

**ADULTS AND HEALTH SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
FEBRUARY 2023**

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Recommendations

Meeting	Item	Recommendation	Responsible Officer/Member	Deadline	Progress Check On	Update/Response
3 March 2022	Primary Care Access [Item 7]	AH 8/22: The Select Committee agrees to explore how it can best share information about this work with citizens as and when relevant, helping to promote the associated engagement and co-design activity. The Surrey Heartlands team will link in with the Surrey County Council Communications team to help facilitate this.	Surrey Heartlands Primary Care team and Surrey County Council Communications team	5 April 2022	November 2022	<p>The Surrey Heartlands Primary Care team have confirmed that this work will take place over the next few weeks as part of the wider work around access, and they will be including Surrey County Council in developing communication and engagement plans.</p> <p>The co-design communication and engagement will be focused on the period following the current procurement processes, though there has been lots of patient engagement happening via their practices over the last few months</p>

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						as they have been developing their new enhanced access services.
23 June 2022	All-Age Autism Strategy Review [Item 5]	AH 13/22: For Learning Disabilities and Autism Leads at Surrey County Council to closely work with Surrey Heartlands and Frimley ICSs to ensure that knowledge and consideration of autism is emphasised in EDI training and as well as in EDI principles surrounding staff recruitment and work practices.		N/A	N/A	A response has been circulated to the Members.

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		AH 14/22: For Learning Disabilities and Autism Leads at Surrey County Council and other partners involved in the strategy to adopt a meaningful co-production approach, a shared vision, resourcing and prompt timelines to implement the strategy, given that the success of the strategy will largely rest on being able to collaborate effectively with other partners.		N/A	N/A	A response has been circulated to the Members.
	Mental Health Improvement Programme Stocktake after 12 months [Item 7]	AH 20/22: For Surrey Heartlands CCG, Surrey and Borders Partnership NHS Foundation Trust, and Surrey County Council to continue to campaign for a change in the National Allocation Formula that would accurately reflect some of	Surrey Heartlands, Surrey and Borders Partnership, and Surrey County Council	2 August 2022	December 2022	Response: We agree with this recommendation, which has the potential to affect funding flows in the longer term. System partners (including SaBP and SCC) have raised issues with the National Allocation Formula in regional and

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		the mental health issues faced by Surrey Residents.				national forums and will continue to do so. We believe that our case will be stronger if we seek the support of other systems who are similarly disadvantaged by the formula, and we will discuss the case for change with them. We appreciate the support of elected representatives in campaigning and believe that members would have a key role to play in any successful attempt to change the National Allocation Formula. A meeting will be arranged with the Scrutiny Officer to discuss this work further in due course.
5 October 2022		AH 26/22: For the Head of Resources for Adult Social Care to ensure that further and more	Toni Carney, Head of Resources (ASC)	18 November 2022	December 2022	The officers have been contacted for a response.

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	Enabling You with Technology [Item 6]	sustainable funding is secured for the Enabling You With Technology Programme, and to provide a future informal briefing to the Adults and Health Select Committee, on any efforts to secure further Funding for the Programme in light of the timelines surrounding existing sources of funding.				
		AH 27/22: For the Head of Resources for Adult Social Care to pursue data capture in order to analyse the implications of a variety of conditions of service users, so as to better tailor provision and gain a more detailed understanding of these conditions and the associated impacts.	Toni Carney, Head of Resources (ASC)	18 November 2022	December 2022	The officers have been contacted for a response.

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	Mental Health Improvement Plan [Item 7]	<p>AH 28/22: For the MHIP Digital and Data Workstream Lead to ensure to increase awareness of the Kooth system, and to ensure that it is increasingly enabling Children and Young People to access appropriate online support for their mental health; and to provide the Adults and Health Select Committee with a future written update on this.</p>	<p>Liz Williams and Kate Barker, Joint Strategic Commissioning Convenors</p> <p>Surrey and Borders Partnership</p>		December 2022	<p>Interim response:</p> <p>Since our meeting, we have received Kooth’s proposal for contract renewal into 2023/24. As part of the contract renewal process, we will be working with Kooth to increase the awareness of online support available to children and young people in Surrey by maximising the usage of Kooth’s available capacity. This will include exploring how awareness of Kooth’s services can be raised through schools, GPs or other routes. As an example, we have videos for both GPs and for other partner agencies providing them information about the services offered. We will update the committee on progress following the conclusion of the contract renewal process, and after allowing</p>
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						for a short period of further activity to demonstrate the impact of actions undertaken.
		AH 29/22: For the Joint Executive Director for Adult Social Care and Integrated Commissioning and Surrey and Borders Partnership, to develop a robust process to deal with complaints as well as Issues of Concern regarding mental health services, and to provide a written update to the Adults and Health Select Committee on progress toward this.	Liz Bruce, Joint Executive Director for Adult Social Care and Integrated Commissioning Surrey and Borders Partnership	18 November 2022	December 2022	The officers are preparing a response.
		AH 30/22: For the Mental Health System Delivery Board to use quantitative and qualitative data to direct the decision making process of the	The Mental Health System Delivery Board	N/A	N/A	A response has been circulated to the Members.

