

**APPENDIX 1 - SURREY POLICE & CRIME PANEL  
ACTIONS AND RECOMMENDATIONS TRACKER- 5 FEBRUARY 2021**

The actions and recommendations tracker allows Police & Crime Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Panel meeting.

Date of meeting	Item	Recommendations/Actions	Responsible Officer/ Member	Comments	Suggested Date of Completion
February 2020	Surrey Police Group Financial Report For Month 8 Financial Year 2019/20	<b>R7/20</b> - The PCC was happy to provide the Panel with regular updates on the progress of the EQUIP project in Part 2.	PCC	<p>30/06/2020 - The PCC will provide a verbal update as required by the Panel, Part 2.</p> <p>An update on EQUIP would be provided in due course – kept live.</p> <p>15/09/2020 – The PCC provided an update on EQUIP to the Panel in Part 2.</p> <p>5/02/2021 – The PCC to provide a Part 2 update at the Panel meeting.</p>	Ongoing
June 2020	Police and Crime Plan 2018-2020 – Progress	<b>R17/20</b> - The new long-term strategy for police housing will be provided to the Panel in due course.	OPCC	<p>The OPCC note that the strategy is still under development.</p> <p>10/11/2020 - Not yet finalised but an update will be provided to a future meeting.</p> <p>22/01/21 - The new long-term strategy for police housing is being worked up with a view to proposals coming to the March meeting of the Building the Future Board. After which it can be provided to the Panel.</p>	Mid 2021

June 2020	Building the Future Update	<b>R20/20</b> - The Panel will receive a briefing note on the disposal strategy for Mount Browne, once there was more detail on the strategy.	OPCC	<p>The OPCC note that the briefing note has not yet been developed as more detail was needed on the strategy.</p> <p>10/11/2020 – 22/01/21 - Work is being developed on the disposal of the five sites, but not yet detailed for sharing with the Panel.</p>	Ongoing
June 2020	Tackling Rural Crime Strategy Update	<b>R22/20</b> - An update on the Country Watch crime prevention initiative would be provided to the Panel with an indication of the time-scale for when it will be received, after discussing the initiative at the next Performance Meeting.	OPCC	<p>The OPCC note that the lead for this in Surrey Police has been on leave. An update will be provided as soon as they are able.</p> <p>27/10/2020 – Raised by the Vice-Chairman at the Panel’s informal meeting, in response the Chief Constable noted that he raised the idea of reviving the initiative at the recent annual NFU meeting and he would look into plans to revive it.</p> <p>22/01/21 - An update has been requested for the PCCs performance meeting on 1 February and will be provided to the Panel once received.</p>	Mid 2021

November 2020	Police and Crime Plan 2018-2021 – Progress	<b>R40/20</b> - The Panel will be kept informed on the review of JETs and the powers granted through the Community Safety Accreditation Scheme (CSAS).	OPCC	<p>9/12/2020 - Since the meeting, the PCC has written to the CC to formally request his support for the future of JETs and consideration of CSAS powers as discussed at the informal panel. This support has been forthcoming and work is now underway to put in place a more robust process for assisting those Local Authorities who wish to make use of CSAS powers and those who wish to establish a JET.</p> <p>It should be noted that CSAS powers have to some degree been superseded by other powers available to local authorities, for instance Community Protection Notices and Public Spaces Protection Orders available under the ASB, Crime and Policing Act 2014. That does not mean, however, that CSAS has no place in the collective efforts to make Surrey safer. The PCC is considering hosting a forum in the new year where senior members and staff from D&amp;Bs with JETs and those who would like to set one up can meet and share good practice. The panel will be kept updated.</p>	Ongoing
November 2020	Police and Crime Plan 2018-2021 – Progress	<b>R41/20</b> - The Panel will be provided with latest 2020/21 figure for the following performance measure: ‘% force budget spent on frontline policing’.	OPCC	22/01/21 - The next figure for 2020/21 will be available in June 2021.	Mid 2021

