

## ADULTS AND HEALTH SELECT COMMITTEE – ACTIONS AND RECOMMENDATIONS TRACKER

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY				
		No Progress Reported	Action In Progress	Action Completed
Date of meeting	Item	Recommendations/Actions	To	Response
14 July 2021	Induction session	<u>Actions</u> 1. Scrutiny Officer to circulate the Mental Health Task Group report to the Select Committee.  2. Deputy Director of Adult Social Care to provide guidance on hospital discharge for sharing with the Select Committee.	Scrutiny Officer   Deputy Director of Adult Social Care	1. This has been completed.   2. The guidance has been circulated to the Select Committee.
3 March 2021	Adult Social Care Debt	<u>Actions</u>  The Head of Resources (Adult Social Care) is to provide the Select Committee with an update on the work being undertaken	Head of Resources, Adult Social Care	The Head of Resources has been made aware of this. The update will be provided as part of the report that comes to the Select Committee on 3 March 2022.

		with Judge and Priestley Solicitors when it has progressed		
3 March 2021	Update on the Implementation of Mental Health Task Group Recommendations	<p><u>Recommendations</u></p> <p>Requests an update on the activity of the Mental Health Partnership Board in the next Mental Health Task Group recommendations update report</p> <p><u>Actions</u></p> <p>1. The Cabinet Member for Adults, Public Health and Domestic Abuse is to update the Select Committee on the mental health awareness training offer for Members</p>	<p>Surrey Heartlands, Surrey and Borders Partnership, Cabinet Member for Adult Social Care, Public Health and Domestic Abuse</p> <p>Member Services Manager</p>	<p>Item has been added to the Select Committee's forward plan and will be considered at its public meeting on 20 October 2021.</p> <p>1. The following response has been received via Rachel Basham, Member Services Manager, and sent to the Select Committee:</p> <p>"I had a meeting with Christopher Barton (Wellbeing and Employee Experience Lead) last week and we looked at two aspects of mental health training for members. Firstly, ensuring that councillors are offered training and resources to support their own mental health. We agreed to create a wellbeing handbook for members (to be provided to them post induction) and ensure that all councillors receive</p>

				<p>a regular wellbeing e-mail with information about courses and resources they can access (such as the recent resilient training that has been offered to staff).</p> <p>We also discussed how to support members to increase their awareness of mental health issues that residents may be facing and Chris is going to speak to Public Health to see if we can extend the Mental Health First Aid Training staff offer to include members. As soon as we have more information on what this offer could look like, I can pass it onto you to share with Sinead and the rest of the committee.”</p> <p>A further update was received from Sarah Quinn, Member Services Manager, in October 2021:</p> <p>“Mental Health Awareness training will be offered to all Members in early 2022. Two virtual sessions will be offered and a recording will be made for the Member Portal for anyone unable to attend “live”. The training will introduce the concept of Mental Health First Aiders with a view to offering further training to any Members who are interested in taking on this specific role.</p>
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		<p>2. The Cabinet Member for Adults, Public Health and Domestic Abuse is to share with the Select Committee a copy of the terms of reference for the Mental Health Partnership Board, once agreed</p>	<p>Cabinet Member for Adults, Public Health and Domestic Abuse</p>	<p>The Wellbeing Handbook was circulated to Members at the time of the post-election induction, and an updated version will be produced to reflect the fact that many Covid-19 restrictions are no longer in effect.”</p> <p>This response has been circulated to the Select Committee.</p> <p>2. The Cabinet Member has shared the terms of reference with the Select Committee.</p>
<p>3 March 2021</p>	<p>General Practice Integrated Mental Health Service Overview and Service Model</p>	<p><u>Recommendations</u></p> <p>The Select Committee requests a further update on the progress made regarding funding and workforce at a future meeting</p> <p><u>Actions</u></p>	<p>Surrey Heartlands, Surrey and Borders Partnership</p>	<p>Item has been added to the Select Committee’s forward plan.</p>

