

**Surrey Police & Crime Commissioner Succession Plan:  
Contingency Arrangements**

In the event of the extended absence or a vacancy in the role of Police & Crime Commissioner for Surrey, this document sets out succession and contingency arrangements to ensure that business can continue until such time as the Commissioner returns or a by-election is held.

This plan should be considered alongside current governance arrangements, which are set out in the Police & Crime Commissioner and Chief Constable's joint Scheme of Governance (which includes the Scheme of Delegation, Financial Regulations and Contract Standing Orders) and the OPCC's business continuity plans.

In the event of any extended period of absence or partial incapacitation, the Commissioner would delegate to the Chief Executive (in consultation with the Deputy Police & Crime Commissioner) those decisions that she was unable to make but which, in such circumstances, the Chief Executive could take on the Commissioner's behalf.

In the event of a vacancy in the role of Commissioner (be that due to resignation, death, disqualification, suspension or if the Commissioner is 'incapacitated'), the Deputy Police & Crime Commissioner will exercise the functions of the Commissioner until the Police & Crime Panel approves the appointment of an Acting Commissioner. For the avoidance of doubt, it would be the recommendation of the Commissioner that the Deputy Police & Crime Commissioner be appointed to this role by the Panel. The Acting Police & Crime Commissioner would remain in post until either the return of the Commissioner, or until a by-election is held.

**Annex 1**

**Approved by:**

..... Police & Crime Commissioner for Surrey

.....Deputy Police & Crime Commissioner for Surrey

.....Chief Executive, Office of the PCC for Surrey

Date:

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