<p>November 2020</p>	<p>HMICFRS Inspection Reports</p>	<p><b>R44/20</b> - The PCC will provide more information on how the Areas for Improvement identified by HMICFRS had been addressed as detailed in the original 2019 PEEL inspection report; as well as providing his and the Chief Constable's responses to that inspection report.  <u>Particularly focussing on the following points:</u></p> <ul style="list-style-type: none"> <li>- 'the force should ensure its aversion to risk is not constraining ideas and creating unnecessary bureaucracy and internal demand'.</li> <li>- The Requires Improvement rating of 'Efficiency'.</li> <li>- 'the review of its occupational health unit (OHU); that 'the force should improve how it records and monitors its 'Focus' discussions to [...] effectively capture issues such as wellbeing'; 'the force should ensure that it has a talent programme that is open to everyone and consistently applied'.</li> </ul>	<p>PCC/CC</p>	<p>22/01/21 - The response from the PCC and Chief Constable is annexed to the tracker.</p> <p>In terms of updating the AFIs a report has been requested for the February Performance Meeting. Once this has been received a copy will be provided to the panel.</p>	<p>Mid 2021</p>
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November 2020	Home Office Review of Police & Crime Commissioners - Part One	<b>R46/20</b> - The Panel will request further detail and expansion on the possible acquisition of a PCC General Power of Competence in consultation for Part Two of the PCC Review; regarding local governance issues in relation to the selling, developing and buying of property as the Panel has a responsibility to scrutinise the PCC's actions and advice received on such matters.	Panel/OPCC	9/12/20 - Part 2 of the Home Office's Review of the role of PCCs will not report until after the May elections. Should PCCs be afforded a General Power of Competence, relevant governance documents and procedures would need to be updated accordingly. In the meantime, the PCC's powers in respect of acquiring and disposing of property are clearly set out in the PCC's Financial Regulations.	Ongoing
November 2020	Surrey Police and Crime Panel Annual Report 2019-2020	<b>R49/20</b> - The Committee Manager (SCC) will put Surrey Police and Crime Panel's Annual Report 2019-2020 on the Panel's website.	Committee Manager (SCC)	Web and Digital Services have been consulted on the matter as the document on the website must comply with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.	Ongoing

**Completed Actions/To be Deleted**

June 2020	Building the Future Update	<b>R19/20</b> - The chosen architectural firm to lead on the design and building of the new Leatherhead headquarters will be announced in due course.	OPCC	<p>A verbal update was provided at the September Panel Meeting.</p> <p>10/11/2020 - The contract has yet to be signed.</p> <p>The PCC has now signed the contract confirming that architects Scott Brownrigg will lead the multi-disciplinary team working on the new Leatherhead HQ.</p>	January 2021
September 2020	Surrey Police Recruitment and Workforce Planning	<b>R31/20</b> - The PCC will look into whether the more detailed breakdown on the distribution of the newly recruited staff and officers by 2021/22 could be shared with the Panel as Part 2 confidential information.	PCC	A briefing note on the breakdown was provided to Panel members.	November 2020
November 2020	Surrey Police Group Financial Report for Month Six Financial Year 2020/21	<b>R36/20</b> - A more detailed answer on what the STORM system was will be provided as well as whether rural crime flagging in NICHE could be integrated into STORM.	OPCC	<p><u>Update from Surrey Police:</u> SmartSTORM is the replacement Command and Control System for the existing system known as ICAD. Upgrading to SmartSTORM brings a number of benefits to the force, including improved identification of warning markers, improved incident tagging, a reduction in double-keying and an overall enhanced user experience improving efficiency and effectiveness of operations, supporting a better service provision to the public.</p> <p>SmartSTORM is also a web/cloud based application which means it can be used on differing devices from desktops, laptops and potentially tablets giving greater flexibility compared to the current ICAD system.</p> <p>SmartSTORM will also assist with closer collaboration with Sussex police as it will allow each force to see each other's incidents and utilise each other's resources if required.</p> <p>Furthermore this will help enhance officer safety as should an</p>	January 2021