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		Mental Health Improvement Programme; and to update the Adults and Health Select Committee in a future formal meeting, on imminent/ensuing Mental Health System Delivery Board decisions on how to plan the delivery of the Mental Health Improvement Plan, and on what data was utilised to direct these decisions.				
2 November 2022	The Accommodation with Care and Support Strategy Progress Update [Item 5]	AH 36/22: For Accommodation with Care and Support Strategy Leads at Surrey County Council to ensure that Extra Care and Supported Independent Living Accommodation is genuinely affordable in line with welfare benefits for individuals who qualify for such accommodation, and to provide a future written	Accommodation with Care and Support Strategy Leads at Surrey County Council	12 December 2022	12 December 2022	The officers have been contacted for a response.

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		update to the Adults and Health Select Committee on this.				
		AH 37/22: For Accommodation with Care and Support Strategy Leads at Surrey County Council to develop explicit plans on the specific and specialised facilities that will be available within the context of the Extra Care and Supported Independent Living Facilities/sites, and to provide a future written update to the Adults and Health Select Committee on this, including on what is included in the rent and what is chargeable.	Accommodation with Care and Support Strategy Leads at Surrey County Council	12 December 2022	12 December 2022	The officers have been contacted for a response.
	Surrey All Age Mental Health Investment Fund Programme:	AH 38/22: For the Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors to continue to work	The Joint Executive Director for Public Service Reform & the Joint Strategic	N/A	N/A	Response: We will continue to work with our system partners around the continued investment in the MHIF

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Update on Phasing of Implementation Planning [Item 6]	closely with Frimley Health and Care Integrated Care System and other relevant organisations to participate in funding contributions for the Mental Health Investment Fund.	Commissioning Convenors			and ensure contributions from partner organisations are recognised and appropriate for the geographical reach of the fund. We are taking a paper to HWBB in February which will highlight the scope and spread of the fund and contributions from partners.
	AH 39/22: For the Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors to ensure that the decision-making parameters and priorities of the Mental Health Investment Fund, are closely aligned with priorities determined by the Mental Health Improvement Plan.	The Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors	N/A	N/A	Response: The priorities of the MH improvement plan have been shared with those managing the MHIF to make sure they align and the fund is meeting the needs of those who have been identified as being the highest priority. An update on the fund has been provided to the MH Prevention, Oversight and Delivery Board and we are discussing their role in monitoring the ongoing performance of the grants which

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						have been awarded to ensure continued alignment with system priorities.
		AH 40/22: For the Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors to formulate a focused list of criteria to determine the priorities and geographical spread involved in making parameters for the Mental Health Investment Fund.	The Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors	12 December 2022	12 December 2022	Response: There is a clear list of criteria which the bids are assessed against and, following the first round of assessment, we will map the geographical spread of the awarded grants to ensure it is appropriate and maintains a good spread across the county. We are also targeting specific areas of need identified from the JSNA and MH improvement plan to ensure the MH priorities of the residents of Surrey are aligned with the MHIF parameters.
		AH 41/22: For the Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning	The Joint Executive Director for Public Service Reform &	N/A	N/A	Response: Yes, we recognise that tackling social isolation is a key priority of

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		Convenors to recognise that tackling social isolation is amongst the key priorities of the Mental Health Investment Fund, and that measures are taken to tackle such isolation.	the Joint Strategic Commissioning Convenors			the fund and we are highlighting bids that come in relating to this. Through our networks and relationships across the County (through members, VCSE colleagues and Commissioning colleagues), we will also work to help bids to come through that specifically work in this space to ensure they are being prioritised.
		AH 42/22: For the Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors to provide a report and future update to the Adults and Health Select Committee on progress made on all the above in a formal select committee meeting.	The Joint Executive Director for Public Service Reform & the Joint Strategic Commissioning Convenors	N/A	N/A	A date to be agreed with the Chairman and Vice-Chairmen.
6 December 2022	Scrutiny of draft budget 2023/34	AH 47/22: That the Accommodation with Care & Support Strategy is allocated	Adult Social Care Leads	N/A	N/A	Response shared with Committee Members.

