

RESOURCES AND PERFORMANCE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting	Item	Recommendations/Actions	Responsible Officer/Member	Update/Response
8 October 2020	Property Programme Update	<p>The Select Committee recommends that the Asset and Place Strategy Refresh be presented to the Resources and Performance Select Committee at its January 2021 meeting, alongside a schedule for continued updates to the Select Committee twice a year.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. The Director of Strategic Land and Property Assets to provide information on the current value of assets relative to purchase price when the Council bought them; 2. The Director of Strategic Land and Property Assets to provide detail of contingency plans in the next property programme update to the Select Committee; 3. The Director of Strategic Land and Property Assets to provide estimated costs for external consultants to be engaged in the next property programme update to the Select Committee; 	<p>Director of Strategic Land and Property Assets</p> <p>Director of Strategic Land and Property Assets</p>	<p>The Director is to include this in the January 2021 report.</p> <ol style="list-style-type: none"> 1. The Director's response has been circulated to the Select Committee. 2. The Director is to include this in the January 2021 report. 3. The Director's response has been circulated to the Select Committee. 4. The Strategic Finance Business Partner's response has been circulated

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		<p>4. The Strategic Finance Business Partner to share privately details of income and cost of holding each property, as well as a risk rating for each property;</p> <p>5. The Director of Strategic Land and Property Assets to share privately information about voids.</p>	Strategic Finance Business Partner	<p>to the Select Committee.</p> <p>5. The Director's response has been circulated to the Select Committee.</p>
8 October 2020	Performance Report	<p>Actions:</p> <p>1. The Head of Business Intelligence to look at the possibility of having green arrows pointing down for 'good to be low' indicators whose performance had improved;</p> <p>2. The Insight, Intelligence and Governance Manager to share results of the Agile Organisation Programme staff survey;</p> <p>3. The Head of Portfolios to look into including relevant figures alongside transformation programmes in the annex table.</p>	<p>Head of Business Intelligence</p> <p>Insight, Intelligence and Governance Manager Head of Portfolios</p>	<p>1. The Head of Business Intelligence has included this in the report to the December 2020 Select Committee meeting.</p> <p>2. The results of the Our Conversation survey have been circulated to the committee.</p> <p>3. The Head of Portfolios has included this in the report to the December 2020</p>

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				Select Committee meeting.
8 October 2020	Digital Business and Insights	<p>The Select Committee is concerned about the tight deadlines, achievement of savings and lack of an obvious contingency plan. Therefore, the Select Committee recommends that there is assurance put in place demonstrating effective monitoring of risks, timely review of progress and implementation of next steps.</p> <p>Action: Officers to send the Cabinet Part 2 DB&I report to the Select Committee.</p>	<p>DB&I Programme Director</p> <p>DB&I Programme Director</p>	<p>The Programme Director's response has been circulated to the Select Committee.</p> <p>The report has been circulated to the Select Committee.</p>
8 October 2020 – Budget Workshop	Budget Workshop	<p>Actions:</p> <ol style="list-style-type: none"> 1. The Director of Corporate Finance to ensure information on general and earmarked reserves and contingencies is included in the budget report to the December Select Committee meeting; 2. The Director of Corporate Finance to provide more information on the spreading of collection fund losses and recovery plans over the MTFS period; 	Director of Corporate Finance	<ol style="list-style-type: none"> 1. The report has been circulated to the Select Committee and further information can be provided verbally at the 18 December meeting. 2. The Director has provided information

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		<p>3. The Director of Public Health to be asked to provide more information on Public Health funding in Surrey and health inequalities;</p> <p>4. The Director of Corporate Finance to include a summary of changes to the budget gap over the last few months to the Select Committee in December 2020.</p>	<p>Director of Public Health</p> <p>Director of Corporate Finance</p>	<p>on this at the Budget Sub-Group.</p> <p>3. The Director's response has been circulated to the Select Committee.</p> <p>4. The report has been circulated to the Select Committee and further information can be provided verbally at the 18 December meeting.</p>
1 July 2020	Midas House Cancellation Decision	<p>Recommendations: The Select Committee:</p> <p>1. Recommends that a comprehensive update report about the new County Hall/Civic Hub be presented to the Moving Closer to Residents Task Group for its October meeting;</p> <p>2. Supports the principle of the Moving Closer to Residents programme;</p> <p>3. Recommends at present that the Council's new Civic Heart should be based in either Woking or Guildford to</p>	Executive Director of Resources	<p>1. The Task Group was presented with an update report at its meeting on 7 October and continues to be updated regularly.</p> <p>2. The Civic Heart move was discussed at the Task Group</p>

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		ensure a consistent message to staff and residents, and reassure staff that have already made a decision on their future.		meeting on 7 October. 3. The Civic Heart move was discussed at the Task Group meeting on 7 October.
18 October 2019	Quarterly Performance Report (Q1 2019/20)	The Select Committee is to receive on an annual basis information on how Surrey County Council's performance compares with other councils.	Director of Intelligence, Analytics and Insight	The Select Committee's request has been forwarded to relevant officers and the possibility of including this in future reports will be examined as performance reporting is reviewed.

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