

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER  
March 2022**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/ Actions	Update/ Response	Responsible Officer/ Member
<b>19 March 2021</b>	A New Rail Strategy for Surrey 2021	A Member requested that paragraph 40 – Environmental Sustainability Implications – of the Cabinet report also reference the range of positive implications for climate change that the schemes and interventions brought forward by the Council in delivering the New Rail Strategy for Surrey would have. This was to further indicate how the New Railway Strategy supported other Council priority areas, such as achieving net carbon.	Noted.	Matt Furniss, Cabinet Member for Transport & Infrastructure
		The Committee recommends that the Cabinet Member for Highways ensures that the Service identifies any small schemes in the county that could improve residents’ access to railway stations quickly and that a commitment to do so is included in the report to Cabinet on 30 March 2021.		Matt Furniss, Cabinet Member for Transport & Infrastructure
	Surrey Climate Change Strategy	The Select Committee recommends that the newly appointed Committee reviews the final delivery plan before the Cabinet takes its decision on 29 June 2021.		Communities, Environment & Highways Select Committee

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	<p>Surrey Fire and Rescue Service Implementation Of Making Surrey Safer - Our Plan 2020 - 2023</p>	<p>It is recommended that the Select Committee adopt the following points identified by the Working Group as the basis for future scrutiny of the SFRS:</p> <ul style="list-style-type: none"> <li>• Areas of ongoing improvement work that form part of the ‘Making Surrey Safer’ Plan such as improving workforce diversity and recruitment to on-call positions</li> <li>• Analysing comparative data showing the relative performance of SFRS with other suitable peer Fire and Rescue Authorities</li> <li>• Analysis of incidents where the first appliance to critical incidents exceeded 10 minutes</li> <li>• Analysis of satisfaction levels with the Service’s communications</li> <li>• Qualitative evidence from frontline staff on changes to the SFRS</li> </ul>	<p>The Committee received an update report from SFRS ON 21 January 2022.</p>	<p>Communities, Environment &amp; Highways Select Committee</p>
<p><b>16 September 2021</b></p>	<p>South Western Railway (SWR) consultation</p>	<p>The Select Committee recommends that the following key points are reflected in Surrey County Council’s formal response to the South Western Railway (SWR) consultation:</p> <ol style="list-style-type: none"> <li>i. The Council challenges the rigour of the prediction of 60% pre pandemic levels at peak periods in the proposed timetable. Should this prove too low, the prospect of the passenger over-crowding across the network (with health implications with continuing COVID) is alarming for Surrey residents.</li> <li>ii. Therefore, it is imperative that SWR develop a high level of flexibility to adjust the timetable at short notice in such circumstances.</li> </ol>	<p>Noted by the Service and incorporated.</p>	<p>Matt Furniss, Cabinet Member for Transport &amp; Infrastructure</p>

