

**APPENDIX 1 - SURREY POLICE & CRIME PANEL
RECOMMENDATIONS TRACKER - 24 NOVEMBER 2021**

The actions and recommendations tracker allows Police & Crime Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Panel meeting.

Date of meeting	Item	Recommendations (Actions)	Responsible Officer/ Member	Comments	Suggested Date of Completion
June 2020	Police and Crime Plan 2018-2020 – Progress	R17/20 - The new long-term strategy for police housing will be provided to the Panel in due course.	OPCC	<p>The OPCC note that the strategy is still under development.</p> <p>10/11/2020 - Not yet finalised but an update will be provided to a future meeting.</p> <p>22/01/21 - 01/09/21 - The new long-term strategy for police housing is being worked up with a view to proposals coming to the March meeting of the Building the Future Board. After which it can be provided to the Panel once finalised.</p> <p>10/11/21 - This remains work in progress and is being considered alongside the ongoing work to determine the future location of the Force's HQ.</p>	Ongoing

June 2020	Building the Future Update	R20/20 - The Panel will receive a briefing note on the disposal strategy for Mount Browne, once there was more detail on the strategy.	OPCC	<p>The OPCC note that the briefing note has not yet been developed as more detail was needed on the strategy.</p> <p>10/11/2020 - 16/06/21 - Work is being developed on the disposal of the five sites, but not yet detailed for sharing with the Panel.</p> <p>01/09/21 - The project is not at the stage to look at Mount Browne proposal.</p> <p>10/11/21 - This is dependent on the forthcoming decisions around the future location of HQ.</p>	Ongoing
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November 2020	Home Office Review of Police & Crime Commissioners - Part One	R46/20 - The Panel will request further detail and expansion on the possible acquisition of a PCC General Power of Competence in consultation for Part Two of the PCC Review; regarding local governance issues in relation to the selling, developing and buying of property as the Panel has a responsibility to scrutinise the PCC's actions and advice received on such matters.	Panel/OPCC	<p>9/12/20 - 05/03/21 - Part 2 of the Home Office's Review of the role of PCCs will not report until after the May elections. Should PCCs be afforded a General Power of Competence, relevant governance documents and procedures would need to be updated accordingly. In the meantime, the PCC's powers in respect of acquiring and disposing of property are clearly set out in the PCC's Financial Regulations.</p> <p>16/06/21 - Part 1 of the PCC review has been published and made a commitment that, as part of the second half of the PCC review, the Government will consult on giving a General Power of Competence (as afforded to Local Authorities) to all PCCs, to potentially help PCCs with the role they play in the wider crime and criminal justice landscape.</p> <p>01/09/21 - Part Two of the PCC review has started (27 July 2021).</p> <p>10/11/21 - The Home Office is currently consulting on the possibility of giving PCCs a GPC and it would seem sensible to explore this issue once the consultation has concluded.</p>	Ongoing
March 2021	Hate Crime	R8/21 - The PCC will look into the results of Surrey Fire and Rescue Services' joint initiative in which residents could walk into designated fire stations to report hate crimes and look at extending that initiative to Borough and District Councils who he worked closely with.	OPCC	<p>16/06/21 - Response from Surrey Police:</p> <p>The initiative stalled due to the Covid pandemic, and will be looked at again to progress once the Force is able to.</p> <p>01/09/21 and 10/11/21 - This project is still on hold.</p>	Ongoing

June 2021	Surrey Police Group Unaudited Financial Report for 2020/21	R11/21 - The CIPFA report concerning the review of Surrey Police's Capital projects, particularly ICT projects as well as the static acoustic cameras - see item 43/21, third paragraph - will be provided and the PCC would consider ways of moving the previous PCC's commitment along regarding the static acoustic cameras.	OPCC	01/09/21 - CIPFA has been engaged to do a review of all Force's projects not just ICT. The work is still ongoing 10/11/21 - The CFO has looked into this and there is no CIPFA report on ICT projects to share.	Ongoing
June 2021	Surrey Police and Crime Panel Annual Report 2020-2021	R14/21 - Panel members will look at using the Panel's Annual Report 2020-21 the report to publicise the work of the Panel to their respective Borough and District Councils, and local areas; and look to publicise the work of the Panel further.	Panel Members	Panel members to provide an update. 15/09/21 – Panel members were reminded of this action at the Panel meeting.	Ongoing
June 2021	Re-establishment of the Complaints Sub-Committee 2021/22	R16/21 - A review of the Complaints Protocol will be undertaken.	Committee Manager (SCC)/Complaints Sub-Committee	03/09/21 and 10/11/21 - OPCC to provide changes and to liaise with Committee Manager (SCC), Director of Law and Governance (SCC) and Complaints Sub-Committee.	Ongoing

