

SURREY POLICE AND CRIME PANEL**PCC Forward Plan and Key Decisions****21 April 2022****SUMMARY**

This report provides information on the key decisions taken by the PCC from February 2022 to present and sets out details of the Office's ongoing Forward Plan for 2022/2023.

Decision Making and Accountability Framework

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

Forward Plan 2022/2023

The PCC gives advance notice to the public of when certain decisions will be taken or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

Decisions: Making and Publicising Key Decisions

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website (<https://www.surrey-pcc.gov.uk/transparency/archive/decisions/>) unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off eight key decisions since the last Panel meeting in February 2022 (see Appendix B).

RECOMMENDATIONS

The Panel is asked to note the report.

LEAD OFFICER: Sarah Gordon, PA to the PCC

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Appendix A - OPCC FORWARD PLAN

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER	Decision Notice
January 2022	Joint Audit Committee – 26/01/2022	Agenda and Papers	SG	N
January 2022	ICV Annual Training	Training Day	ED	N
January 2022	Pension Board 02/02/2022	Agenda and Papers	RL	N
January 2022	ICV Annual Training	Training Day	ED	N
Feb/March 2022	Related Party Disclosures and Interests	Annual update	SG	N
March 2022	End of Year processing		RL/KM	N
April 2022	Joint Audit Committee Meeting	Agenda and Papers	SG	N
May 2022	Community Safety Fund Grants	Decisions published on grants	SH	Y
May 2022	Contacts Update	To update contact lists following elections (MPs/council leaders etc.)	PA	N
July 2022	Annual Report	To be written and published	JB/ NR	N
July 2022	Draft Financial Statements for 2021/22	CFO to approve	KM	N
July 2022	Joint Audit Committee	Agenda and Papers	SG	N
May – July 2022	Procurement to design phase new website	PCC appraised, considerations logo, branding, accessibility	NR/JS	N
July 2022	Pension Board	Agenda and Papers	RL/KM	N
October 2022	Joint Audit Committee	Agenda and Papers	SG	N

OFFICIAL

January 2023	Joint Audit Committee	Agenda and Papers	SG	N
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Appendix B - OPCC Decision Log 2022

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend/Amount
1	Treasury and Capital Strategies	27/01/2022	Kelvin Menon	Yes	27/01/2022	Official	Yes	NA
2	External Auditor Appointment	27/01/2022	Kelvin Menon	Yes	27/01/2022	Official	Yes	NA
3	Mid Year Prudential Indicators	27/01/2022	Kelvin Menon	Yes	27/01/2022	Official	Yes	NA
4	Precept and Budget for 2022/23	09/02/2022	Kelvin Menon	Yes	09/02/2022	Official	Yes	NA
5	Community Safety Fund February	24/02/2022	Sarah Haywood	Yes	24/02/2022	Official	Yes	£49,727.35
6	Precept Funding Agreements	25/02/2022	Damian Markland	Yes	25/02/2022	Official	Yes	£485,727.00
7	3rd Qtr financial performance and virements	08/03/2022	Kelvin Menon	Yes	11/03/2022	Official	Yes	See decision paper
8	Reducing Reoffending Fund March	14/03/2022	Craig Jones	Yes	14/03/2022	Official	Yes	£2,500

Total: £537,954.35

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