		<p>1. The Clinical/Managerial Lead (Integrating Primary and Mental Health Care) for Surrey and Borders Partnership is to share with the Select Committee the reablement pilot referral rates for BAME residents and people with long-term health conditions</p> <p>2. The Associate Director for Primary and Community Transformation for Surrey and Borders Partnership is to liaise with GPs on the possible continuation of offering video appointments for patients</p>	<p>Clinical/Managerial Lead (Integrating Primary and Mental Health Care), Surrey and Borders Partnership</p> <p>Associate Director for Primary and Community Transformation, Surrey and Borders Partnership</p>	<p>1. It was agreed that the Select Committee would be updated in summer 2021. The Clinical/Managerial Lead has been contacted for a response.</p> <p>2. "The Integrated Primary Care Mental Health Service has been offering virtual appointments via telephone or Attend Anywhere video appointments during the pandemic. Whilst the team is keen to see more people in person when the restrictions ease, the team are committed to offering a choice of appointment type which will include video appointments."</p>
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<p>3 March 2021</p>	<p>Covid-19 Vaccination Programmes</p>	<p><u>Recommendations</u></p> <p>The Select Committee congratulates Surrey Heartlands and Frimley Health and Care on the successful rollout of their Covid-19 Vaccination Programmes and recommends that they:</p>	<p>Surrey Heartlands ICS, Frimley Health and Care ICS</p>	<p>Officers at Surrey Heartlands have been contacted regarding this. Frimley Health and Care have provided a response, which has been circulated to the Select Committee.</p>

		<ol style="list-style-type: none"><li>1. Ensure that the need to continue following government guidelines on social distancing and mask wearing is both verbally communicated to all residents at their vaccination appointments and included in a prominent position in all leaflets</li><li>2. Expand their communications messaging to as wide a variety of social media websites and applications as possible to help tackle vaccine disinformation</li><li>3. Ensure that those residents without access to mobile phones and/or the internet receive all required vaccination information in a timely manner, and that steps are taken to</li></ol>		
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		<p>identify and support those who are digitally excluded as quickly as possible</p> <p><b>Actions</b></p> <ol style="list-style-type: none"> <li>1. The Director of Public Health is to share with the Select Committee a link to intelligence on vaccine hesitancy data that is in the public domain</li> <li>2. The Associate Director of Communications and Engagement for Surrey Heartlands is to share with the Select Committee a copy of the Equality Impact Assessment</li> <li>3. The Director of Public Health is to share with the Select Committee the initial findings of the Equalities, Engagement and Inclusion Working Group</li> </ol>	<p>Director of Public Health</p> <p>Associate Director of Communications and Engagement, Surrey Heartlands</p> <p>Director of Public Health</p>	<ol style="list-style-type: none"> <li>1. The Director of Public Health has been contacted regarding this.</li> <li>2. The Equality Impact Assessment has been circulated to the Select Committee.</li> <li>3. The Director of Public Health has been contacted regarding this.</li> </ol>
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				(FAQs)   Frimley Health and Care. Moreover, the Executive Director of Quality and Nursing has also asked Frimley's communications team to reinforce the message via social media.
3 March 2021	Questions and Petitions	<p><u>Actions</u></p> <p>The Director of Public Health to provide a written response to the questioner's supplementary question, including information on the number of hospitalisations and deaths in care homes and domiciliary care settings for each district and borough</p>	Director of Public Health	The Director's response has been circulated to the Select Committee.
19 January 2021	Surrey Heartlands Covid-19 Recovery Programme Update	<p><u>Recommendations</u></p> <p>The Select Committee requests that future recovery reports include information on mental health and wellbeing support being offered to NHS staff and social care workers</p>	Recovery Director, Surrey Heartlands	This information has been included in the Recovery Programme Update report to be presented to the Select Committee on 20 October 2021.
19 January 2021	Adult Social Care Transformation Update	<p><u>Recommendations</u></p> <p>The Select Committee requests that Members of the</p>	Deputy Director, Adult Social Care	The Deputy Director has been made aware of this and will pass on more

		<p>Select Committee attend and observe staff motivational interview training</p> <p><u>Actions</u></p> <ol style="list-style-type: none"> <li>1. Democratic Services officers to liaise with the Cabinet Member for Adults and Health about organising a briefing session on the Care Pathway programme of work</li> <li>2. Deputy Director of Adult Social Care is to produce a briefing note on Liquid Logic</li> </ol>	<p>Scrutiny Officer, Democratic Services Assistant, Cabinet Member for Adults and Health</p> <p>Deputy Director, Adult Social Care</p>	<p>details once these are available. Members may receive a recording or other materials from the training sessions rather than actually attending, as this may be more appropriate with regards to staff attending the training.</p> <ol style="list-style-type: none"> <li>1. Information on the Care Pathway programme of work will be included in the next Adult Social Care Transformation Programmes Review report.</li> <li>2. "Liquid Logic (also referred to as LAS) is the adult social care recording system. All relevant adult social care staff have read and write access to LAS and receive training on case recording. LAS is a legal record and all information held on LAS is subject to the common law duty of confidentiality. Social care staff record all interactions with people open to us on LAS, including assessments, reviews, support plans and case notes."</li> </ol>
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		<p>3. Chief Executive of Healthwatch Surrey is to provide the Select Committee with more information on the work being done with Action for Carers and Adult Social Care on how discharges from hospital have been experienced by carers</p>	<p>Chief Executive, Healthwatch Surrey</p>	<p>3. A report will be circulated to the Select Committee once this information is available.</p>
<p>19 January 2021</p>	<p>Development of New All-Age Autism Strategy</p>	<p><u>Recommendations</u></p> <p>1. The Select Committee recommends that officers simplify the Autism Delivery Governance Structure to ensure that governance and oversight is as streamlined as possible</p>	<p>Assistant Director of Learning Disabilities, Autism and Transition</p>	<p>1. "Following the Select Committee recommendations, the governance structure for the All-Age Autism Strategy has been simplified from the previous draft. However, it is important to acknowledge that this is an ambitious five-year plan that aims to be wide-ranging and so does necessarily need to have links with a broad range of decision-making forums."</p>

