

## Surrey Police and Crime Panel - Forward Work Programme 2022

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

### 2022

DATE	ITEM	Police and Crime Plan Priority <b>TBC (wait for Final Plan)</b>	PURPOSE	OFFICER
Feb 2022	<b>The Police and Crime Commissioner's Proposed Precept</b>		The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2022/23.	Chief Finance Officer
	<b>Budget Update</b> (Twice per year – Feb & Nov) <ul style="list-style-type: none"> <li>• Surrey Police Group Financial Report for Month <b>Eight</b> Financial Year 2022/23</li> <li>• Office of the Police and Crime Commissioner Financial Report for Month <b>Eight</b> Financial Year 2022/23</li> </ul>		As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Chief Finance Officer
<b>TBC – delayed since November 2021 Panel</b>	<b>HO PCC Review Part 2 and General Power of Competence</b>		The Panel to receive a report on the Part 2 review from the OPCC and to include the Panel's submitted responses to the Home Office/LGA.	OPCC / Scrutiny Officer and Democratic Services Assistant
	<b>Standing Items – see list below</b>			

## Appendix 2

DATE	ITEM	Police and Crime Plan Priority <b>TBC</b>	PURPOSE	OFFICER
April 2022	Police and Crime Plan Update (Twice yearly – April/Nov)		To consider progress made against the agreed Police and Crime Plan.	OPCC
<b>TBC – delayed since February 2021 Panel</b>	<b>Levelling Up (Local Recovery &amp; Devolution) White Paper</b>		To consider the implications of the White Paper detailing the review to: <ul style="list-style-type: none"> <li>• Mayoral PCC model - learning from the transfer of PCC and Fire &amp; Rescue Authority (FRA) functions to mayors. This will lay the foundations for the longer-term ambition to increase the number of mayors with responsibility for public safety - outlined in the forthcoming White Paper.</li> <li>• Detailing the changing governance structure in response to unitary authority bids</li> </ul>	OPCC / Scrutiny Officer and Democratic Services Assistant / Panel
	<b>Police Complaints Reform</b>		The Panel to receive a 2 year review report from the OPCC on its fulfilment of the new duties as a result of the complaints reform and adoption of 'Model 1'.	OPCC
Twice a Year (April/Sept)	<b>Surrey Police Recruitment and Workforce Planning</b>		The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	OPCC
	<b>Standing Items – see list below</b>			

DATE	ITEM	Police and Crime Plan Priority <b>TBC</b>	PURPOSE	OFFICER
<b>June 2022 – AGM</b>	<b>Governance Items 2022/23:</b> <ul style="list-style-type: none"> <li>• Election of Chairman</li> <li>• Election of Vice Chairman</li> <li>• Re-establish Complaints SC</li> <li>• Re-establish Finance SC</li> </ul>		Panel to agree memberships and Terms of Reference.	Scrutiny Officer/Democratic Services Assistant
	<b>PCC Annual Report</b>		The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the report prior to its formal publication.	OPCC
	<b>Surrey Police Group End of Year Financial Report for 2021/22</b>		To provide the report.	OPCC – Chief Finance Officer
	<b>Office of the Police and Crime Commissioner End of Year Financial Report for 2021/22</b>		To provide the report.	OPCC – Chief Finance Officer
	<b>PCP Annual Report 2021-2022</b>		A summary of the PCP’s activity over the last year.	Scrutiny Officer/Democratic Services Assistant
<b>Or in September</b>	<b>Surrey PCP Budget 2021-22</b>		End of year report detailing the Panel’s expenditure of the Home Office Grant.	Scrutiny Officer/Democratic Services Assistant
	<b>Standing Items – see list below</b>			

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DATE	ITEM	Police and Crime Plan Priority <b>TBC</b>	PURPOSE	OFFICER
September 2022	Medium Term Financial Plan		To note the MTFP.	Treasurer/CFO
Twice a Year (April/Sept)	Surrey Police Recruitment and Workforce Planning		The PCC to provide an update report on recruitment and workforce planning - to include the retention rate and strategy.	OPCC
<b>TBC – delayed since November 2021 Panel</b>  (There has not been an updated PEEL inspection with gradings since the last report to the panel in November 2020, next report expected in summer 2022)	Performance Review: HMICFRS Inspection Results		To receive an update on what the force is doing to address key areas highlighted in the HMICFRS inspections reports. <ul style="list-style-type: none"> <li>• How effective is the force at investigating crime?</li> <li>• How well does the force understand the current and likely future demand?</li> <li>• Summary of Legitimacy, Effectiveness and Efficiency.</li> </ul> <p>Summary of PCC's responses to reports published by Her Majesty's Inspectorate of Constabulary and Fire &amp; Rescue Services (HMICFRS) about Surrey Police.</p>	OPCC
	Standing Items – see list below			