				<p>officer press their emergency button colleagues from either force could respond should they be the nearest unit.</p> <p>SmartSTORM has the capability to integrate/interface with NICHE, however will only initially be set up to create the front page of a NICHE occurrence. SmartSTORM can however provide better flagging than the current ICAD system utilising 'incident tagging' which will include rural flagging.</p>	
November 2020	Surrey Police Group Financial Report for Month Six Financial Year 2020/21	<b>R37/20</b> - Further detail will be provided on the reasons for the larger percentage increase in staff overtime compared to that for police officers.	OPCC	Although both Officers and staff have had to cover for Covid, staff have been impacted in particular because of the cover required for contact (i.e. those staff who deal with 999 and 101 calls) which was particularly impacted by Covid. In addition the high vacancy level in staff and has also meant more overtime has had to be paid to cover gaps.	January 2021
November 2020	Police and Crime Plan 2018-2021 – Progress	<b>R38/20</b> - The PCC will report back in more detail on the improvements made concerning the Plan's performance measures and will provide the Chief Constable's new plan to address the matter - including the nature of the restructuring in investigation structure that the Chief Constable had put in place to address the 7% decline in the reduction of positive outcomes (see item 11 - key point 3).	PCC/CC	<p>The latest report updating on how the Chief Constable is meeting the Police and Crime Plan is annexed to the tracker. There are no specific measures set in the plan but the report provides an update on relevant management information.</p> <p>In terms of the investigation structure, Surrey Police has provided the following update:</p> <p>The investigative Structure Review (ISR) seeks to change the current Force model in respect of how more serious crime is investigated – namely those crimes currently investigated by Safeguarding Investigation Units (and NPT) e.g. Adult Sexual Violence, Child Abuse, Domestic Abuse and Stalking. Through the creation of dedicated Child Abuse and Domestic Abuse Teams these specialist units will ensure that the most appropriate resource is used to investigate the right level of crime thereby ensuring victims are provided with the very best service. The plan is to have a Child Abuse Team (made up entirely of DCs and DSs) on each division along with a Domestic Abuse Team (a mix of DCs, PCs and Investigating Officers). Not only should this provide consistency in terms of safeguarding,</p>	January 2021

				<p>risk management and high levels of investigative capability it will reduce the workload of NPT (specifically DA) giving them additional capacity to focus on their volume crime investigations, thereby improving solved rates.</p> <p>The new ISR structure will be piloted on East Surrey from 22/2/2021 with a view to roll out force-wide as soon as the pilot has shown itself to be successful. No specific timescale has been set for this to ensure that there remains flexibility. If however, after 2 or 3 months, for example, the model is shown to be effective then work will commence immediately to roll it out across the other 2 divisions.</p> <p>The ISR forms part of the wider Investigative Improvement Programme which is overseen by T/ACC Local Policing as SRO.</p>	
November 2020	Police and Crime Plan 2018-2021 – Progress	<b>R39/20</b> - The PCC will provide examples of reviews being undertaken on the use of the Surrey Community Trigger by individuals who were not happy with the outcome, as well as the cause for that unhappiness.	PCC	<p>There has been a rise in the activation of Community Triggers (CT) across the County. Since April 2019 there have been 30 CT activations, only 10 of those reached the threshold. The main reason that the others did not reach the threshold was due to the time period of the ASB happening and the short period of time for the agencies to act, which we consider may be due to lockdown issues. However even where the threshold was not met, victim support and advice was given whilst the issues were investigated. This has led to some positive outcomes with many agencies contributing virtually to CT panels to address ASB and the use of independent chairs.</p> <p>The trigger process is owned by councils and the local Community Safety Officers should be contacted for more details. The numbers for each borough with CTs are as follows: Waverley-6 Guildford-15 Woking-2 Elmbridge-3 Mole Valley – 4</p>	January 2021
November 2020	Police and Crime Plan	<b>R42/20</b> - The Panel will be provided with the breakdown of the following performance	OPCC	This data is taken from a Home Office published data set. The breakdown is not provided in this way. There is a detailed	January 2021



