

## PROPOSAL FOR PRESCRIBED ALTERATIONS:

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011, that Surrey County Council, intends to make a significant change to **The Orchard School** by creating a specialist centre for children with communication and interaction needs (COIN)

### School and local education authority details

1. The name, address and category of the school.

The Orchard School  
Bridge Road, East Molesey, Surrey, KT8 9HT  
Foundation School (The Voice Education Trust)

Surrey County Council, Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ

### Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Surrey County Council is proposing the development of places for Infant pupils with an Education Health and Care Plan (EHCP) and who have Speech Language & Communication Needs (SLCN) in Surrey.

It is proposed the centre will open in September 2021 with 6 places available. It is anticipated that the centre would be organised with 2 places per year group, although this number is not fixed and on occasions some year groups may have more or less than 2 pupils.

### Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

This is a four week consultation, which begins on 11<sup>th</sup> January 2021 and concludes at midday on 8<sup>th</sup> February 2021. Any person may object to or make comments on the proposals by sending representations:

The consultation and online response form can be accessed from the Surrey County Council website:

[www.surreysays.co.uk](http://www.surreysays.co.uk)

Alternatively, you may send a written response by email or post

Email:

[schoolorg@surreycc.gov.uk](mailto:schoolorg@surreycc.gov.uk)

Post:

Jane Keenan, Surrey County Council, Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ

### **Alteration description**

4. A description of the proposed alteration and, in the case of special school proposals, a description of the current special needs provision.

To create a specialist centre at The Orchard School for pupils with Speech Language & Communication Needs (SLCN).

This proposal will assist with the development of places for Key Stage 1 pupils with an Education Health Care Plan (EHCP) and that have Speech Language & Communication Needs (SLCN) in Surrey.

The Orchard School has been supporting 2 pupils in each year group in an environment mirroring a specialist centre. This proposal is for the school to have a permanent specialist centre to continue to meet the needs of pupils with Speech Language & Communication Needs (SLCN) in the local area.

### **School capacity**

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

There will be 6 new planned places (2 places in each year group across the infant school) for pupils that have Speech Language & Communication Needs (SLCN) in Surrey.

The Orchard School has been supporting 2 pupils in each year group in an environment mirroring a specialist centre, agreed on a yearly basis. This proposal now creates 6 permanent planned places at the school.

This is in addition to the mainstream capacity of 270 pupils across Yr R, Year 1 and Year 2.

(b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be

admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The current Published Admission Number (PAN) for The Orchard Primary School is 90 in reception. Under this proposal, the PAN would remain the same and there would be additional places at the specialist centre.

It is proposed that the specialist centre would have planned places of 2 per year group across the infant school.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

It is proposed the centre will open in September 2021 with 6 places available from an intake of 2 in reception and pupils currently placed in Yr R and Yr 1 at the temporary centre moving up into Yr 1 and Yr 2.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

- (2) a statement of the number of pupils at the school at the time of the publication of the proposals.

As at the October 2020 Census, the following number of pupils were on roll at The Orchard School

	Yr R	Yr 1	Yr 2
The Orchard School	90	90	88

**Implementation**

5. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

There are no building requirements. The Governing Body of The Orchard School remain responsible for managing the specialist centre including staffing requirements. Surrey County Council is commissioning 6 planned places and will provide planned place and top up pupil funding.

**Additional Site**

6.— (1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

The local authority is not proposing an enhanced building option to accommodate this new centre at The Orchard School. There is currently adequate space without the need to expand the buildings

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/a

**Changes in boarding arrangements**

7.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision—

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(a) the arrangements for safeguarding the welfare of children at the school;

N/A

(b) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(c) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision —

(a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

(b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

**Transfer to new site**

8. Where the proposals are to transfer a school to a new site the following information—

(a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The new specialist centre will be accommodated on the site at The Orchard School

(b) the distance between the proposed and current site;

N/A

(c) the reason for the choice of proposed site;

N/A

(d) the accessibility of the proposed site or sites;

N/A

(e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

**Objectives**

9. The objectives of the proposals.

It is proposed a specialist Special Education Needs and Disability (SEND) centre for 6 pupils is created at The Orchard School.

The proposal is in response to demand for specialist centre provision in the North East area for pupils with special educational needs.

The provision of a specialist SLCN centre will help support local families who would otherwise have to travel further afield. This will not only enable local provision for local children, but also decrease home to school journey times and associated costs.

## Consultation

10. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
  - (b) minutes of all public consultation meetings;
  - (c) the views of the persons consulted;
  - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
  - (e) copies of all consultation documents and a statement on how these documents were made available.

An explanatory consultation document has been made available to the public via the Council's website: [www.surreysays.co.uk](http://www.surreysays.co.uk)

All appropriate parties have been made aware of this proposal, inclusive of the Governing Body of the school. A virtual public meeting was held on 18<sup>th</sup> November 2020

The following people have been made aware of the proposals: parents/carers of children attending the school; employees and Governors of the school; relevant unions; local residents; other users of the school building; other local schools; local borough and county councillors; and the School Admissions Forum.

Surrey County Council has complied with all applicable statutory requirements to consult in connection with this proposal. At the conclusion of the Notice period, if permission is granted by the Surrey Cabinet Member for All Age Learning, Surrey County Council will implement the proposal.

## Project costs

11. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

There are no structural changes to the building.

12. A copy of confirmation from the Secretary of State and/or local education authority that funds will be made available (including costs to cover any necessary site purchase).

The Orchard Infant School is using existing space within the current building to run a temporary centre environment. It is proposed that this space is permanently used for the new provision. Therefore there is no capital investment and additional building needed.

**Age range**

13. Where the proposals relate to a change in age range, the current age range for the school.

N/A

**Early years provision**

14. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

- (c) evidence of parental demand for additional provision of early years provision;

N/A

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

**Changes to sixth form provision**

**15.** (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

- (d) The proposed number of sixth form places to be provided.

N/A

**16.** Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

**Special educational needs**

**17.** Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

The proposal will create 6 planned places for infant pupils (Yr R – Yr 2) with and Education Health and Care Plan (EHCP) and who have Speech Language and Communication Needs (SLCN)

- (b) any additional specialist features will be provided;

- (c) the proposed numbers of pupils for which the provision is to be made;

There will be 6 planned places in September 2021,

- (d) details of how the provision will be funded;

Each planned place will be funded at a base level of £6000 in addition to the usual pupil funding, age weighted pupil unit (AWPU). For each pupil that attends the centre a top up sum is also applied.

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

There will be 6 places at the specialist centre will be reserved for pupils with identified Speech Language and Communication Needs (SLCN) through their EHCP.

**18.** Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

**19.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

**Sex of pupils**

**20.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

**21.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

- (b) evidence of local demand for single-sex education.

N/A

**Extended services**

22. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The proposal will not have a negative impact on the provision of the school's extended services.

**Need or demand for additional places**

23. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Demand for specialist centre provision in the North East area for pupils with special educational needs has resulted in pupils with SLCN being placed in an environment mirroring a centre at The Orchard. The provision of an additional specialist SLCN centre will help support local families who would otherwise have to travel further afield. This will not only enable local provision for local children, but also decrease home to school journey times and associated costs.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

N/A

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

24. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

**Expansion of successful and popular schools**

25A. (1) Proposals must include a statement of whether the proposer considers that the

presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

N/A
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