

MINUTES of the meeting of the **PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE** held at 10.30 am on 17 July 2023 at Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF.

These minutes are subject to confirmation by the Committee at its next meeting.

Elected Members present:

Tim Oliver (Chairman)
Denise Turner-Stewart (Vice-Chairman)
Eber Kington
Sinead Mooney
Will Forster

Apologies:

Mark Nuti

12/23 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Mark Nuti.

13/23 MINUTES OF THE PREVIOUS MEETING - 27 FEBRUARY 2023 [Item 2]

The minutes were agreed as a true record of the meeting.

14/23 DECLARATIONS OF INTEREST [Item 3]

There were none.

15/23 QUESTIONS AND PETITIONS [Item 4]

There were none.

16/23 ACTION REVIEW [Item 5]

Key points from the discussion:

1. The Chairman noted the action review.

Actions/ further information to be provided:

None

RESOLVED:

The Committee noted the action tracker.

17/23 FORWARD WORK PROGRAMME [Item 6]**Key points from the discussion:**

1. The Chairman noted items due at the next meeting of the committee.
2. A member commented that they had been asked to produce welfare documents by the council and that it seemed that the role of members and officers was being confused. It was important to note that members were volunteers and any policy whereby members were being asked to produce welfare documents should be discussed with members in advance.
3. The Leader commented that the transfer to new digital systems had raised new service requests of members. The Leader asked that any requests which would impact members should be taken to PPDC before they are introduced.

Actions/ further information to be provided:

None.

RESOLVED:

The Committee noted the forward work programme.

18/23 EXCLUSION OF THE PUBLIC [Item 7]

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

19/23 SURREY COUNTY COUNCIL PAY AND TERMS & CONDITIONS OF SERVICE [Item 8]**Witnesses:**

Shella-Marie Smith, Director- People and Change
Paul Smith, Programme Manager- Pay and Reward

Key points raised during the discussion:

1. The report was introduced by officers. The Committee asked a number of questions which were responded to by the officers present before moving to recommendations.

Actions/ further information to be provided:

None.

RESOLVED:

See exempt minute E-14-23

20/23 DATE OF NEXT MEETING [Item 10]

The Committee noted its next meeting date.

Meeting ended at: 11.07

Chairman

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