



## OFFICER REPORT TO COUNCIL

### MEMBER DEVELOPMENT STRATEGY REVIEW 2021-23

#### **KEY ISSUE/DECISION:**

To review the Member Development Strategy and agree suggested changes from the Member Development Steering Group.

#### **BACKGROUND:**

1. In March 2011, the County Council approved an Elected Member Development Strategy. It was agreed that the strategy would be reviewed every other year, with updates coming to the council in 2013, 2015, 2017 and 2019. Accordingly, Member Development Steering Group (MDSG) (chaired by the Cabinet Member for Communities) have reviewed the strategy ahead of its approval at County Council.

#### **STRATEGY REVIEW**

2. The Member Development Task Group has reviewed the strategy, taking into consideration changes brought about by the County Council's move of headquarters from County Hall, Kingston, to Woodhatch Place, Reigate, and the impact of the Covid-19 pandemic.
3. A summary of the key changes is detailed below:

#### **AMENDMENTS TO CHAIR AND VICE-CHAIR OF COUNCIL ROLE PROFILES**

4. **Appendix 2** sets out Councillor Role Profiles. The Role Profile for the Chair of Council has been updated to reflect the change of title in May 2021 from "Chairman" to "Chair", and an additional point under Key Duties and Responsibilities has been added: "10. To support and promote the role of the Surrey Young Mayor within the council."
5. The Role Profile of the Vice-Chair of Council has been amended to reflect the change of title in May 2021 from "Vice-Chairman" to "Vice-Chair".
6. All other Member Role Profiles remain unchanged.

## IMPACT ASSESSMENTS FOR MEMBER DEVELOPMENT ACTIVITY

7. From 2022, Impact Assessments will be carried out on a selection of Member learning and development activities to facilitate more effective evaluation of the impact of the council's investment in this area. The Impact Assessment Form is attached as **Appendix 4**, and results will be reported to the MDSG on a quarterly basis

### **RECOMMENDATIONS:**

That the revised Member Development Strategy and its appendices are approved by County Council.

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**Lead/Contact Officers:** Sarah Quinn, Member Services Manager, Democratic Services

#### **Sources/background papers:**

Elected Member Development Strategy (Revised November 2021)  
Elected Member Development Strategy – Appendix 1 (Four Year Learning and Development Plan)  
Elected Member Development Strategy – Appendix 2 (Councillor Role Profiles revised 2021)  
Elected Member Development Strategy – Appendix 3 (Protocol for Elected Member Attendance at External Training and Conferences)  
Elected Member Development Strategy – Appendix 4 (Impact Assessment Form for Member Development Activities)

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