June 2021	Re-Establishment of the Finance Sub-Group 2021/22	R18/21 - A meeting of the Finance Sub-Group will be scheduled in the autumn to have an initial review, if possible, of the PCC's upcoming budget.	Committee Manager (SCC) /Finance Sub-Group/Chief Finance Officer (OPCC)	30/06/21 - Action in line with Panel's letter to the previous PCC re its concerns on the Precept (R1/21). 'Going forward it has sight of the various scenarios of proposed precept levels that you consider in order to understand the effect of different precept levels.' 03/09/21 and 10/11/21 - Date to be set in due course.	Ongoing
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September 2021	Building the Future Update	<p>R23/21 - An in-depth report will be provided to the Panel in due course following the Strategic Estates Assessment on what RIBA Stages 4-8 would entail including:</p> <ul style="list-style-type: none"> - the aligning of the Surrey Police Estates Strategy and the Surrey Police Housing Strategy: including decisions around the Eastern Operating Base in Reigate/Reigate Police Station, Woking Police Station, the Dog School, covert operations, agile working. - the timescales between the Stages. - how the financing of the Programme would be reviewed and the impact of the Medium Term Financial Plan 2021/22 to 2025/26, the overall costs and budget so far (see action 2), including for each of the two options for the new headquarters - to remain at and redevelop Mount Browne or to carry on with delivering the new 	OPCC	10/11/21 - The OPCC Chief Executive will liaise with the Committee Manager (SCC) to establish an appropriate date for this information.	
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		headquarters at the Leatherhead site.			
September 2021	Surrey Police Recruitment and Workforce Planning Update	<p>R26/21 - The PCC will consider the Panel member comment around providing a breakdown of the police officer allocation to each of Surrey's Districts and Boroughs, noting the difficulty as the allocation was not uniform nor static.</p> <ul style="list-style-type: none"> - Panel members will consider raising the operational issue at the informal Panel meeting with the Chief Constable in October. 	PCC/OPCC Panel members/Committee Manager (SCC)	<p>10/11/21 - The PCC has asked Surrey Police for this information which is being worked on and will be provided to members one available.</p> <p>27/10/21 – Panel members considered this.</p>	Ongoing October 2021
September 2021	Commissioner's Question Time	R32/21 - The PCC will look into whether there is a specific timeline of the review of the Surrey Police CCTV Strategy, so Panel members could share the outcome with Surrey's Districts and Borough Councils.	PCC	10/11/21 - The PCC is aware of the concerns and frustrations relating to CCTV. The OPCC have requested a full update at a performance meeting with the Chief Constable in January and are working in the interim to get answers to some of the questions asked by District and Boroughs. We hope to provide a full update in the new year.	Ongoing

September 2021	Commissioner's Question Time	R34/21 - The Panel will consider scrutinising how CCTV could be used effectively in Surrey.	Panel members/Scrutiny Officer (SCC)	10/11/21 - A research briefing is being prepared, looking at: <ul style="list-style-type: none">- Different approaches to CCTV across Surrey's Boroughs and Districts.- Approaches to CCTV nationally by other counties.	Ongoing
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Completed Actions/To be Deleted