	2018-2021 – Progress	measure: ‘number of police officers on front-line’, into mobile, beat and back office police officers.		breakdown in the data tables and the panel can see how the data is broken down at the following link: <a href="https://www.gov.uk/government/statistics/police-workforce-england-and-wales-31-march-2020">https://www.gov.uk/government/statistics/police-workforce-england-and-wales-31-march-2020</a> See the Data Tables Link and then Table P1. Table F4 shows how the Home Office defines roles into visible front-line, non-visible front-line, front-line support and business support.	
November 2020	Police and Crime Plan 2018-2021 – Progress	<b>R43/20</b> - The PCC will review whether the national data sources for the following performance measures: ‘% of force budget spent on frontline policing’ and ‘Number of police officers on front-line’ reflected Surrey Police’s position.	PCC	The national data sources are taken from local returns from forces, so will reflect the Surrey Police position according to the national definition of front-line, which is shown in the tables referenced in the response to R42/20.	January 2021
November 2020	HMICFRS Inspection Reports	<b>R45/20</b> - The PCC will look into whether the statistics relating to Surrey Police’s national ranking concerning the positive outcome rate of areas such as serious sexual offences compared to the rankings of all forces nationally could be provided to the Panel.	PCC	‘Rankings’ of positive outcomes are not published so cannot be provided. However, data tables are published which shows the different crime outcomes for each crime and for each force. These can be viewed here: <a href="https://www.gov.uk/government/statistics/police-recorded-crime-open-data-tables">https://www.gov.uk/government/statistics/police-recorded-crime-open-data-tables</a> For example, for year to end of March 2020, choose Outcomes Open Data Year End March 2020. From this, a table of Positive Outcomes (that is Home office outcomes 1 to 8) can be created. This is a time-consuming process and it is not for Surrey Police or OPCC to publish data on other forces. However, the panel could use this data to compare Surrey Police against other forces if they wished as the information is in the public domain. A non-public set of crime statistics is available to forces and OPCCs via a management information system called iQuanta. From this Surrey Police provides in its management information the positive relative to all 43 forces for positive outcomes. The latest data for Sexual Offences shows Surrey at 18 <sup>th</sup> highest out of 43 forces.	January 2021

November 2020	Feedback on Performance Meetings Between the Police and Crime Commissioner and Chief Constable	<b>R47/20</b> - The PCC will provide the latest figure on BAME recruits.	PCC	The recruitment process consists of many streams which are ongoing, however, the latest round of applicants through the Degree Holder Entry Programme saw 91 BAME applicants, which was 12.6% of the total.	January 2021
November 2020	Feedback on Performance Meetings Between the Police and Crime Commissioner and Chief Constable	<b>R48/20</b> - The PCC will provide figures on the eight other protected characteristics named under the Equality Act 2010 - where possible i.e. 'sex' measured through the number of women in the force, acknowledging that some of the protected characteristics were sensitive.	PCC	Briefing note circulated to Panel members only - <b>official sensitive.</b>	January 2021
November 2020	Surrey PCP Budget Mid-Year Claim 2020	<b>R50/20</b> - The Committee Manager (SCC) will arrange full Panel training for early 2021.	Committee Manager (SCC)	The Committee Manager (SCC) has arranged a date in January 2021 for full Panel training.	December 2020
November 2020	Recommendations Tracker and Forward Work Programme	<b>R51/20</b> - The Committee Manager (SCC) will update the membership list of the Complaints Sub-Committee and the Finance Sub-Group to include the independent members.	Committee Manager (SCC)	The Committee Manager (SCC) has updated the membership lists.	December 2020