

Audit & Governance Committee Action Tracking

ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action update
A2/21	20 Sept 2021	Complaints	<ul style="list-style-type: none"> a) Annex to be revised showing 'per pop' and circulated to cttee b) To escalate work with supplier to capture borough/district of complainants c) To circulate quarterly snapshot to cttee d) That the A&G Chairman be informed along with the Cabinet Member when redress payment goes beyond £1K 	Sarah Bogunovic	a) Revised annex emailed to Members on 5 November 2021.
A6/21	29 November 2021	External Audit Procurement	Recommendation from A&G to be forwarded to full Council	Committee Manager	Full Council in December postponed until February 2022
A7/21	29 November 2021	Anti-Fraud and Corruption Strategy and Framework	Council to agree Constitution update	Committee Manager	Full Council in December postponed until February 2022

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A8/21	29 November 2021	Discussed outside of meeting	<ul style="list-style-type: none"> a) Balance of reports – to include negative as well as positive b) Review report template – to include executive summary and have a limit to length of reports c) Officers to be reminded to engage with cllrs when a decision is to be made 	Committee Manager	

COMPLETED RECOMMENDATIONS/REFERRALS/ACTIONS – TO BE DELETED

A3/21	20 Sept 2021	Complaints	That the committee receive quarterly complaints reports and add to committee workplan.	Committee Manager	workplan updated to include complaints update every other meeting Completed
A5/21	20 Sept 2021	Risk Management	That an informal meeting be set up for committee members to discuss and decide which risks they wish to deep dive first.	Committee Manager	Meeting held on 20 October Completed

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A4/21	20 Sept 2021	Internal Audit – Pension Admin	To invite Neil Mason/Anna D’Alessandro to next meeting for update on Pensions Administration Turnaround Programme	Committee manager	Neil Mason attended November Committee Completed
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