

Audit & Governance Committee Action Tracking

ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action update

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COMPLETED RECOMMENDATIONS/REFERRALS/ACTIONS – TO BE DELETED

A2/18	22/01/2018	Business Continuity	To discuss timings for future reports once training for Members has taken place on Business Continuity.	Chairman	<p>April 2018 – Member Development session titled ‘Introduction to Emergency Planning’ took place on 30 April 2018. The session provided Members with an overview of the response structures in place for emergency situations, as well as some of the key risks facing both Surrey County Council and local authorities more widely.</p> <p>July 2018 – The Chairman highlighted that he intended to request a report on business continuity and emergency management towards the end of the Council’s transformation.</p> <p>July 2019 – The Committee agreed to keep this item ongoing until further information is received.</p> <p>August 2020 - Committee Manager to discuss with key officers an appropriate time for the Committee to consider a report on business continuity which takes into account home working.</p> <p>November 2020 – Members noted that an external audit with bsi would be undertaken mid-2021. Along with this, if possible, a complete debrief would be undertaken on the business continuity aspects of COVID-19. A report outlining details could then be considered by the Committee. Members agreed to include an item for mid-2021 on the Committee’s forward work programme.</p>
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