

RESOURCES AND PERFORMANCE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting	Item	Recommendations/Actions	Responsible Officer/Member	Update/Response
21 January 2021	Final 2021/22 Budget	<u>Recommendation:</u> The Select Committee recommends that a report on the budget consultation is presented to the Budget Sub-Group early in the consultation process, and that Members' views are taken into account when conducting the consultation.	Director of Insight, Analytics and Intelligence	The Director has been contacted and the Budget Consultation will be discussed at the next meeting of the Sub-Group (July 2021).
21 January 2021	Deputy Cabinet Member for Resources Update	<u>Actions:</u> 1. Deputy Cabinet Member for Resources to share the report on Adult Social Care debts (being compiled for the Adults and Health Select Committee) with the Resources and Performance Select Committee; 2. Deputy Cabinet Member for Resources to share monthly Transformation Board deep dives with the Select Committee.	Cabinet Member for Resources and Corporate Support (formerly Deputy Cabinet Member for Resources)	1. The report has been shared with the Select Committee (it can be found in the public agenda of the Adults and Health Select Committee 3 March 2021 meeting). 2. The possibility of sharing the deep dives is in the process of being followed up with the Executive Director of

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				Communities and Transformation.
21 January 2021	Equality, Diversity and Inclusion	<u>Recommendations:</u> 1. EDI training for Members should take place after May 2021 and be made part of induction process for all Members; similar consideration to be given to such training for officers; 2. To help achieve the goal of a successful reassessment within the Local Government Association (LGA) Equality Framework in the first quarter of 2022, a survey of staff, residents and Members be carried out and results shared with this Select Committee; 3. Relevant key performance indicators be developed (enhanced in line with the action plan if already in place) and reported to this Select Committee as part of its existing regular performance monitoring report; 4. An update report be presented to this Select Committee as outlined under 'next steps' of the report; 5. On page 51, Appendix B of the report, under 'How we'll meet our commitment'	Executive Director of Environment, Transport and Infrastructure Executive Director of Environment, Transport and Infrastructure/Head of Business Intelligence Executive Director of Environment, Transport and Infrastructure	The responses have been circulated to the Select Committee and are annexed to this tracker.

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		<p>– our commitment should be to 'eradicate bias', instead of merely minimising it;</p> <p>6. To explore and remove any barriers to taking part in the LGA Equality Framework as soon as possible;</p> <p>7. There appear to be some anomalies in terms of the approach between officers and what the Minister for Women and Equalities is saying in her speech and these should be articulated and reconciled wherever possible;</p> <p>8. All Members to be included in a Member level group to encourage collective leadership on EDI. All Members to train on EDI alongside officers and be invited to participate in engagement activities.</p> <p><u>Actions:</u></p> <p>1. Director of Insight, Analytics and Intelligence to provide locality profiles to Members of the Select Committee;</p> <p>2. To receive a briefing paper by email about the Community Impact Assessment, including monitoring and</p>	<p>Director of Insight, Analytics and Intelligence</p>	<p>1. A link to this information was included in the CIA briefing paper, as in action 2.</p>
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		<p>each earmarked reserve and the anticipated usage in 2021/22;</p> <p>3. The Cabinet Member for Resources to provide a list of vacant Council properties in each division to support discussions on their ongoing use and disposition;</p> <p>4. The Strategic Finance Business Partner to request that local divisional Members are in future advised of property proposals in advance of changes;</p> <p>5. The Strategic Finance Business Partner to provide a high-level departmental breakdown of headcount vacancy on an FTE basis;</p> <p>6. The Director of Corporate Finance to provide, at the 21 January 2021 Select Committee meeting, an analysis of Central Income and Expenditure.</p>	<p>Deputy Cabinet Member for Land and Property (due to changes to Cabinet portfolios) Director of Land & Property</p> <p>Strategic Finance Business Partner (Resources and TPP) Director of Corporate Finance</p>	<p>3. Officers in the Land and Property team have contacted all Members with a schedule of the properties in each Member's division.</p> <p>4. The action has been sent to the Director of Land & Property for a response.</p> <p>5. The response has been circulated to the Select Committee.</p> <p>6. This information was provided at the 21 January 2021 Select Committee meeting.</p>
18 December 2020	Performance Report	<p>Actions:</p> <p>1. The Head of Portfolios to provide to the Select Committee a written response linking the transformation indicators TRN 01 and TRN 02 and the information presented in the annex to the report;</p>	Head of Portfolios	<p>1. The response has been circulated to the Select Committee.</p>

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		2. The Director of HR&OD to provide figures going back a couple of years on how many apprentices finished their apprenticeships and how many stayed on as employees post-apprenticeship.	Director of HR&OD	2. The response has been circulated to the Select Committee.
18 December 2020	Broadband in Surrey	<p><u>Recommendation:</u> The Select Committee recommends that it receives the Digital Infrastructure Strategy, before the strategy is finalised, for scrutiny at a future meeting.</p> <p><u>Action:</u> The Engagement Manager to work in partnership with the communications team to provide materials that Members can use on their social media, newsletters or email signatures to promote the broadband programme and community fibre partnerships.</p>	<p>Director of Economic Growth and Prosperity</p> <p>Engagement Manager</p>	<p>The recommendation has been sent to relevant officers and is being reviewed in light of developments from central government. The strategy will be presented to the Select Committee prior to being taken to Cabinet for decision making. Members have been informed.</p> <p>The Engagement Manager has contacted the comms team about this, but it has had to be postponed due to the Covid-19 pandemic third wave. The Engagement Manager will keep Democratic Services</p>

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				Officers updated on this. Members have been informed.
8 October 2020	Property Programme Update	<p>Recommendation: The Select Committee recommends that the Asset and Place Strategy Refresh be presented to the Resources and Performance Select Committee at its January 2021 meeting, alongside a schedule for continued updates to the Select Committee twice a year.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. The Director of Strategic Land and Property Assets to provide detail of contingency plans in the next property programme update to the Select Committee. 	Director of Land and Property Director of Land and Property	<p>The Asset and Place Strategy refresh has been presented as part of the 18 March 2021 meeting agenda, and will be presented again later in 2021.</p> <ol style="list-style-type: none"> 1. The action has been sent to the Director of Land and Property.
18 October 2019	Quarterly Performance Report (Q1 2019/20)	<p>Recommendation: The Select Committee is to receive on an annual basis information on how Surrey County Council's performance compares with other councils.</p>	Director of Intelligence, Analytics and Insight/Head of Business Intelligence	The Select Committee's request has been forwarded to relevant officers and the possibility of including this in future reports will continue to be examined as performance reporting is reviewed.

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