

**POLICE AND CRIME PANEL  
ACTIONS AND RECOMMENDATIONS TRACKER  
SEPTEMBER 2022**

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Meeting	Item	Recommendation/Action	Responsible Officer/Member	Deadline	Progress Check On	Update/Response
June 2020	Police and Crime Plan 2018-2020 – Progress	<b>R17/20</b> - The new long-term strategy for police housing will be provided to the Panel in due course.	OPCC			<p>The OPCC note that the strategy is still under development.</p> <p>10/11/2020 - Not yet finalised but an update will be provided to a future meeting.</p> <p>22/01/21 - 01/09/21 - The new long-term strategy for police housing is being worked up with a view to proposals coming to the March meeting of the Building the Future Board. After which it can be provided to the Panel once finalised.</p> <p>10/11/21 - This remains work in progress and is being considered alongside the ongoing work to determine the future location of the Force's HQ.</p>

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						15/06/2022 – Updates to provided at Panel meetings, where there is something substantive to report.
March 2021	Hate Crime	<b>R8/21</b> - The PCC will look into the results of Surrey Fire and Rescue Services’ joint initiative in which residents could walk into designated fire stations to report hate crimes and look at extending that initiative to Borough and District Councils who he worked closely with.	OPCC			16/06/21 - Response from Surrey Police:  The initiative stalled due to the Covid pandemic, and will be looked at again to progress once the Force is able to.  01/09/21 and 10/11/21, 18/02/22, and 08/09/2022 - This project is still on hold.
June 2021	Re-establishment of the Complaints Sub-Committee 2021/22	<b>R16/21</b> - A review of the Complaints Protocol will be undertaken.	Support Officer (SCC)/Complaints Sub-Committee	N/A	N/A	28/07/2022 – The revised Complaints Protocol will come to the September Panel meeting.

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September 2021	Building the Future Update	<p><b>R23/21</b> - An in-depth report will be provided to the Panel in due course following the Strategic Estates Assessment on what RIBA Stages 4-8 would entail including:</p> <ul style="list-style-type: none"> <li>- the aligning of the Surrey Police Estates Strategy and the Surrey Police Housing Strategy: including decisions around the Eastern Operating Base in Reigate/Reigate Police Station, Woking Police Station, the Dog School, covert operations, agile working.</li> <li>- the timescales between the Stages.</li> <li>- how the financing of the Programme would be</li> </ul>	OPCC			<p>10/11/21 - The OPCC Chief Executive will liaise with the Committee Manager (SCC) to establish an appropriate date for this information.</p> <p>24/11/21 - The detailed report on the Building the Future Programme should now reflect the decision for the Surrey Police headquarters to remain at Mount Browne, Guildford.</p> <p>11/01/22 - An update on the Programme will be provided at the April Panel meeting as there will be more to update Panel Members on.</p> <p>17/1/22 – A site visit to Mount Browne has been organised for Panel Members on Wednesday, 23 March 2022.</p> <p>22/03/22 – Site visit and update to formal meeting postponed due to</p>
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		<p>reviewed and the impact of the Medium Term Financial Plan 2021/22 to 2025/26, the overall costs and budget so far (see action 2), including for each of the two options for the new headquarters - to remain at and redevelop Mount Browne or to carry on with delivering the new headquarters at the Leatherhead site.</p>				<p>Member availability. Site visit to be held in June with update into 30 June Panel meeting.</p> <p>15/06/2022 – Site visit and briefing to take place in early autumn with new Panel Membership.</p>
September 2021	Commissioner's Question Time	<p><b>R34/21</b> - The Panel will consider scrutinising how CCTV could be used effectively in Surrey.</p>	<p>Panel members/Scrutiny Officer (SCC)</p>			<p>10/11/21 - A research briefing is being prepared, looking at:</p> <ul style="list-style-type: none"> <li>- Different approaches to CCTV across Surrey's Boroughs and Districts.</li> <li>- Approaches to CCTV nationally by other countries.</li> </ul>

