, issued as part of the Schools Bulletin at the start of the Summer Term 2020.
- The arrangements will be published in the primary and secondary admissions booklets in August 2020, which will be made available to parents online and in hard copy by request in September 2020.
- The information on school admissions will be circulated to the Contact Centre, Surrey County Council Libraries and Early Years.
- Full information on school admissions will also be published on Surrey County Council's website in September 2020.

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Consulted:

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Rachel Hickman, Legal and Democratic Services
Headteachers, Chairs of Governors, Parent Governors of all Surrey schools
Early Years establishments in Surrey
Diocesan Boards of Education
Neighbouring local authorities
Out of County own admission authority schools within 3/5 miles radius of the Surrey border
Surrey County Councillors, Parish Councils, Local MPs,
General public consultation via the website/schools/contact centre

Annexes:

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|---------------------|---|
| Enclosure 1 | Admission arrangements for community & voluntary controlled schools |
| • Appendix 1 | Published Admission Numbers (PANs) |
| • Appendix 2 | Schools which will operate shared sibling priority |
| • Appendix 3 | Schools not to be considered in assessment of nearest school |
| • Appendix 4 | Catchment map for Southfield Park Primary |
| • Appendix 5 | Supplementary Form for staff applicants |
| Enclosure 2 | Primary and secondary coordinated schemes |
| Enclosure 3 | Summary of consultation |
| Enclosure 4 | Outcome of consultation |

- **Appendix 1** Comments on children of staff
- **Appendix 2** Comments on nearest school
- Enclosure 5** Equality Impact Assessment

Sources/background papers:

- School Admissions (Admission Arrangements and Coordination of Admission Arrangements) (England) Regulations 2012
- School Admissions and Framework Act 1998
- Education Act 2002
- School Admissions Code 2014
- Cabinet Member for Schools and Learning report and decision – 1 October 2019
- ADA3589 Stamford Green Primary School - determination by the Office of the Schools Adjudicator dated 9 October 2019
- ADA3526 Overton Grange School - determination by the Office of the Schools Adjudicator dated 4 October 2019
- ADA3603/ADA3604/ADA3605 Oxted School - determination by the Office of the Schools Adjudicator dated 29 August 2019

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