

## RESOURCES AND PERFORMANCE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting	Item	Recommendations/Actions	Responsible Officer/Member	Update/Response
1 July 2020	2019/20 Outturn, Covid-19 Costs & Funding & Budget Lessons Learned	Recommendations: <ol style="list-style-type: none"> <li>1. That a summary of the following be presented in the next report at the October Select Committee meeting:               <ol style="list-style-type: none"> <li>a. the latest financial situation around COVID-19 and the latest information regarding the government's Test and Trace programme;</li> <li>b. the updated assessment of the impact of COVID-19 on Surrey County Council's short- and medium-term financial position; and</li> <li>c. the financial support being provided to the Council's most vulnerable.</li> </ol> </li> </ol> Actions: <ol style="list-style-type: none"> <li>1. The Director of Financial Insight to provide details on the £900,000 recovery in Children's services;</li> <li>2. The Director of Corporate Finance to share details of why the forecast</li> </ol>	Director of Corporate Finance and Director of Financial Insight	<ol style="list-style-type: none"> <li>1. The information as detailed has been included in the report for the Budget Sub-Group meeting on 24 September 2020.</li> </ol>
		<ol style="list-style-type: none"> <li>1. The Director of Financial Insight to provide details on the £900,000 recovery in Children's services;</li> <li>2. The Director of Corporate Finance to share details of why the forecast</li> </ol>	Director of Financial Insight       Director of Corporate Finance	<ol style="list-style-type: none"> <li>1. The Director's response has been circulated to the Select Committee.</li> <li>2. The Director's response has been</li> </ol>

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		efficiencies unmet due to Covid changed from £15.8m (Delta 2) to £4.3m.		circulated to the Select Committee.
1 July 2020	Midas House Cancellation Decision	<p>Recommendations:</p> <p>The Select Committee:</p> <ol style="list-style-type: none"> <li>1. Recommends that a comprehensive update report about the new County Hall/Civic Hub be presented to the Moving Closer to Residents Task Group for its October meeting;</li> <li>2. Supports the principle of the Moving Closer to Residents programme;</li> <li>3. Recommends at present that the Council's new Civic Heart should be based in either Woking or Guildford to ensure a consistent message to staff and residents, and reassure staff that have already made a decision on their future.</li> </ol> <p>Actions:</p> <ol style="list-style-type: none"> <li>1. The Executive Director of TPP to share a list of protocols for the move of County Hall.</li> </ol>	Executive Director of Resources	<ol style="list-style-type: none"> <li>1. The Task Group will be presented with the Full Council report on the Woodhatch decision.</li> <li>2. The recommendation has been sent to the ED.</li> <li>3. The recommendation has been sent to the ED for a response. It will be discussed at the upcoming Task Group meeting</li> </ol> <ol style="list-style-type: none"> <li>1. The Executive Director of Resources has met with the Chairman of the MCTR Task Group.</li> </ol>

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1 July 2020	Quarterly Performance Report (Q4 2019/20)	<p>Recommendations:</p> <ol style="list-style-type: none"> <li>1. The Select Committee is to be consulted on the new format of the report and a private workshop for members be arranged by the service area;</li> <li>2. The Select Committee is to receive the Organisational Portfolio Risk Register as part of the aforementioned workshop, including details of how the Council is embedding a new risk management culture.</li> </ol> <p>Actions:</p> <ol style="list-style-type: none"> <li>1. The Corporate Health and Safety Lead Manager to look into the possibility of having continuous improvement compared to the same quarter last year as a target for Health and Safety indicators;</li> <li>2. The Corporate Health and Safety Lead Manager to provide data on injury and incident rates at the October meeting of the Select Committee.</li> </ol>	<p>Head of Business Intelligence</p>       <p>Corporate Health and Safety Lead Manager</p>	<ol style="list-style-type: none"> <li>1. The workshop has been scheduled for 9 September 2020.</li> <li>2. The Risk Register has been circulated to the Select Committee and future risk management was discussed at the workshop.</li> </ol>    <p>Health and Safety has been moved to the remit of the Communities, Environment and Highways Select Committee, so these actions have been passed on to the responsible Scrutiny Officer.</p>
1 July 2020	Cabinet Member Priorities Update	The Cabinet Member for Corporate Support to provide details of health partners who can give	The Cabinet Member's response has been	

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		more information on remote care at home in other LAs.	Cabinet Member for Corporate Support	circulated to the Select Committee.
24 January 2020	Scrutiny of Revenue and Capital Budget 2020/21	For the Director of Corporate Finance to organise for TMS training to be repeated.	Director of Corporate Finance	The training had been organised but had to be postponed due to Covid-19. It has been rescheduled for 9 November 2020.
16 December 2019	Quarterly Performance Report (Q2 2019/20)	The Customer Experience Task Group is to examine the RS 01 and RS 02 indicators and work on how they can be improved.	Chairman of the Task Group	The Task Group met with officers working on the residents' survey and this was included in the update of the July Select Committee meeting (delayed from April due to Covid-19).
18 October 2019	Quarterly Performance Report (Q1 2019/20)	The Select Committee is to receive on an annual basis information on how Surrey County Council's performance compares with other councils.	Director of Intelligence, Analytics and Insight	The Select Committee's request has been forwarded to the Director and the possibility of including this in future reports will be examined as performance reporting is reviewed.
18 October 2019	Transformation Programme Update	The Select Committee is to explore ways to deep dive into customer experience.	Scrutiny Officer	The work of the Customer Experience Task Group has commenced and the Select Committee continues to be

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				updated periodically (however, work was delayed due to Covid-19).
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