

SURREY POLICE AND CRIME PANEL

OFFICE OF THE POLICE AND CRIME COMMISSIONER FINANCIAL REPORT FOR MONTH 8 FINANCIAL YEAR 2020/21

5 February 2021

SUMMARY:

The purpose of this report is to inform the Police & Crime Panel of the OPCC's financial performance against budget up to the 30 November 2020. The report compares the budget for the year, as approved by the PCC in February 2020, against actual expenditure incurred.

1. Introduction

At the moment, generally speaking, spend so far is in line with the budget. Although there are a number of variances, which are discussed below, it is anticipated that at the end of the year the OPCC will come in just under or very close to budget. I am therefore anticipating no implications arising from this year's budget impacting on the budget for 2021/22.

2. Comments on Individual Budget Variances

A). PCC and Staff Costs – Given November is 2/3rds of the year the expenditure for both these areas overall is on track. Savings have been achieved in travel, conferences and training due to most things taking place on line. However this has been offset by the need to provide staff with additional phones and higher than expected pension contributions.

B). PCC Roles – A number of areas here are likely to result in an underspend. The Cadet Force funding is now picked up by the force, although some of this may be needed to pay for Police Federation subscriptions for Special Constables. Due to Covid no halls have been hired and fortunately I have not had to spend anything on Chief Officer recruitment this year however consultancy, mainly for Building the Future, has not been billed yet. That said I am working with my staff to see whether there are other areas that a potential underspend could be used i.e. Further supporting victim services and ensuring our website is compliant with new accessibility legislation.

C). Memberships – Most membership payments have to be paid at the beginning of the financial-year, but by the end of the year this budget will be in balance.

D). Office Running Costs – Overall these are on budget. Whilst there have been savings in areas such as photocopying, due to staff being out of the office, this has been offset in part by the need to purchase additional IT equipment such as laptops.

F). Audit Costs – This has not all been billed yet but is expected to be on budget.

G). Victim Services and Community Safety– These costs relate to services commissioned by my office. Community Safety Grants are funded from the overall force resources whereas victim services are funded directly by the Ministry of Justice. In addition the MOJ gave an additional grant to provide bodies we work with access to additional funding to support them through Covid and I topped this up with up to £500k of my own funding from reserves. At the moment it appears that these budgets are overspent but this is mainly due to the fact that not all of the MOJ main grant has been received. I anticipate that expenditure will match the budget at the year end.

The detail of spending against individual budgets is shown at Appendix A to this report.

RECOMMENDATIONS

The Police & Crime Panel is invited to comment and note the financial performance of the Office of the Police & Crime Commissioner for Surrey for the eight-month period ending 30 November 2020.

David Munro Police & Crime Commissioner

5 February 2021

EQUALITIES & DIVERSITY IMPLICATIONS:

None arising.

Lead Officer: Kelvin Menon, OPCC - Treasurer & Chief Finance Officer

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APPENDIX A

OPCC EXPENDITURE AGAINST BUDGET AS AT 30 NOVEMBER 2020

	Budget	Actual Spend to	% of Budget
Police & Crime Commissioner			
Salary	71,400	47,600	67%
Employers National Insurance	7,930	5,766	73%
Employers Pension Contribution	9,420	7,854	83%
Conferences	1,500	0	0%
Mobile Telephones	100	18	18%
Travel & Subsistence	5,850	807	14%
Training	500	0	0%
	96,700	62,045	64%
Staff Budget			
Staff Salaries	617,000	410,154	66%
Employers National Insurance	70,490	44,105	63%
Employers Pension Contribution	83,760	68,659	82%
Conferences	5,260	263	5%
Mobile Telephones	500	1,848	370%
Travel & Subsistence	10,330	573	6%
Training	15,000	279	2%
	802,340	525,881	66%
PCC Roles			
Communications & Consultation	25,000	14,286	57%
Cadet Force funding	60,000		0%
Other Contributions	30,000	13,542	
Independent Custody Visitor Scheme	8,200	1,971	24%
Consultancy	15,000	0	0%
Chief Officer Recruitment	2,000	0	0%
Hire of Rooms & Halls	4,000	0	0%
Legal Fees	30,000	41,128	137%
	174,200	70,927	41%
Memberships			
Association of Police & Crime Commissioners	28,000	21,866	78%
Association of PCC Chief Executives	1,330	1,330	100%
PCC Treasurers Association	2,800	0	0%
Other Memberships/Subscriptions	5,770	10,619	184%
	37,900	33,815	89%
Office Running Costs			
Rents	28,940	21,705	75%
Rates	6,320	4,740	75%
Gas	1,220	915	75%
Electricity	1,220	915	75%
Water & Sewerage	200	150	75%
Property Maintenance	4,480	2,895	65%
Premises Cleaning	1,840	1,380	75%
Adaptations & Redoraction	3,270	2,918	89%
Furniture, Equipment & Repair	2,000	440	22%
Photocopying	3,400	1,950	57%
Postage & Courier Costs	900	304	34%
Printing	200	0	0%
Stationery & Office Consumables	700	57	8%
Books & Publications	300	126	42%
Recruitment Costs	1,530	0	0%
Catering	1,290	428	33%
Computer Equipment, Software & Consumables	1,450	1,748	121%
	59,260	40,670	69%
Audit Costs			
Internal Audit	80,000	0	0%
External Audit	40,000	22,353	56%
Independent Audit Committee	8,160	3,825	47%
Members Attendance Allowance	24,800	4,304	17%
	152,960	30,482	20%
OPCC Operational and Governance Costs	1,323,360	763,819	58%
Victim Services and Community Safety			
Domestic Abuse Service	374,800	441,509	118%
PCC Coronavirus Grants	0	252,301	
Community Safety Fund	800,000	666,265	83%
Child Sexual Abuse Service	224,500	232,186	103%
Rape and Sexual Assault Service	155,640	155,635	100%
Victim & Witness Care Unit	465,090	466,975	100%
MoJ Covid -19 Grant funding	0	337,493	
Uncommitted	64,180	15,000	23%
Staff Costs	110,630	72,538	66%
MoJ Victim Services Grant	-1,369,137	-695,484	51%
MoJ Covid 19 Grant Funding		-337,492	
Coronavirus grants from reserves		-252,301	
OPCC Commissioning services	825,703	1,354,624	164%
Total	2,149,063	2,118,444	99%

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