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and MTFS [Item 5]	sufficient budgetary resources for the delivery of Extra-Care and Supported Independent Living facilities to remain on schedule.				
	AH 48/22: That sufficient budgetary plans and resources are in place to effectively support Discharge-to-Assess processes.	Adult Social Care Leads	N/A	N/A	Response shared with Committee Members.
	AH 49/22: That there is a coordinated approach between in-house, day services, and transport services for Learning Disabilities and Autism, and for this to be used toward determining pressures and efficiencies for this area.	Adult Social Care and Public Service Reform Leads	N/A	N/A	Response shared with Committee Members.
	AH 50/22: That findings from Equality Impact Assessments are included in the draft budget	Finance officers	N/A	N/A	Response shared with Committee Members.

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		reports provided to Select Committees by December 2023.				
	ASC Complaints [Item 6]	AH 51/22: That frontline Adult Social Care Staff are receiving adequate mandatory and consistent training on improving staff conduct and attitude, and that training and staff conduct, including that of partner organisations, are routinely monitored, with consequences put in place for unacceptable failures to attend such mandatory training.	Senior Programme Manager for Adult Social Care & Chief Operating Officer for Adult Social Care	27 January 2023	January 2023	
		AH 52/22: That further progress is made toward increasing the timeliness of assessment processes.	Senior Programme Manager for Adult Social Care & Chief Operating Officer for Adult Social Care	27 January 2023	January 2023	

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Surrey Safeguarding Adults Board Annual Report [Item 7]	AH 53/22: That Issues of Concern are more effectively recorded, including through exploring technological avenues to do so; and that these are also utilised to improve Adult Social Care Services.	Senior Programme Manager for Adult Social Care & Chief Operating Officer for Adult Social Care	27 January 2023	January 2023	
	AH 54/22: That Adult Social Care service users and Adult Social Care frontline staff, are continuing to receive adequate Adult Safeguarding reassurances and support, and to raise awareness of such support available.	Adult Social Care Leads & Surrey Safeguarding Adult's Board	27 January 2023	January 2023	
	AH 55/22: Formulate a concerted multi-agency plan to raise awareness of the various aspects of Safeguarding, and to help residents understand the distinction between Children's and Adult's Safeguarding.	Adult Social Care Leads & Surrey Safeguarding Adult's Board	27 January 2023	January 2023	

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		AH 56/22: To collate data and insights from member agencies into Safeguarding training provision, and for this to be incorporated into a future report for a formal Adults and Health Select Committee meeting.	Adult Social Care Leads & Surrey Safeguarding Adult's Board	27 January 2023	January 2023	
		AH 57/22: That a concerted effort is undertaken alongside Surrey Heartlands and Frimley Integrated Care Systems, to further raise awareness of Safeguarding issues and the support available.	Adult Social Care Leads & Surrey Safeguarding Adult's Board	27 January 2023	January 2023	

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Actions

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17 December 2020	Scrutiny of 2021/22 Draft Budget and Medium-Term Financial Strategy to 2025/26 [Item 5]	AH 2/20: Democratic Services officers to look into the possibility of organising for Members to visit Learning Disabilities and Autism services (whether remotely or in person).	Scrutiny Officer, Democratic Services Assistant	January 2021	December 2022	These visits are being looked into by officers.
16 December 2021	Scrutiny of 2022/23 Draft Budget and MTFs to 2026/27 [Item 5]	AH 5/21: The Cabinet Member for Adults and Health to feed back to the Select Committee her views and findings of the care home shadowing work she will be undertaking.	Sinead Mooney, Cabinet Member for Adults and Health	January 2022	December 2022	<p><u>Interim update:</u></p> <ul style="list-style-type: none"> Footage captured as part of shadowing visits to three care settings – the Pines (Active Prospects) in Redhill, Ashton Manor Nursing Home in Farnham and the Grange Centre, Bookham.

