

SURREY POLICE AND CRIME PANEL

4 February 2022

OFFICE OF THE POLICE AND CRIME COMMISSIONER MONTH 9 FINANCIAL UPDATE AND ESTIMATE FOR YEAR END OUTTURN

1. SUMMARY

The purpose of this report is to inform the Police & Crime Panel of the OPCC's financial performance at Month 9 for the 2021/22 financial year together with an estimate of the year end outturn against budget.

The budget for the OPCC of £2.8m was agreed in February 2021. As at 31st December 2021, it is estimated that the OPCC will be underspent by £26,348.

2. RECOMMENDATION

It is recommended that the Police and Crime Panel note and comment on the report as appropriate.

3. FURTHER DETAILS

A more detailed breakdown is attached as Appendix A. There are several variances due to timing and assumptions which are reflected in the report. The report includes a transfer of £150,000 from reserves made in the period.

4. CONCLUSIONS

Based on the assumptions made, the OPCC should finish slightly under budget. This assumes that grant payments and commissioned services are implemented by the end of the year. If this does not happen then any unspent amounts will be carried forward into the following year.

5. BACKGROUND INFORMATION/PAPERS/ANNEXES

Appendix 1 – Detailed OPCC Financial report as at the 31st December 2021

9 CONTACT INFORMATION

Lead Officer: Kelvin Menon, OPCC Treasurer

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APPENDIX A – Budget and Costs to 31st December 2021

	Budget 2021/2022	Actual Spend to date	Estimated Outturn	Variance
Police & Crime Commissioner				
Pay, NI and Pensions	91,830	68,762	91,713	-117
Other costs	6,050	1,774	3,500	-2,550
	97,880	70,536	95,213	-2,667
Deputy Police & Crime Commissioner				
Pay, NI and Pensions	70,000	41,252	63,000	-7,000
Other Costs	0	578	1,000	1,000
	70,000	41,830	64,000	-6,000
Staff				
Pay, NI and Pensions	644,900	491,471	644,900	0
Conferences	3,920	753	1,500	-2,420
Mobile phones	410	433	700	290
Travel & Subsistence	5,540	1,637	2,500	-3,040
Training	1,350	863	1,500	150
	656,120	495,157	651,100	-5,020
OPCC Other Costs				
Communications & Consultation	55,000	34,562	55,000	0
Project Funding	55,300	0	15,000	-40,300
Specials Federation Subs	23,000	0	23,000	0
Other Contributions	0	46,724	46,800	46,800
Independent Custody Visitor Scheme	8,200	719	8,200	0
Consultancy	15,150	765	15,000	-150
Chief Officer Recruitment	2,000	0	0	-2,000
Hire of Rooms & Halls	1,000	1,020	1,020	20
Legal Fees	30,300	1,566	30,300	0
	189,950	85,356	194,320	4,370
Memberships				
Association of Police & Crime Commissioners	28,300	30,000	30,000	1,700
Association of PCC Chief Execs	1,270	1,130	1,130	-140
PCC Treasurers Association	2,830	0	0	-2,830
Other Subscriptions	6,320	936	2,500	-3,820
	38,720	32,065	33,630	-5,090
Office Running Costs				
Rents	29,520	22,140	29,520	0
Rates	6,450	4,838	6,450	0
Gas	1,240	930	1,240	0
Electricity	1,240	930	1,240	0
Water & Sewerage	200	150	200	0
Property Maintenance	4,570	2,955	4,570	0
Premises Cleaning	1,880	1,410	1,880	0
Adaptations & Redecoration	3,340	2,978	3,340	0
Furniture, Equipment & Repair	2,000	38	2,000	0
Photocopying	3,400	0	3,000	-400
Postage & Courier Costs	900	270	900	0
Printing	200	0	200	0
Stationery & Office Consumables	500	672	800	300
Books & Publications	250	0	250	0
Recruitment Costs	1,500	0	0	-1,500
Catering	1,180	435	600	-580
Computer Equipment, Software & Consumables	2,350	3,982	5,000	2,650
	60,720	41,727	61,190	470
Audit Costs				
Internal Audit	80,800	60,206	80,800	0
External Audit	40,400	16,471	48,000	7,600
Independent Audit Committee	8,170	4,835	9,670	1,500
Members Attendance Allowance	24,800	13,093	24,800	0
	154,170	94,604	163,270	9,100
OPCC Operational Costs	1,267,560	861,274	1,262,723	-4,837
Grants and Victim Services				
Community Safety Fund	808,000	759,008	808,000	0
Victim Services	817,080	1,280,877	2,144,914	1,327,834
Victim & Witness Care Unit	479,037	479,037	479,037	0
Staff to support grants and victim services	324,270	212,049	324,270	0
Additional Precept funding for new services	650,000	405,491	650,000	0
	3,078,387	3,136,461	4,406,221	1,327,834
Total Expenditure	4,345,947	3,997,735	5,668,944	1,322,997
Income				
Government Grants	-1,390,966	-1,119,697	-2,740,811	-1,349,845
Less: Funding from Reserves	-150,000	-150,000	-150,000	0
Total less Grant	2,804,981	2,728,038	2,778,133	-26,848