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						<p>15/02/2022 – Paused by Chairman and Vice-Chairman due to ongoing discussions by Surrey Leaders Group.</p> <p>08/09/2022 – The Chairman and Vice-Chairman to discuss approach moving forward.</p>
November 2021	Draft Police and Crime Plan 2021-2025	<b>R39/21</b> - The Panel to consider the PCC's offer for the head of the Roads Policing Unit (RPU) to present to the Panel.	Panel			<p>15/06/2022 – In progress</p> <p>08/08/2022 – A date tbc. Waiting until full establishment of officers and delivery of fleet vehicles.</p>

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November 2021	Performance Meetings	<b>R46/21</b> - All the routes of communication will be collated and included in the statistics for the 101 service, particularly the statistics around Facebook Messenger within the digital 101 service.	OPCC			18/02/22 - The Force are still collating data around digital contact. Once this is available it will be provided to the panel.
February 2022	Commissioner's Question Time	<b>R5/22</b> – The DPCC to provide further information, including data, on Surrey Police's approach to tackling unsafe driving by young people.	DPCC			05/04/22 - In progress.  15/06/2022 – Verbal update to provided at June Panel.  08/09/2022 – DPCC to provide an update asap.

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April 2022	Police and Crime Plan Progress 2021-2025	<b>R10/22</b> – The Office of the Police and Crime Commissioner to share the analysis on Call It Out survey and the national Streetsafe tool.	OPCC			<p>15/06/22 – OPCC would suggest that the PCP look to add this as a substantive agenda item to a future meeting.</p> <p>28/07/2022 – Chairman and Vice-Chairman to agree which Panel meeting this item will come to at a planning meeting.</p>
April 2022	Police and Crime Plan Progress 2021-2025	<b>R11/22</b> – The Deputy Police and Crime Commissioner to provide information on the other options available for young people who have been excluded from school.	DPCC			<p>15/06/22 – DPCC to provide verbal update at June meeting.</p> <p>08/09/2022 – DPCC to provide an update asap.</p>

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April 2022	Police and Crime Plan Progress 2021-2025	<b>R13/22</b> – The Support Officer to organise a briefing from the Force on the new Vanguard Road Safety Team.	Support officer (SCC)			15/06/22 – In progress  08/08/22 – Will be completed in conjunction with R39/21.
April 2022	Police Complaints Reform	<b>R14/22</b> – The OPCC to provide the average time taken to progress complaints reviews in the first and second halves of FY2021/22.	OPCC			08/09/2022 – Response:  <b>First half of FY2021/2022 (1 April to 30 September 2021):</b> Total number of cases = 76 Of which proceeded to review = 59 Avg. time from acknowledgement letter to issue of outcome letter = 51.55 days / approx. 7.52weeks  <b>Second half of FY2021/2022 (1 October 2021 to 31 March 2022):</b> Total number of cases = 81 Of which proceeded to review = 70



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						<p>Avg. time from acknowledgement letter to issue of outcome letter = 60.22 days / approx. 8.60weeks</p> <p><b>Combined FY2021/2022 Average:</b>          Total number of cases = 157          Of which proceeded to review = 129          Avg. time from acknowledgement letter to issue of outcome letter = 56.25 days / approx. 8.03weeks</p> <p><b>Caveats:</b></p> <ul style="list-style-type: none"> <li>▪ Average time to complete is based on total number of complaints that proceeded to review only. Other cases, such as where the applicant was out of time or a review request was not the correct route of appeal, are not included in the calculation (if they were, the average would come down but</li> </ul>
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						<p>that may artificially distort the result).</p> <ul style="list-style-type: none"> <li>Figures do not account for variation in case complexity.</li> </ul>
June 2022	Police and Crime Commissioner Commissioning Strategy – 2022-2025	<b>R18/22</b> – The Head of Policy and Commissioning to provide outcome data for one or two commissioning grants.	Lisa Herrington, Head of Policy and Commissioning (OPCC)			08/09/2022 – In progress.
June 2022	Commissioner's question time	<b>R19/22</b> – The Police and Crime Commissioner to bring the guidance on unauthorised encampments to the Panel when published.	OPCC			08/09/2022 – Not yet published.