DATE	ITEM	PURPOSE	OFFICER
October 2022	Informal Meeting	Private informal meeting of the Panel with the Chief Constable of Surrey Police – Panel members to suggest	Scrutiny Officer and Democratic Services Assistant /OPCC

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		items and Scrutiny Officer/Democratic Services Assistant to liaise with OPCC.	
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DATE	ITEM	Police and Crime Plan Priority <b>TBC</b>	PURPOSE	OFFICER
November 2022	<b>Budget Update</b> (Twice per year – Feb & Nov) <ul style="list-style-type: none"> <li>Surrey Police Group Financial Report for Month Six Financial Year 2022/23</li> <li>Office of the Police and Crime Commissioner Financial Report for Month Six Financial Year 2022/23</li> </ul>		As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Johanna Burne / Chief Finance Officer
	<b>Police and Crime Plan Update</b> (Twice yearly – April/Nov)		To consider progress made against the agreed Police and Crime Plan.	OPCC
	<b>Performance Review: HMICFRS Inspection Results</b>		To receive an update on what the force is doing to address key areas highlighted in the HMICFRS inspections reports. <ul style="list-style-type: none"> <li>How effective is the force at investigating crime?</li> <li>How well does the force understand the current and likely future demand?</li> <li>Summary of Legitimacy, Effectiveness and Efficiency.</li> </ul> Summary of PCC's responses to reports published by Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) about Surrey Police.	OPCC

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	<b>Surrey PCP Budget Mid-Year Claim 2022</b>		Mid-year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer/Democratic Services Assistant
	<b>Standing Items – see list below</b>			

<b>STANDING ITEMS: these will appear on every agenda</b>				
<b>Subject/Title</b>	<b>Dates</b>	<b>Police and Crime Plan Priority</b>	<b>Purpose</b>	<b>Contact Officer</b>
<b>PCC Forward Plan and Key Decisions</b>	All	All	To review the key decisions made by the PCC in line with the Police Reform and Social Responsibility Act 2011, Section 28(6). <a href="https://www.surrey-pcc.gov.uk/decisions">Decisions – Office of the Police and Crime Commissioner for Surrey (surrey-pcc.gov.uk)</a>  To review the PCC's forward plan.	OPCC
<b>Performance Meetings</b>	All	N/A	To consider issues raised during monthly discussions between the PCC and the Chief Constable.  Includes the website link and notice of upcoming public meetings.	Johanna Burne - OPCC
<b>Building the Future Update</b>	All	A Force Fit for the Future	A standing item to update the Panel on the future of police estates.	Johanna Burne - OPCC
<b>Surrey Police Recruitment and Workforce Planning Update</b>	Twice a Year  (April/Sept)	A Force Fit for the Future	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Johanna Burne - OPCC

**Appendix 2**

<b>Recommendations Tracker and Forward Work Programme</b>	All	N/A	To monitor responses, actions and outcomes against recommendations or requests for further actions. To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Scrutiny Officer/Democratic Services Assistant
<b>Commissioners Question Time</b>	All	N/A	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner – questions to be provided four working days in advance.	Scrutiny Officer/Democratic Services Assistant
<b>Complaints</b>	All	N/A	To monitor complaints received against the PCC and / or the DPCC	Scrutiny Officer/Democratic Services Assistant

<b>ITEMS KEPT UNDER REVIEW</b>				
<b>ERP (Equip) Programme</b>	Part 2	Part 2	Updates under Part 2 to be provided where appropriate.	OPCC

## Appendix 2

**Working Groups – re-established June 2021:**

Group	Membership	Purpose	Reporting Dates
<b>Complaints Sub-Committee</b>	<ul style="list-style-type: none"> <li>• Councillor David Reeve - Chairman</li> <li>• Councillor Bruce McDonald - Vice-Chairman</li> <li>• Councillor John Furey</li> <li>• Councillor Valerie White</li> <li>• Councillor John Robini</li> <li>• Councillor Bernie Spoor</li> <li>• Independent Member - Mr Philip Walker</li> <li>• Councillor Paul Kennedy (<i>substitute</i>)</li> </ul>	To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
<b>Finance Sub-Group</b>	<ul style="list-style-type: none"> <li>• Councillor David Reeve - Chairman (ex-officio)</li> <li>• Councillor Bruce McDonald - Vice-Chairman (ex-officio)</li> <li>• Councillor Paul Kennedy</li> <li>• Councillor Mick Gillman</li> <li>• Councillor Valerie White (agreed at Panel meeting: 15/09/21)</li> <li>• Independent Member - Mr Martin Stilwell</li> </ul>	To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.