		<ul style="list-style-type: none"> <li data-bbox="728 135 1404 311">iii. The cuts to services run counter to the Council’s emerging Local Transport Plan and its Climate Change Strategy, both of which actively seek to encourage people to use public transport at all times of the day.</li> <li data-bbox="728 351 1404 710">iv. At individual level, the extensive peak and off-peak reductions affecting stations in Epsom and Ewell and Mole Valley will cause considerable inconvenience and act as a perverse disincentive to rail travel in favour of the car. The Council also asks whether liaison has taken place with Southern who also serves this route. The County Council would like the service to remain at pre pandemic level and abandon this change.</li> <li data-bbox="728 750 1404 957">v. The Council welcomes the new rolling stock of ten car trains but notes that, despite this, peak hour seats in December 2022 will only be 86% of May 2019 levels. The Council would be disappointed if this results in even more passengers having to stand.</li> <li data-bbox="728 997 1404 1284">vi. The Council has strong reservations as this proposal runs contrary to Surrey County Council’s Climate Change targets and sustainable travel policies. In addition, there are serious concerns about fewer trains on Sundays, which hampers the service’s ability to support the leisure provision and reduces availability during the peak time.</li> </ul>		
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	<p>Highway’s New Term Maintenance Contract</p>	<p>While supporting the contents of the Report and the rigorous process leading to the award of the contract, the Committee recommends:</p> <ul style="list-style-type: none"> <li>i. Timely and robust details of the specific improvements Surrey residents will be expecting from this new contract, particularly regarding the reporting of and quality of work on potholes and other highways matters and the overriding importance of ‘Right First Time’.</li> <li>ii. Early publication of the chosen contractor’s commitment to “improve engagement with residents” and improve communication with them on planned works etc. and collaboration more generally. This should also involve elected Divisional members. The Reference Group of Councillors which has been involved throughout the contracting process can play a constructive role in helping shape these.</li> <li>iii. That a robust process remains in place for the transition phase and initiated for mobilisation period.</li> <li>iv. That unannounced and random spot checks on a regular basis be considered as part of an effective contractual management process; the contract is easy to understand with strong governance and monitoring provisions for dispute resolution mechanism and in an unlikely termination scenario from Surrey County Council’s perspective.</li> </ul>	<p>Noted by the Service and Cabinet Member.</p>	<p>Matt Furniss, Cabinet Member for Transport &amp; Infrastructure</p>
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		<p>v. More publicity/communication be considered for social value activities and projects undertaken as part of the new partnership.</p>		
	<p>Buses Back Better</p>	<p>Communities, Environment and Highways Select Committee support the County Council’s intention to produce a Bus Service Improvement Plan and the creation of an Enhanced Partnership Scheme, both of which are a National Bus Strategy requirement and commends the extensive range of ambitious initiatives contained in the Report, while also recommending that:</p> <p>i. Serious consideration be given to reducing bus fares (at least on some routes to begin with) as stipulated in the Government’s Policy document and in order to make bus travel for Surrey residents a more viable and better value option compared to driving a car.</p> <p>ii. Family discount and other concessions (U18s, U16s, etc.) bus fares be considered as part of the Bus Service Improvement Plan (BSIP).</p> <p>iii. Any app for passengers includes information on the location of the expected service and the next available bus on the map.</p> <p>iv. The scope, terms of reference etc. for the Partnership Governance Board and the Stakeholder Reference Group are rigorously defined and delineated</p>	<p>Recommendations noted by the Cabinet/Cabinet Member.</p>	<p>Matt Furniss, Cabinet Member for Transport &amp; Infrastructure</p>

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		<p>to help ensure the credibility and effectiveness of the Enhanced Partnership.</p> <p>v. Actively pursue the process, wherever possible, to make all Surrey buses to run on non-fossil fuel.</p> <p>vi. Better communication, awareness and publicity campaign as part of the wider Greener Future piece.</p>		
	<p>Safety Cameras in Surrey</p>	<p>The Select Committee supports the proposed revisions and specifically endorses the creation of the “community concern” sites that may become eligible for cameras but cautions that:</p> <p>i. Any unrealistic expectations among residents are not raised about new average speed cameras.</p> <p>ii. In exploring alternative options before the use of cameras in “community concern” areas, these options themselves do not become a reason (costs etc.) resulting in no decision is ever reached.</p> <p>iii. Members should be able to request, wherever appropriate, spot cameras for a community concern site using their respective divisional highways allocation and other sources without unnecessary constraints.</p> <p>iv. A roadmap of the process and prioritisation of requests – existing and new – be put in place and communicated accordingly to all relevant stakeholders.</p>	<p>Noted.</p>	<p>Matt Furniss, Cabinet Member for Transport &amp; Infrastructure</p>