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						<ul style="list-style-type: none"> Witnessed first-hand the compassion, dedication and skill of care workers, leading to a renewed appreciation for the work they do. Gained insights into person-centred and preventative ways of working which are tailored to people's strengths and aim to foster independence as far as needs allow. Reinforced our position that the social care workforce needs to be properly supported including through training opportunities, a defined career path and higher wages in the short-term. These staff are the
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						<p>heart of the social care sector and we need to ensure we have all the tools to encourage people to join and remain part of this workforce.</p> <ul style="list-style-type: none"> The resulting films will aim to celebrate the care sector and highlight the importance of making sure adult social care receives the level of funding it needs. The films will also aim to contribute to social care recruitment goals while also broadening people's understanding of how social care works and how social care budgets are used to support vulnerable people so that no one is left behind.
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23 June 2022	All-Age Autism Strategy Review [Item 5]	AH 23/22: The Director of Commissioning (CFLL) to provide additional information on annual reviews of EHC Plans.	Hayley Connor, Director – Commissioning, CFLL (SCC)	2 August 2022	December 2022	A response is being prepared.
5 October 2022	Mental Health Improvement Plan [Item 7]	AH 34/22: The Joint Executive Director for Adult Social Care and Integrated Commissioning to provide a further update on the Section 12 app.	Liz Bruce, Joint Executive Director - Adult Social Care and Integrated Commissioning	18 November 2022	December 2022	A response is being prepared.
		AH 35/22: The Joint Strategic Commissioning Convener for Learning Disability and Autism and all age Mental Health to provide a written update on how the Fuller Stocktake has influenced the Delivery of the Mental Health Improvement Plan.	Liz Williams, Joint Strategic Commissioning Convener for Learning Disability and Autism and all age Mental Health (SCC)	N/A	N/A	The response has been circulated to the Members.

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2 November 2022	The Accommodation with Care and Support Strategy Progress Update [Item 5]	AH 43/22: For Accommodation with Care and Support Strategy Leads at Surrey County Council to organise site visits for Members of the Adults and Health Select Committee to Extra Care and Supported independent Living Sites.	Accommodation with Care and Support Strategy Leads	12 December 2022	12 December 2022	A response has been shared with the Members.
		AH 44/22: For Accommodation with Care and Support Strategy Leads at Surrey County Council to hold a meeting with the Chair and Vice-Chairmen of the Adults and Health Select Committee and the Chairman of the Surrey Carers Partnership Board.	Accommodation with Care and Support Strategy Leads	12 December 2022	12 December 2022	A response has been shared with the Members.
	Surrey All Age Mental Health Investment Fund Programme: Update on	AH 45/22: The Joint Executive Director for Public Service Reform to provide a full list of organisations approached for collaboration on the Mental Health Investment Fund and their responses.	The Joint Executive Director for Public Service Reform	N/A	N/A	The original list of organisations who were approached to consider contributing to the MHIF were: <ul style="list-style-type: none"> • Surrey Heartlands – they agreed to contribute

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	Phasing of Implementation Planning [Item 6]					<ul style="list-style-type: none"> Frimley Health and Care ICS – they declined to contribute Community Foundation Surrey – this was agreed through match funding
		AH 46/22: To have a discussion with the Chairman & Vice-Chairmen of the Adults and Health Select Committee to agree a future role of the committee in the Allocation Panel of the Mental Health Investment Fund.	The Joint Executive Director for Public Service Reform	12 December 2022	12 December 2022	The officers have been contacted for a response.
6 December 2022	Scrutiny of draft budget 2023/34 and MTFS [Item 5]	AH 58/22: The Director of Integrated Commissioning to provide information on waiting lists for learning disability and autism reviews.	The Director of Integrated Commissioning	N/A	N/A	The Learning Disabilities and Autism (LDA) reviewing figures for annual reviews sits at around 54%. This means 54% of our caseload have had a review or reassessment within the past 12 months. The ASC LDA team continue to work hard to increase

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						the percentage of reviews completed within the past 12 months while ensuring that they also respond to and effectively manage the high volume of safeguarding work. There is also a small, targeted review team who focus on reviewing specific groups of people based on achieving modernising services and supporting the overall delivery of the ASC MTFS targets. All other reviews are prioritised on need, risk and when they are due.
		AH 59/22: The Strategic Finance Business Partner to provide further information on the new rostering system for learning disability and autism staff.	The Strategic Finance Business Partner (ASC)	N/A	N/A	Response shared with Committee Members.

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		AH 60/22: A written update on the work of social prescribing to be provided from all partners.	Health and ASC partners	N/A	N/A	Response shared with Committee Members.
		AH 60/22: The Director of Integrated Commissioning to provide a written update on the stability of the workforce and the rate of turnover.	Director of Integrated Commissioning	N/A	N/A	Response shared with Committee Members.
	ASC Complaints [Item 6]	AH 61/22: The Chief Operating Officer to share the revised training offer and academy once formulated.	Chief Operating Officer	27 January 2023	January 2023	
		AH 62/22: A breakdown of trends and data over the last few months regarding complaints made on social media to be provided.	Chief of Staff (ASC)	27 January 2023	January 2023	

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Surrey Safeguarding Adults Board Annual Report [Item 7]	AH 63/22: Surrey Safeguarding Adults Board to provide more information on the group looking into neglect/acts of omission, which may include organisational abuse.	Surrey Safeguarding Adults Board	27 January 2023	January 2023	
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