		<p>2. The Select Committee recommends that, as part of the Strategy, training is developed to ensure that all officers use autism-appropriate language</p> <p><u>Actions:</u></p> <p>Assistant Director of Learning Disabilities, Autism and Transition is to provide the Select Committee with a summary of the services</p>	<p>Assistant Director of Learning Disabilities, Autism and Transition</p> <p>Assistant Director of Learning Disabilities, Autism and Transition</p>	<p>2. "Within the Strategy there are six key 'pillars' or work streams to deliver the strategy:</p> <ul style="list-style-type: none"><li>• Awareness and understanding of Autism</li><li>• Information and navigation</li><li>• Education and Preparation for Adulthood</li><li>• Health &amp; Social Care Support</li><li>• Housing and independent living</li><li>• Employment</li></ul> <p>Across all pillars there is an element of training and awareness-raising integral to that workstream. However, workstreams 1 and 2 include the development of a training plan for Autism awareness across social care as well as health, housing, etc. and workstream 2 focuses on the use of appropriate language."</p> <p>The Assistant Director's summary has been sent to the Select Committee.</p>
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		relating to horticulture and animal husbandry that Surrey County Council commissions and offers to children and adults with autism.		
17 December 2020	Scrutiny of 2021/22 Draft Budget and Medium-Term Financial Strategy to 2025/26	<p><u>Actions</u></p> <p>Democratic Services officers to look into the possibility of organising for Members to visit Learning Disabilities and Autism services (whether remotely or in person)</p>	Scrutiny Officer, Democratic Services Assistant	The Cabinet Member for Adults and Health has been contacted about this, and in-person visits will be scheduled for a suitable time due to the effects of the Covid-19 pandemic.
17 December 2020	ASC Complaints April – September 2020	<p><u>Actions</u></p> <p>The Senior Programme Manager to ensure the Listening to Your Views leaflet is made available as a core leaflet in care homes and community hubs</p>	Senior Programme Manager, ASC	<p>“Printed copies of the new Adult Social Care complaints leaflet ‘Listening to your views’ have been provided to Adult Social Care teams, including our in-house care homes. The leaflet has also been widely distributed as a PDF document to Adult Social Care teams and the key community hubs, so it can be easily shared with anyone who requests a copy electronically. The leaflet is available as an easy read version and has been included in our publications library in a web accessible format <a href="#">Publications for</a></p>

				<a href="https://www.surreycc.gov.uk">Adult Social Care - Surrey County Council (surreycc.gov.uk).</a> ”
17 December 2020	Healthwatch Surrey – What Are We Hearing About Adult Social Care?	<p><u>Actions</u></p> <p>The Cabinet Member for Adults and Health is to keep the Select Committee updated on the progress made regarding the possible introduction of a care navigators system</p>	Cabinet Member for Adults and Health	An update has been circulated to the Select Committee as of October 2021.
15 October 2020	Update on ASC Mental Health Transformation Programme	<p><u>Actions</u></p> <p>The Assistant Director of Mental Health to share suitable pre-prepared text and JPEG images with the Select Committee for sharing on social media.</p>	Assistant Director of Mental Health, ASC	The Assistant Director has been contacted regarding this.
14 July 2020	Learning Disabilities and Autism Service Update	<p>The Select Committee:</p> <ol style="list-style-type: none"> <li>1. Recommends that future annual health assessments are more focused on unearthing mental health issues, which can have physical manifestations</li> <li>2. Recommends that greater emphasis is</li> </ol>	<p>Assistant Director of Learning Disabilities, Autism and Transition</p> <p>Assistant Director of Learning</p>	<ol style="list-style-type: none"> <li>1. Response has been circulated to the Select Committee.</li> <li>2. Response has been circulated to the Select Committee.</li> </ol>

		placed on the transition period and that the steps taken to address this are outlined in a follow-up report	Disabilities, Autism and Transition	
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