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<p><b>15 December 2021</b></p>	<p>Scrutiny of 2022/23 Draft Budget and Medium-Term Financial Strategy to 2026/27</p>	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>i. The Select Committee would like to seek assurances from the Cabinet that the final 2022/23 budget has adequate resources allocated to support the high priority action plans and intended outcomes in relation to: <ul style="list-style-type: none"> <li>a) Climate Change and Greener Futures Delivery Plans;</li> <li>b) A shift to Local Transport Plan 4 and active travel; and</li> <li>c) Recommendations of the Greener Futures Reference Group previously presented to Cabinet.</li> </ul> </li> <li>ii. Cabinet Member to provide evidence in the final budget to assure the committee that the additional capacity planned for the Planning Enforcement Team is adequate and realises additional revenue in terms of recovered costs.</li> <li>iii. Asks Cabinet to seriously consider a parallel carbon budget (carbon impact of the total budget) in 2023/24 to be set alongside the financial budget so the carbon emission implications of decisions as well as the financial implications can be scrutinised</li> </ul> <p>Request for information:</p> <ul style="list-style-type: none"> <li>a) A briefing note specific to this Select Committee’s remit, following the finance settlement, be circulated to the Select Committee as soon as possible.</li> </ul>	<p>The recommendations were compiled in a joint Select Committee report to the Cabinet on 18 January 2022 for their consideration.</p>	<p>Matt Furniss, Cabinet Member for Transport &amp; Infrastructure</p> <p>Leigh Whitehouse, Deputy Chief Executive &amp; Executive Director for Resources</p> <p>Anna D’Alessandro Finance Director, Corporate &amp; Commercial</p> <p>Katie Stewart, Executive Director for Environment, Transport &amp; Infrastructure</p> <p>Marie Snelling, Executive Director for Customer &amp; Communities</p> <p>Mark Hak-Sanders Strategic Finance Business Partner</p> <p>Rachel Wigley, Director Finance, Insights &amp; Performance</p>
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		<p>b) A service response note about a review of budget efficiency in highways (i.e. resurfacing machine).</p>		
	<p>Economy and Growth: Programme for Growth (Including Levelling Up White Paper and County Deals)</p>	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>i. Enhancement and alignment of the publicly available Key Performance Indicators (KPIs) by the service to better support the Surrey County Council’s strategic priority outcome of ‘Growing a sustainable economy from which everyone can benefit’ –some of the KPIs should have a shorter timescale to assess and monitor progress with a definition of what is meant by ‘sustainable growth’;</li> <li>ii. A timely assessment of the implication for the economic growth and greener futures agendas should Surrey not be chosen for a pilot County Deal;</li> <li>iii. A more explicit focus on how the County’s ambitious Economic Growth Strategy is an integral component of its equally ambitious Climate Change ambitions (the economic growth is consistent with climate change, greener futures and net zero ambitions of the Council);</li> <li>iv. Identification, awareness and reporting of who is responsible for delivery and monitoring (Paragraph 29 of the report) the impact of the performance;</li> <li>v. A further report to the Communities, Environment and Highways Select Committee to include updates on:</li> </ul>	<p>The Select Committee recommendations were noted by the Cabinet Member and the Executive Director present at the meeting. Subsequently they were formally conveyed to Cabinet on 22 February 2022 and their response can be found <a href="#">here</a></p>	<p>Tim Oliver, Leader of the Council</p> <p>Michael Coughlin Executive Director Partnerships, Prosperity and Growth</p>

