

## Resources and Performance Select Committee Forward Work Programme 2021 – 2022

**Resources and Performance Select Committee | Chairman: Cllr Nick Darby | Scrutiny Officer: Kunwar Khan  
Democratic Services Assistant: Laila Laird**

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
Friday 9 December 2022	Scrutiny	<b>Data Insights Transformation Programme</b>	To receive an update about Data Insights Transformation Programme.	To assure the Select Committee of informed decision-making; assurance that there is a robust business intelligence function in place that is underpinned with up to date and relevant information.	Empowering communities	<p>Ayesha Azad, Cabinet Member for Finance and Resources</p> <p>Rachel Crossley, Joint Executive Director for Public Service Reform</p> <p>Angela Lawrence, Head of Data</p>

	Scrutiny	<b>2023/24 Draft Budget report with Treasury Management Strategy</b>	For the Select Committee to scrutinise the draft 2022/23 budget, Medium-Term Financial Strategy and other relevant information, before it is finalised in January 2022.	To ensure the 2023/24 budget deliver good value.	Growing a sustainable economy so everyone can benefit	<p>Ayesha Azad, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Anna D'Alessandro, Director, Corporate Finance and Commercial</p> <p>Nicola O'Connor, Strategic Finance Business Partner</p> <p>Rachel Wigley, Director - Finance, Insights and Performance</p>
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	Scrutiny	Investment Update Report	For the Select Committee to scrutinise the mid-year investment report.			<p>Ayesha Azad, Cabinet Member for Finance and Resources.</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Anna D'Alessandro, Director, Corporate Finance and Commercial</p> <p>Neil Jarvey, Strategic Finance Business Partner</p>
<b>TBC</b>	Scrutiny	<b>Digital Exclusion Report</b>	To receive a report about digital exclusion as discussed on 17 September 2021 Select Committee meeting.	To enable the Select Committee to monitor and seek reassurance that all residents feel supported by the Council. Nobody, particularly elderly and vulnerable are not left behind due to emphasis on digital/technology and the use of chatbots.	<p>Growing a sustainable economy so everyone can benefit</p> <p>Empowering communities</p>	<p>Denise Turner-Stewart, Cabinet Member for Communities and Community Safety</p> <p>Marie Snelling, Executive Director of Customer and Communities</p>

<b>TBC</b>	Scrutiny	<b>Commercial Investment Portfolio</b>  (Briefing provided 21 June 2022)	To receive information on the Commercial Property Investment Portfolio, as requested by the Chairman, including information on external professional advice received by the Council with regards to acquisition of commercial properties.	Oversight and exercise critical friend function, to ensure transparency and good value for money within the investment portfolio.	Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property and Waste  Simon Crowther, Director of Land and Property
<b>TBC</b>	Scrutiny	<b>Procurement Modernisation Project</b>	On a suggestion from the Cabinet Member for Finance and Resources, to bring the Procurement Modernisation Project to the Select Committee, and in order to inform Members on a number of major procurement contracts currently ongoing.	For the Select Committee to gain greater understanding and assurance on procurement modernisation.	Growing a sustainable economy so everyone can benefit  Empowering communities	Ayesha Azad Rush, Cabinet Member for Finance and Resources  Darron Cox, Director - Procurement
<b>TBC (March 2023)</b>	Scrutiny	<b>IT &amp; Digital Update</b>	To review the Information Technology and Digital (IT&D) Service and any updates, following on from a previous overview of the service provided at the 18 March 2021 Select Committee meeting.	For the Select Committee to receive greater understanding and assurance on the work of the IT&D Service.	Growing a sustainable economy so everyone can benefit  Empowering communities	Ayesha Azad, Cabinet Member for Finance and Resources  Matt Scott, Chief Information Officer

<b>TBC</b>	Scrutiny	<b>Equality, Diversity and Inclusion (EDI) Review</b>	For the Select Committee to review the work undertaken since previous scrutiny of the draft plan by the Select Committee in January 2021, and then the Cabinet decision to approve the plan, made in February 2021.	To receive an update and monitor progress since this was last reported to the committee.	Tackling health inequality  Empowering communities	Tim Oliver, Leader of the Council  Karen Grave, Director - People & Change
<b>TBC</b>	Scrutiny	<b>DB&amp;I Lessons Learnt</b>	For the Select Committee to receive a report on DB&I lessons learnt.	For the Select Committee to gain greater understanding around the lessons learnt.	Growing a sustainable economy so everyone can benefit	Ayesha Azad, Cabinet Member for Finance and Resources  Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources  Ian Baker, Auditor
<b>Task and Finish Groups; Member Reference Groups, Briefings</b>						
<b>Timescale</b>	<b>Type of Scrutiny</b>	<b>Issue for Scrutiny</b>	<b>Purpose</b>	<b>Outcome</b>	<b>Relevant Organisational Priority</b>	<b>Membership</b>
On-going, yearly budget monitoring  11 July 2022  8 September 2022  1 December 2022	Budget scrutiny	<b>Budget Task Group</b>	To enable in-depth scrutiny of the 2022/23 budget, cutting across the remits of all four Select Committees.	To ensure that the 2022/23 budget offers good value for money in all the Council's service areas, enabling the best outcomes for residents.	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> <li>• Nick Darby (Chairman)</li> <li>• Liz Bowes</li> <li>• Will Forster</li> <li>• John O'Reilly</li> <li>• Lance Spencer</li> </ul>

						<ul style="list-style-type: none"> <li>• Buddhi Weerasinghe</li> <li>• Robert Evans</li> <li>• Jeremy Webster</li> </ul>
<b>Tuesday 21 June 2022</b>	Scrutiny	<b>Strategic and Capital Investments –</b>	To receive an update on the Council’s Strategic and Capital Investment portfolio.	To ensure scrutiny oversight, and to consider/receive assurances about transparency and best value for money.	Growing a sustainable economy so everyone can benefit  Empowering communities	<p>Ayesha Azad, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director of Resources</p>
<b>TBC</b>	Scrutiny	<b>Digital, Business &amp; Insights (DB&amp;I) Lessons Learnt</b>	For the Select Committee to receive a report on DB&I lessons learnt.	For the Select Committee to gain greater understanding around the lessons learnt.	Growing a sustainable economy so everyone can benefit	<p>Ayesha Azad, Cabinet Member for Finance and Resources</p> <p>Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources</p> <p>Ian Baker, Auditor</p>
<b>To be received in writing and informal briefing sessions</b>						
<b>Wednesday 9 March 2022</b>	<b>Equality, Diversity and Inclusion (ED&amp;I)</b>	For the Select Committee to receive an update on the implementation	For the Select Committee to review the progress and offer any input and feedback.		Growing a sustainable economy so everyone can benefit	Karen Grave, Director – People and Change

		and progress of the Council's ED&I plan.		Empowering communities	
<b>Tuesday 5 July 2022</b>	<b>DB&amp;I Lessons Learnt</b>	To discuss lessons learnt	For the Select Committee to review and understand lessons learnt.	Growing a sustainable economy so everyone can benefit	Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources  Ian Baker, Auditor
<b>TBC 2023</b>	<b>Treasury Management Strategy</b>	For the Select Committee to receive information on the Treasury Management Strategy (TMS) as part of the 2022/23 budget process.	For the Select Committee to offer any input or recommendations on the TMS.	Growing a sustainable economy so everyone can benefit	Nicola O'Connor, Strategic Finance Business Partner

### Standing Items

- **Forward Work Programme (FWP) and Recommendations Tracker:** Review of the Select Committee's forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months). >

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