June 2021	Re-establishment of the Finance Sub-Group 2021/22	R17/21 - The remaining vacancy on the Finance Sub-Group will look to be filled by or at the next meeting of the Panel.	Panel Members	Chairman to ask Panel members at September's Panel meeting. 15/09/21: Councillor Valerie White filled the vacancy.	September 2021
September 2021	Building the Future Update	R21/21 - The OPCC will look into whether a Part 2 briefing on the outputs to be considered regarding the Strategic Estates Assessment can be provided at November's Panel in advance of the decision to be taken by the BTF Board in late November.	OPCC	A Part 2 briefing cannot be provided at November's Panel in advance of the decision to be taken by the BTF Board in late November as the BTF Board is scheduled to meet on 22 November. Therefore, the Panel in November will receive a Part 2 briefing (verbal) on the outputs considered and the agreed decision made. 9/11/21 - Panel members were informed of the above course of action, to receive a Part 2 verbal briefing at the November 2021 Panel.	November 2021
September 2021	Building the Future Update	R22/21 - The Chief Finance Officer (OPCC) will liaise with the Building the Future Programme Director (Surrey Police) on the costs so far on the Programme and would inform Panel members via email.	Chief Finance Officer (OPCC)	8/11/2021 – Email circulated to Panel members: Response: Up to the 30 th September 2021 the total spent on the Building the Future Project amounted to £1.882m. This excludes the purchase of the Leatherhead site which was in total £22.9m.	November 2021
September 2021	Police and Crime Plan Development	R24/21 - That at the same time the draft Police and Crime Plan 2021-24 is submitted to the Panel - on track for mid-November - the Police and Crime Commissioner for Surrey will submit to the Panel all of the evidence which	PCC/OPCC	12/11/21 – Circulated to Panel members (official sensitive documents).	November 2021

		informs the draft Plan and is suitable for disclosure to the Panel.			
September 2021	Police and Crime Plan Development	R25/21 - The PCC will note the Panel's view that the forthcoming consultation on the proposed priorities for the Police and Crime Plan 2021-24 should clearly and concisely explain to respondents the role of the PCC and the nature and purpose of a Police and Crime Plan.	PCC/OPCC	The role of the PCC was explained in the resident survey.	November 2021
September 2021	Surrey Police Recruitment and Workforce Planning Update	R27/21 - The Panel will be provided with historical information about the two entry routes into Surrey Police: Police Constable Degree Apprenticeship (PCDA) and the Degree Holder Entry Programme (DHEP), such as the applicant rate, appointment figures, retention rate and the demographics of applicants.	OPCC	Briefing note provided by Surrey Police – see Annex 1.	November 2021
September 2021	Collaboration Report	R28/21 - Panel members to consider raising the operational issue of how Surrey Police operated collaboratively with the Metropolitan Police and the British Transport Police at the informal Panel meeting with the Chief Constable in October.	Panel members/Committee Manager (SCC)	27/10/21 – Panel members considered this, raising it at the Informal meeting.	October 2021

September 2021	Collaboration Report	R29/21 - The PCC will look to provide Panel members with the information on the wider collaborative arrangements with local authorities in Surrey, the NHS and the Criminal Justice System via an initial summary of the headline information for Panel members to review.	PCC/OPCC	A summary has been provided – see Annex 2.	November 2021
September 2021	Feedback on Performance Meetings Between the Police and Crime Commissioner and Chief Constable	R30/21 - The OPCC will share the relevant information such as the agenda on the upcoming performance meetings as included on the OPCC's website.	OPCC	These can be found on the OPCC website: https://www.surrey-pcc.gov.uk/transparency/meetings-agendas/	November 2021
September 2021	PCC Decisions and Forward Plan	R31/21 - The Chief Executive (OPCC) will look at the way both the OPCC Forward Plan and the OPCC Decision Log were presented to the Panel going forward, providing an explanation to Panel members on which decisions and why are deemed as 'key'; to ensure that key decisions identified on the OPCC Forward Plan are included in the OPCC Decision Log when necessary so that a definitive record is kept.	Chief Executive (OPCC)	In addition to providing a response to the action; the additional follow-up questions from Councillor Paul Kennedy (raised post-meeting) have been responded to in a letter from the OPCC - Panel members were sent the letter for reference on 13/10/2021. 10/11/21 - Explanation has been provided - see Annex 3 - and the panel report (PCC Forward Plan and Key Decisions) amended to give further clarity.	November 2021

September 2021	Commissioner's Question Time	R33/21 - Panel members to consider raising the operational issue of artificial intelligence (AI) such as facial recognition technology and 'predictive policing' through algorithms regarding surveillance and CCTV at the informal Panel meeting with the Chief Constable in October.	Panel members/Committee Manager (SCC)	27/10/21 – Panel members considered this, raising it at the Informal meeting.	October 2021
September 2021	Enterprise Resource Planning (Equip) Programme	R35/21 - The ERP (Equip) Programme will be removed as a standing item under Part 2 but will remain under review in the Forward Work Programme with future Panel updates to be brought as and when there is substantial information to report.	Committee Manager (SCC)	October 2021: Committee Manager amended the Forward Work Programme.	September 2021