		<ul style="list-style-type: none"> <li>a. Detailed information following the publication of the Levelling Up White Paper;</li> <li>b. LEP review and future course of action;</li> <li>c. Specific information and clarity about the delivery and monitoring aspects, including publicly available key performance indicators to assess and monitor progress;</li> <li>d. How the Council holds economic ambitions and priority objectives and climate change ambitions and priority objectives in balance, to ensure a sustainable economy for Surrey.</li> <li>e. Feedback and lessons about the highways/regeneration pilots (e.g. Horley, Staines, Farnham etc.)</li> <li>f. 5G roll-out and communication with local stakeholders including Members and small businesses;</li> <li>g. Progress on discussion with Hampshire County Council and on Economic Prosperity Board;</li> <li>h. Any other relevant update relating to County Deal, LEP review, economy and growth, including response to aforementioned points 1-4;</li> </ul> <p>Request for information/action:</p> <ul style="list-style-type: none"> <li>a) Request for the Cabinet to share reports presented to The Growth Board to the Select Committee.</li> </ul>		
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		b) Officers to share details of the Innovation Loan Fund when they are ready.		
	Surrey Public Mortuary	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>i. Appreciates the progress that has been made in developing the business case, especially the partnership with the Surrey NHS hospital trusts and the University of Surrey;</li> <li>ii. Work in partnership with appropriate local educational institutes to encourage participation, involvement and take up in this discipline;</li> <li>iii. Supports the adoption of Option 4;</li> </ul>	<p>The service noted the recommendations.</p> <p>Future plans will be developed and attendance at further and higher education establishments will be scoped once development of the public mortuary have moved forward.</p>	Steve Owen-Hughes, Director, Community Protection & Emergencies
<b>21 January 2022</b>	Surrey Fire and Rescue Service Report on Her Majesty's Inspectorate of Fire and Rescue Services Inspection Report	<p>Recommendations</p> <ul style="list-style-type: none"> <li>i. Welcomes the notable improvements in the Service's performance as reflected in the Inspectorate's Report and expresses its expectation that progress should accelerate and intensify such that it improves on its performance from the 2021 report at the next inspection.</li> </ul>	An Inspection Improvement Plan is currently in development and will be shared with the Select Committee at the next meeting. Progress will continue to be monitored and the service welcomes the scrutiny that the Select Committee will bring to support continuous improvement.	<p>Kevin Deanus, Cabinet Member for Community Protection</p> <p>Steve Owen-Hughes, Director, Community Protection &amp; Emergencies</p>

		<ul style="list-style-type: none"> <li>ii. Asks to be informed at regular intervals (bi-annually or sooner if possible) about the timings and components of the Updated Improvement Plan, with the Plan included in the future update to the Select Committee.</li> <li>iii. Urges the Service to address where the ratings declined from good to require improvement.</li> <li>iv. Recommends the Service to have a major focus on further improving and addressing staff concerns and aspirations, and for credible mechanisms to measure success of its initiatives.</li> <li>v. Recommends the Service to continue to explore more effective ways to communicate (including the use of appropriate social media channels) in order to highlight its improvements, achievements, prevention messaging as well as challenges.</li> </ul>	<p>The service will be presenting a paper on the Inspection Improvement Plan and progress against the actions to the Select Committee on 6 October 2021.</p> <p>The Inspection Improvement Plan will address all areas requiring improvement. In addition, a plan to continue and develop this work for areas rated 'good' is to be developed further.</p> <p>The service is committed to addressing staff concerns and aspirations. Feedback is collected from engagement sessions with teams within the service, providing updates for staff through the staff newsletter. Both qualitative and quantitative measures are being used to measure success.</p> <p>Surrey Fire and Rescue Service's Communications Team has grown the service's social media channels have grown resulting in a monthly infographic being produced to highlight</p>	
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			operational and prevention/protection achievements in the previous month. Communications are continually evaluated.	
	Surrey Electric Vehicle Public Chargepoints Progress and Preferred Procurement Option	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>i. Asks Cabinet Member to consider postponement of the 25 January Cabinet report titled ‘Surrey Public Electric Vehicle Chargepoint Procurement Plan’ so that issues raised by the Members of the Select Committee can be considered and reflected in the final report presented to Cabinet.</li> <li>ii. Requests a further information update report be presented to the Select Committee meeting at its special meeting on 7 February 2022.</li> </ul>	Following the Select Committee meeting, the wording of the Cabinet report had been revised such that the Chair and Vice Chairs believe it now addresses the concerns raised by the Select Committee and a further information update report will be presented to the Select Committee on 7 February, as requested.	<p>Matt Furniss, Cabinet Member for Transport and Infrastructure</p> <p>Katie Stewart, Executive Director for Environment, Transport &amp; Infrastructure</p>
	Community Recycling Centre Policy Changes	<p>In supporting all three policy changes listed in the report, the Select Committee:</p> <ul style="list-style-type: none"> <li>i. Asks the Cabinet Member to consider joint agreements with neighbouring authorities to facilitate and help residents in using the nearby recycling centres/facilities that might fall under other local authorities;</li> </ul>	The Service will continue to seek opportunities for joint agreements with neighbouring authorities wherever this is possible, in addition to those already in place with West Sussex County Council and the Royal Borough of Windsor and Maidenhead	<p>Marissa Heath, Cabinet Member for Environment</p> <p>Katie Stewart, Executive Director for Environment, Transport &amp; Infrastructure</p> <p>Carolyn McKenzie, Director of Environment</p>

		<ul style="list-style-type: none"> <li>ii. To minimise longer travel; environmental impact; and to encourage more recycling, asks the Cabinet member to explore whether the Surrey County Council Recycling Centres should extend their opening times and days to cover the whole week; and consider developing pedestrian access to recycling facilities in future; and</li> <li>iii. Asks that the Service put in place a mechanism whereby local residents can register online to comply with these changes as opposed to only being able to do so onsite - and often only after sitting in a long queue.</li> </ul>	<p>The extension of current opening hours and days will be investigated as part of Surrey County Councils waste contract re-procurement in 2024.</p> <p>Once the proposed system of registrations have taken effect investigations will take place into further development and the possible implementation of a resident registration system using the automatic number plate recognition (ANPR) cameras to monitor use.</p>	
<p><b>7 February 2022</b></p>	<p>Local and Joint Committee Highway Function</p>	<p>The Select Committee, in principle, support the recommendations in the draft Cabinet report titled ‘Local and Joint Committee (LC/JC) Highway Function’ subject to the following areas being addressed:</p> <ul style="list-style-type: none"> <li>i. All references to Community Network Approach (CNA) in the Cabinet report be removed. [Any future CNA proposal needs to be fully developed first with a draft provided to Members for their comments and feedback].</li> <li>ii. County wide Integrated Transport Scheme (ITS) funding is apportioned using the same methodology used previously which is a top slice of £100,000 to districts and boroughs and</li> </ul>	<p>The recommendations were noted by the relevant Cabinet Members and directorates who were present at the meeting. Recommendations were formally conveyed to the Cabinet on 22 February 2022 who provided their response <a href="#">here</a></p>	<p>Matt Furniss, Cabinet Member for Transport and Infrastructure</p> <p>Mark Nuti, Cabinet Member for Communities</p> <p>Katie Stewart, Executive Director for Environment, Transport &amp; Infrastructure</p>

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		<p>then the remaining amount splits between the 81 members, for the transition year only.</p> <ul style="list-style-type: none"> <li>iii. An information sheet about how the Community Infrastructure Levy (CIL) aspect will be incorporated under the new arrangement be circulated to assist Members, or a detailed report is brought to the Select Committee.</li> <li>iv. Asks residents continuing to have the right to present petitions and questions to Joint Committees/Local Committees on highways matters during the transition period even if the other components (Members' allocations, parking reviews, etc.) are taken out of their jurisdiction.</li> <li>v. Any new proposal must be accessible to all – especially those with no digital/internet access.</li> </ul>		<p>Marie Snelling, Executive Director for Customer &amp; Communities</p>
	<p>Surrey Electric Vehicle Public Chargepoints Progress and Preferred Procurement Option</p>	<p>The Select Committee:</p> <ul style="list-style-type: none"> <li>i. Agrees to the establishment of a Member Reference Group which will be engaged to provide scrutiny support to the procurement exercise, including in helping to define the outcomes to be specified in the procurement and the network plan.</li> <li>ii. Membership of the Member Reference Group.</li> </ul>	<p>Agreed</p>	<p>Matt Furniss, Cabinet Member for Transport and Infrastructure</p> <p>Katie Stewart, Executive Director for Environment, Transport &amp; Infrastructure</p>